REPORTS

Minute No. 400 Consultant Assignments for the First and Second Quarter - January 1 to June 30, 2003
File ST-7

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee concurred in the administrative recommendation, as amended, namely, the consultant assignments for the period January 1 to June 30, 2003, be forwarded to All Members of Council for information.

DECISION MAKING HISTORY:

Moved by Councillor Angus,

That the administrative recommendation be concurred in with the amendment that the report be forwarded to All Members of Council for information.

Carried

Re: CONSULTANT ASSIGNMENTS FOR THE FIRST AND SECOND QUARTER - JANUARY 1 TO JUNE 30, 2003

For submission to: **EXECUTIVE POLICY COMMITTEE**

Submitted by: **R. P. Gannon, Chief Financial Officer**

Report date: **September 22, 2003**

Recommendation:

That the consultant assignments for the period January 1 to June 30, 2003 be forwarded to Council for information.

Report Summary

Key Issues:

Council delegated authority to the Chief Administrative Officer to retain consultants, as required, and to report on the delegation of authority.

Implications of the Recommendation(s):

General Implications

X None
ð For the organization overall and/or for other departments
ð For the community and/or organizations external to the City of Winnipeg
ð Involves a multi-year contract

Comment:

Policy implications

X No
ð Yes
Comment:

Environmental Implications

X No
ð Yes
Comment:

Human Resource Implications

X No
ð Yes
Comment:

Financial Implications

ð Within approved current and/or capital budget
ð Current and/or capital budget adjustment required

Comment: There are no financial implications as this is an informational report.

REASON FOR THE REPORT:

On October 31, 1990, Council amended and adopted Clause 3 of the Report of the Executive Policy Committee, dated October 24, 1990, delegating to the Chief Administrative Officer (formerly The Board of Commissioners) authority to retain consultants, as required. Under this policy, the Chief Administrative Officer is required to report quarterly on all such delegation of authority.

On July 20, 1994, Council adopted Clause 2 of the Report of the Executive Policy Committee, dated July 13, 1994, incorporating the appointment of management consultants in the delegated authority.

DISCUSSION:

A summary of consultant assignments retained by The City of Winnipeg for the first and second quarter are listed as follows:

RETENTION OF CONSULTANTS	
Department	**Amount**
Audit	$ 3,718.25
CAO Secretariat	161,674.34
City Clerk's	32,191.25
Community Services	130,506.62
Corporate Finance	169,256.81
Corporate Information	256,144.33
Corporate Services	219,468.32
EPC Secretariat	1,189.00
Fire Paramedic Service	15,407.72
Planning, Property and Development	1,192,489.26
Winnipeg Police Service	6,000.00

Property Assessment	148,428.88
Public Works	2,441,146.00
Transit	256,450.00
Water and Waste	7,556,392.00
Total	**$12,590,462.78**

The following is a listing of engineering, design and professional services consultant assignments and/or management consultant assignments for the period January 1 to June 30, 2003:

City of Winnipeg
AUDIT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to December 31, 2003

Consultant	Assignments Jan 1 – Mar 31	Assignments Apr 1 – Jun 30	Assignments Jul 1 – Sep 30	Assignments Oct 1 – Dec 31	TOTAL
Grant Thornton		$3,718.25			$3,718.25
					0
					0
					0
TOTAL	0	$3,718.25	0	0	$3,718.25

CAO SECRETARIAT

Report of Consultant Assignments
January 1, 2003 to December 31, 2003

Consultant	Assignments Jan 1 - Mar 31	Assignments Apr 1 - June 30	Assignments July 1 - Sept 30	Assignments Oct 1 - Dec 31	TOTAL
Cameron Strategy Inc.	$ 15,450.00	$ -	$ -	$ -	**$ 15,450.00**
Daniela Ciuffa	$ 375.00	$ -	$ -	$ -	**$ 375.00**
Deloitte & Touche	$ 35,022.66	$ -	$ -	$ -	**$ 35,022.66**
Deschenes Regnier	$ 13,551.53	$ 4,712.04	$ -	$ -	**$ 18,263.57**
Gallant	$ -	$ 303.86	$ -	$ -	**$ 303.86**
George Siamandas	$ -	$ 1,650.00	$ -	$ -	**$ 1,650.00**
Karen Mott	$ 11,050.29	$ 12,890.73	$ -	$ -	**$ 23,941.02**
Midcan	$ -	$ 1,327.15	$ -	$ -	**$ 1,327.15**
Pegagus Publications Inc.	$ 592.25	$ -	$ -	$ -	**$ 592.25**
People First	$ -	$ 39,405.78	$ -	$ -	**$ 39,405.78**
Probe Research	$ 401.70	$ -	$ -	$ -	**$ 401.70**
Prolific Web Inc.	$ -	$ 284.25	$ -	$ -	**$ 284.25**
Rose Passante	$ -	$ 6,000.00	$ -	$ -	**$ 6,000.00**
Westcan	$ 6,032.40	$ 12,624.70	$ -	$ -	**$ 18,657.10**
TOTAL	**$ 82,475.83**	**$ 79,198.51**	**$ -**	**$ -**	**$ 161,674.34**

