Minute No. 303
Report – Executive Policy Committee – April 15, 2015

Item No. 1 Notification of Local Improvement Advertisements

COUNCIL DECISION:

Council concurred in the recommendation of the Executive Policy Committee and adopted the following:

1. That the Assessment and Taxation Department submit an Administrative Report, for information purposes only, to the appropriate Community Committee when advertising of proposed local improvement projects initiated through a Development Agreement is about to commence.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report – Executive Policy Committee – April 15, 2015

DECISION MAKING HISTORY:

Moved by His Worship Mayor Bowman,
That the recommendation of the Executive Policy Committee be adopted.

Carried

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On April 15, 2015, the Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and submitted the matter to Council.

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On March 18, 2015, the Executive Policy Committee referred the recommendation of the East Kildonan-Transcona Community Committee to the Winnipeg Public Service for report back in 30 days.

COMMUNITY COMMITTEE RECOMMENDATION:

On February 19, 2015, the East Kildonan-Transcona Community Committee passed the following motion:

WHEREAS Local Improvements initiated and advertised by the City of Winnipeg have a direct impact on those who would be paying for that Local Improvement.

AND WHEREAS The Councillor for the area of the proposed Local Improvement should be consulted and notified prior to the advertisement of a Local Improvement by the Public Works Department or Water and Waste Department.

THEREFORE BE IT RESOLVED That the Executive Policy Committee request the Winnipeg Public Service to establish a policy which would require any city department, prior to the advertisement of a local improvement, to consult with the area Councillor.

ADMINISTRATIVE REPORT

Title: **Notification of Local Improvement Advertisements**

Critical Path: **Executive Policy Committee**

AUTHORIZATION

Author	Department Head	CFO	CAO
Tim Austin	Mel Chambers	M. Ruta	M. Jack COO

RECOMMENDATIONS

1. That the Assessment and Taxation Department submit an Administrative Report, for information purposes only, to the appropriate Community Committee when advertising of proposed local improvement projects initiated through a Development Agreement is about to commence.
2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

On February 19, 2015, the East Kildonan-Transcona Community Committee passed the following motion:

> *WHEREAS Local Improvements initiated and advertised by the City of Winnipeg have a direct impact on those who would be paying for that Local Improvement.*
>
> *AND WHEREAS The Councillor for the area of the proposed Local Improvement should be consulted and notified prior to the advertisement of a Local Improvement by the Public Works Department or Water and Waste Department.*
>
> *THEREFORE BE IT RESOLVED That the Executive Policy Committee request the Winnipeg Public Service to establish a policy which would require any city department, prior to the advertisement of a local improvement, to consult with the area Councillor*.

On March 18, 2015 the Executive Policy Committee referred the recommendation of the East Kildonan-Transcona Community Committee to the Winnipeg Public Service to report back in 30 days.

IMPLICATIONS OF THE RECOMMENDATIONS

If approved, the appropriate Community Committee will be advised by way of an Administrative Report, for informational purposes only, when advertising of a proposed local improvement initiated through a Development Agreement is about to commence.

HISTORY

A local improvement can be initiated in the following ways:

1) By City Council;
2) By property owners by way of a petition signed by registered owners of at least 3/5 of the total real property that is to be benefited by the proposed local improvement, or;
3) By Development Agreement.

While the administrative processes from initiation to final approval may differ among these three different approaches, there is a certain level of consistency for providing notification throughout the lifecycle of the approval process leading up to advertising.

The purpose of the original motion passed by the East Kildonan-Transcona Community Committee and the intent behind the recommendation contained in this report is to further strengthen the notification requirement leading up to advertising of a local improvement.

A review of local improvement process has been completed and it is recommended that an additional “reporting step” be included in cases where a local improvement is initiated by a Development Agreement.

A Development Agreement is an agreement between the City of Winnipeg and a land developer. All Development Agreements include wording that allows a developer to request that the planned local improvement be advertised – this allows the developer to recoup their costs from privately owned lands.

When a developer requests that a local improvement be advertised, an advertisement is prepared by the Assessment and Taxation Department with assistance from other City Departments. However, the Assessment and Taxation Department currently does not provide any additional notification to the Community Committee prior to the advertisement being prepared.

As such, it is being recommended that the Assessment and Taxation Department submit an Administrative Report, for information purposes only, to the appropriate Community Committee when advertising of proposed local improvement projects initiated through Development Agreements is about to commence.

FINANCIAL IMPACT

Financial Impact Statement **Date:** April 2, 2015

Project Name:

Notification of Local Improvement Advertisements

COMMENTS:

There is no financial impact to the City of Winnipeg.

Original Signed By:
Ramona Hodges
Manager of Finance (Campus)
Corporate Finance Department

CONSULTATION

In preparing this report there was consultation with:

Internal:

Water and Waste Department
Public Works Department

External

SUBMITTED BY

Department:	Assessment and Taxation
Division:	Taxation and Finance
Prepared by:	Tim Austin, Manager of Taxation and Finance Services
Date:	April 2, 2015
File No.	N/A