LAND DEDICATION RESERVE FUND APPLICATION

APPLICANT INFORMATION							
Name of Organization:	The Living Prairie Museum						
Mailing Address:	2795 Ness Avenue				Postal Code:	R3J 3S4	
Phone:	204 832-0167	Fax No.:	204 986-4172	E-mail address:	prairie@winnipeg.ca		
Name(s) of designated representatives to be contacted about this application:	Name:	Kyle Lucyk			Phone (daytime):	204 832-5865	
	Position:	Education Coordinator			Phone (evening):	204 479-5208	
	Name:	Connie Newman			Phone (daytime):	(204) 792-5838	
	Position:	Friends of Living Prairie Museum- Treasurer			Phone (evening):	204) 792-5838	
How long has the organization been in operation?	1873						
Select Community Committee Area where project is located:	Assiniboia ☒	City Centre ☐	Riel ☐				
	East Kildonan-Transcona ☐	Lord Selkirk-West Kildonan ☐					

PROJECT INFORMATION			
Name of Project:	Special Event Tents		
Location of Project:	2795 Ness Avenue Winnipeg, MB R3J 3S4		
Project is located on City of Winnipeg owned lands?	YES ☒	NO ☐	
Project Start Date:	July 15, 2015	Anticipated Completion Date:	On-going
Total Estimated Project Cost: $ $6000			
Land Dedication Reserve Fund Requested Amount: $ 4700			

LIST OTHER PROJECT FUNDING SOURCES		AMOUNT	CONFIRMED
Source #1	Friends of Living Prairie Museum	$ 500	YES ☒ NO ☐
Source #2	City of Winnipeg Naturalist Services Branch	$ 800	YES ☒ NO ☐
Source #3		$	YES ☐ NO ☐
Source #4		$	YES ☐ NO ☐
Source #5		$	YES ☐ NO ☐

DETAILED PROJECT DESCRIPTION

Provide a detailed description of the planned project, including:

- Community need/ support for the project
- Community consultation, if applicable (surveys, open houses, etc.)
- City of Winnipeg staff involved in project to date
- Scope of work
- Cost estimates/ quotes
- Project schedule

Project details, plans and supporting documentation may be submitted as attachments.

Project description:
The Living Prairie Museum hosts several free community events each year that draw thousands of visitors to the endangered tall grass prairie preserve. In the past, tents were loaned from the 17th Wing. However, changes in policy from the Department of National Defense now prevents us from receiving this free service. As a result, we have had to rent tents at a cost of $800 per event. This cost accounts for a significant amount of our event budgets.

Having our own set of event tents will reduce event costs and therefore free up funds for programming. It will also increase the capacity for additional events and programming at Living Prairie Museum.

Project need:
Free family events provide a forum for members of a variety of different community groups, including low-income families to gather and engage in environmental education programming, take part in workshops, or simply visit the museum and enjoy the natural surroundings. The St James Neighbourhood Resource Network (NRN) has identified a need in this community for accessible family programming.

Tents will not only protect visitors from the rain but also provide protection from the sun. A need for shaded areas during our events has been expressed in the past by visitors, teachers and volunteers alike who wish to seek refuge from the sun. With growing health concerns of the negative effects of increased sun exposure and the link to skin cancer, providing a shaded area for the public is necessary as the majority of our events occur outdoors during the summer.

Scope of work / Cost estimate/ Project schedule:
This is a one-time purchase. The cost of two 20x20 tents is $5186.95 plus shipping.
The first main event this summer is the Monarch Butterfly Festival on July 19, 2015.

It is our hope that the department of Planning, Property, and Development, through the Land Dedication Reserve Fund, will support our exciting and much-needed request to purchase.two special event tents.

Thank you for your consideration.

APPLICANT SIGNATURES

I/We hereby certify that I/we am/are the authorized signing officer(s) for the applying organization and this application is accurate to the best of my/our knowledge.

SIGNATURE	NAME PRINTED	TITLE/POSITION	DATE
	KYLE LUCYK	LIVING PRAIRIE MUSEUM EDUCATION COORDINATOR	JUNE 1/2015
	CONNIE NEWMAN	FRIENDS OF LPM TREASURER	JUNE 9/2015

Submit completed application to:	Urban Design Division c/o Kate MacKay ph: 204-986-4737, fax: 204-986-7524 Planning, Property and Development Department 15-30 Fort Street, Winnipeg, MB R3C 4X5 e-mail: kmackay@winnipeg.ca