CITY CLERK'S DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to December 31, 2003

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Jenex Computer Systems Inc.	$14,173.25	$18,018.00			$32,191.25
TOTAL	$14,173.25	$18,018.00			**$32,191.25**

COMMUNITY SERVICES DEPARTMENT
Report of Consultant Assignments

January 1 2003 to December 31, 2003

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Number Ten Architectural Group	**$43,552.58**	**$56,063.92**			**$99,616.50**
Alliance Francaise du Manitoba	**$8,663.00**	**$10,205.00**			**$8,663.00**
Wardrop, Environmental Assesssment Consultant	**$9,500.00**				**$9,500.00**
Design Consulting & Research Ltd.		**$1,545.00**			**$1,545.00**
Azon		**$977.12**			**$977.12**
TOTAL	**$61,715.58**	**$68,791.04**	**$0.00**	**$0.00**	**$130,506.62**

CORPORATE FINANCE
REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to December 31, 2003

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Finlayson Reid Reporting Services (Claims)	508.82				$508.82
Aikins MacAulay (Claims)	261.32	983.23			$1,244.55
William M. Mercer (Pension)	4,822.26	1,168.28			$5,990.54
Law Reporting – Lorraine A. Wein (Claims)	517.06				$517.06
Fillmore Riley in Trust (Claims)		825.00			825.00
Banfield Associates (Various – Automation)	47,727.73	39,732.35			$87,460.08
Campbell Marr (Claims)	524.58				$524.58
Minister of Finance (Claims)		203.94			203.94
Ernst & Young	5,974.01				$5,974.01
Jenex Computer Systems	49,361.65	16,446.58			$65,808.23
Richards, Keith	200.00				$200.00
TOTAL	$109,897.43	$59,359.38			$169,256.81

CORPORATE INFORMATION TECHNOLOGY DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to December 31, 2003

Consultant	Assignments Jan 1 - Mar 31	Assignments Apr 1 - June 30	Assignments July 1 - Sept 30	Assignments Oct 1 - Dec 31	TOTAL
Intergraph Canada Ltd.	$140,176.39	$57,309.09	-	-	**$197,485.48**
CBF Software Technologies Inc.	$ 28,119.06	$27,758.54	-	-	**$ 55,877.60**
Jenex Computer Systems Inc	$ 2,781.25		-	-	**$ 2,781.25**
TOTAL	**$171,076.70**	**$85,067.63**	**-**	**-**	**$256,144.33**

CORPORATE SERVICES DEPARTMENT
REPORT OF CONSULTANT ASSIGNMENTS
JANUARY 1, 2003 – DECEMBER 31, 2003

VENDOR NAME	1ST QTR	2ND QTR	3RD QTR	4TH QTR	TOTAL
ANNE GILMER		434.98			434.98
AON CONSULTING	587.10				587.10
ASSINIBOINE CLINIC	13,222.00	4,770.50			17,992.50
CADHAM PROVINCIAL LABORATORY	4,760.00				4,760.00
CASHRA		454.75			454.75
CENTRE FOR LABOUR MANAGEMENT		398.61			398.61
CHAPMAN, JACK M. INC.		648.18			648.18
COOPER, JOY M.	581.18				581.18
CRATON, DR. NEIL		50.00			50.00
DARRACH BUSINESS SYSTEMS	1,060.68				1,060.68
DENNIS T BROWATY & ASSOCIATES	2,884.01				2,884.01
DJU EXECUTIVE ASSISTANCE INC.	2,348.40				2,348.40
DUVAL, MARIE-HELENE		709.04			709.04
ENVIRO-TEST LABORATORIES	315.71				315.71
FILOMENA GERMANO TRANSLATION & INTERPRETATION SERVICES	27.19				27.19
GALSON LABORATORIES		3,303.58			3,303.58
GAVIN WOOD LAW OFFICE	13,800.90				13,800.90
GEOSS CONSULTING INC.		51.50			51.50
HAY GROUP LIMITED		14,609.75			14,609.75
LANCASTER HOUSE		1,274.00			1,274.00
LAUTENS, CATHY	175.00				175.00
MARTIN L FOGEL MEDICAL CORP	13,950.00	6,000.00			19,950.00
MCGREGOR, ALVIN R., Q.C.		348.98			348.98
MINA, DR. M (OTOLARYNGOLOGY)	75.00				75.00
MOTSART	160.28	262.16			422.44
MSDS SOLUTIONS	4,764.63				4,764.63
OGILVY RENAULT	223.24				223.24
PETER MACDONALD MEDICAL CORP	100.00				100.00
PITBLADO		27,500.00			27,500.00
PROFONTAINE, ALBERT J	809.60				809.60
RADIOLOGY CONSULTANTS OF WINNIPEG	1,765.10	135.00			1,900.10
RYAN, KRISTINA	2,653.80	3,784.04			6,437.84
SEAFIELD TRAINING & DEVELOPMENT		1,030.00			1,030.00
SMD SERVICES	400.00	850.00			1,250.00
ST BONIFACE GENERAL HOSPITAL	4,814.40				4,814.40
STARZECKI, DR. BOGUSLAW	242.00				242.00
STOGAN, EVELYN		40.00			40.00
STRATA BENEFITS CONSULTANTS INC	1,671.18				1,671.18
TAYLOR MCCAFFREY	9,691.75	16,302.61			25,994.36
TESKEY LEGAL AND ADR SERVICES	2,399.47	4,379.13			6,778.60
THAT 2 GRAPHICS	1,004.25				1,004.25
THE TRAINING SOURCE		2,317.50			2,317.50
THOMPSON DORFMAN SWEATMAN	10,937.46	1,564.99			12,502.45
TRADOS CORPORATION	3,860.56				3,860.56
TRAINING PLUS		19,312.54			19,312.54
TRAINOR LABORATORY	90.00	40.30			130.30
TRANSLACOM		60.28			60.28
TUREEN, PATRICIA	4,939.00	917.00			5,856.00
WESTERN OPINION RESEARCH	3,605.01				3,605.01
TOTAL	**107,918.90**	**111,549.42**			**219.468.32**

EPC Secretariat

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to December 31, 2003

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Nil	$0.00				$ 0.00
Thompson, Dorfman, Sweatman		$309.00			$ 309.00
Diane Poulin		$880.00			$ 880.00
TOTAL	$0.00	$1,189.00			$1,189.00

Fire Paramedic Service
REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to December 31, 2003

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Fillmore Riley	513.00				513.00
TKMC		4,694.72			4,694.72
Maritime Education Consultants		10, 200.00			10, 200.00
TOTAL	$513.00	$14,894.72			$15,407.72

PLANNING, PROPERTY & DEVELOPMENT DEPARTMENT
REPORT OF CONSULTANT ASSIGNMENTS
JANUARY 1, 2003 TO DECEMBER 31, 2003

CONSULTANT	Assignments Jan.1-Mar. 31	Assignments Apr 1-June 30	Assignments July 1-Sept 30	Assignments Oct 1-Dec 31	**TOTAL**
A.F. Eshmade & Associates Ltd		7,500.00			7,500.00
Barnes & Duncan	3,925.00				3,925.00
Cohlmeyer Architects	2,524.00	2,339.50			4,863.50
D. Olesuik		8,950.00			8,950.00
DAPR Architecture		5,280.00			5,280.00
David Wagner Associates Inc.		55,815.00			55,815.00
Design Consulting and Research Ltd.		1,500.00			1,500.00
Frederickson Cooper Architects		9,500.00			9,500.00
Friesen Tokar Architect	93,300.00				93,300.00
GC Engineering	627.00				627.00
Hilderman Thomas Frank Cram		80,000.00			80,000.00
Hilton Landmarks Inc		29,000.00			29,000.00
Isaac & Denchuk	700.00				700.00
KGS Group Inc		15,000.00			15,000.00
Ken Rech Landscape Architects Inc		16,300.00			16,300.00
Ken Richardson Fire Technologies	2,419.00	14,669.76			17,088.76
LM Architectural Group		440,000.00			440,000.00

McGowan Russell Group		45,700.00			45,700.00
National Testing Laboratories Ltd.	1,500.00				1,500.00
ND Lea Engineers & Planners Inc.		91,250.00			91,250.00
Phillips-Stevens Surveys	7,045.00				7,045.00
Pollock & Wright	4,970.00				4,970.00
Prairie Architects	79,500.00				79,500.00
St. Goddard Project Mgmt.	20,800.00				20,800.00
Scatliff & Miller & Murray		67,800.00			67,800.00
Stantec Consulting Ltd.		4,400.00			4,400.00
Tower Engineering Group	61,000.00				61,000.00
Wardrop Engineering Inc.	15,500.00				15,500.00
WPC Holdings Ltd.		3,675.00			3,675.00
TOTAL	**293,810.00**	**895,004.26**	**0.00**	**0.00**	**1,192,489.26**

WINNIPEG POLICE SERVICE

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to December 31, 2003

CONSULTANT	Assignments Jan 1 – Mar 31	Assignments Apr 1 – June 30	Assignments July 1 – Sept 30	Assignments Oct 1 – Dec 31	TOTAL
JOCELYN GREENWOOD Consulting Services	$ 6,000.00				$6,000.00
		Nothing to report			
TOTAL	**$ 6,000.00**				**$6,000.00**

Property Assessment Department
Consultant Assignments
January 1, 2003 to December 31, 2003

Consultant	Assignment Jan 1 - Mar 31	Assignment Apr. 1 - Jun 30	Assignment Jul 1- Sept 30	Assignment Oct 1 - Dec 31	Total
AEC Valuations Inc.	0.00	3,935.61			3,935.61
Kellough, Pestl, Singh Associates Inc.	206.00	0.00			206.00
Law Reporting	198.28	222.48			420.76
Progestic International Inc.	13,339.81	5,166.49			13,339.81
Rose Gingell Gill Reporting	746.24	1,021.77			746.24
Russell Reynolds	38,987.88	20,863.42			38,987.88
Valcura International	42,259.85	0.00			42,259.85
World Investigation Inc.	0.00	171.29			171.29
Viewpoints Research	13,287.03	0.00			13,287.03
William G. Kimmel & Associates	8,022.73	0.00			8,022.73
TOTAL	**117,047.82**	**31,381.06**	**0.00**	**0.00**	**148,428.88**

PUBLIC WORKS DEPARTMENT
REPORT ON CONSULTANT ASSIGNMENTS

FOR THE PERIOD: JANUARY 1, 2003 TO December 31, 2003

CONSULTANT	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1- June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	Total
Earth Tech (Canada) Inc.	180,080	6,900			**186,980**
Stantec Consulting Ltd.	277,100	552,500			**829,600**
UMA Engineering Ltd.	446,900	59,500			**506,400**
ND Lea Inc.	186,720	-			**186,720**
Wardrop Engineering Inc.	39,200	-			**39,200**
SEG Engineering Inc.	38,400	12,035			**50,435**
Dillon Consulting	209,000	58,100			**267,100**
KGS Group	245,659	80,000			**325,659**
Accutech Engineering Inc.	9,752	-			**9,752**
Ken Rech Landscape Architects.	-	6,000			**6,000**
C.W. Engineering	-	4,800			**4,800**
F.G. Alden Burrrows	-	28,500			**28,500**
	$1,632,811	**$808,335**	**$0**	**$0**	**$2,441,146**

TRANSIT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to December 31, 2003

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
	NIL				**NIL**
Dillon Consultants		$256,450			$256,450

WATER AND WASTE DEPARTMENT
REPORT OF CONSULTANT ASSIGNMENTS
JANUARY 1, 2003 TO DECEMBER 31, 2003

Consultant	Assignments Jan 1 – Mar 31	Assignments Apr 1 – Jun 30	Assignments Jul 1 – Sept 30	Assignments Oct 1 – Dec 31	TOTAL
Earth Tech (Canada) Inc.	$4,602,254	$52,483	-	-	$4,653,737
Wardrop Engineering Inc.	323,000	184,000	-	-	507,000
Stantec Consulting Ltd.	114,719	-	-	-	114,719
Dillon Consulting Ltd.	130,025	-	-	-	130,025
UMA Engineering	799,964	242,449	-	-	1,042,413
Carroll and Associates Ltd.	65,000	10,000	-	-	75,000
Trupish Consulting Services	150,000	-	-	-	150,000
University of Manitoba	33,100	90,000	-	-	123,100
Kontzamanis Graumann Smith MacMillan Inc.	87,000	120,630	-	-	207,630
SLMcLeod Consulting	-	23,450	-	-	23,450
SEG Engineering Inc.	-	181,000	-	-	181,000
Personnel Management Group (PMG)	-	70,000	-	-	70,000
North/South Consultants	-	33,368	-	-	33,368
D. H. Robbins Engineering	-	3,950	-	-	3,950
PlanGraphics Inc., Frankfort, Kentucky	-	40,000	-	-	40,000
SNC – Lavalin	-	1,000	-	-	1,000
Booth Associates	-	60,000	-	-	60,000
CH2M Hill	-	93,000	-	-	93,000
R.V. Anderson Associates Ltd.	-	47,000	-	-	47,000
TOTAL	**$6,304,062**	**$1,252,330**	**-**	**-**	**$7,556,392**

NOTE: THE ABOVE FIGURES DO NOT INCLUDE G.S.T.

Financial Impact Statement **Date: September 22, 2003**

Project Name: First and Second Quarter Consultant Report for the year 2003

There is no financial impact associated with this informational report.

Original signed by:

Chief Financial Officer

In preparing this report, there was consultation with and concurrence by:

All departments have submitted their list of assignments for the creation of this report.

This Report Submitted By:

Department: Office of the Chief Financial Officer
Prepared by: Nancy DeVisser
File No. C/ST-7