Minutes – Executive Policy Committee – January 13, 2016

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – January 5, 2016

Item No. 2 Regional and Local Street Program – Amendment of Approved 2014 Capital Budget to Include Funding for Installation of Tree Vaults

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works and submitted the following to Council:

1. That an increase to the 2014 Capital Budget to include $50,000.00 in funding from the Transcona Business Improvement Zone be authorized.

2. That the City enter into a contribution agreement with the Transcona Business Improvement Zone setting out the terms and conditions of the Transcona Business Improvement Zone funding of $50,000.00 for tree vault installation.

3. That the Chief Administrative Officer be authorized to negotiate and approve the terms and conditions of the contribution agreement between the City and Transcona Business Improvement Zone in accordance with this report and such other terms and conditions deemed necessary by the Director of Legal Services and City Solicitor to protect the interests of the City.

4. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – January 5, 2016

DECISION MAKING HISTORY:

Moved by Councillor Lukes,

That the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On January 5, 2016, the Standing Policy Committee on Infrastructure Renewal and Public Works concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

Title: REGIONAL AND LOCAL STREET PROGRAM – AMENDMENT OF APPROVED 2014 CAPITAL BUDGET TO INCLUDE FUNDING FOR INSTALLATION OF TREE VAULTS

Critical Path: STANDING POLICY COMMITTEE ON INFRASTRUCTURE RENEWAL AND PUBLIC WORKS, EXECUTIVE POLICY COMMITTEE, COUNCIL

AUTHORIZATION

Author	A/Department Head	CFO	CAO/COO
B. Neirinck, P.Eng.	L.P. Deane, P. Eng.	P. Olafson	M. Jack COO

RECOMMENDATIONS

1. That Council authorize the increase to the 2014 Capital Budget to include $50,000.00 in funding from the Transcona Business Improvement Zone.

2. That the City enter into a contribution agreement with the Transcona Business Improvement Zone setting out the terms and conditions of the Transcona Business Improvement Zone funding of $50,000.00 for tree vault installation.

3. That the Chief Administrative Officer be authorized to negotiate and approve the terms and conditions of the contribution agreement between the City and Transcona Business Improvement Zone in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor/Director of Legal Services to protect the interests of the City.

4. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.

REASON FOR THE REPORT

City Council approval is required to amend Capital Budgets and enter into funding agreements.

EXECUTIVE SUMMARY

Council authority is required to increase the 2014 Capital Budget to include $50,000.00 in funding from the Transcona Business Improvement Zone for the installation of tree vaults on Day Street. The funding for the Day Street tree vaults will assist in ensuring the trees have an opportunity to grow in the downtown of Transcona and will continue the renewal of Downtown Transcona.

IMPLICATIONS OF THE RECOMMENDATIONS

An amendment to the 2014 Capital Budget – Regional and Local Street Program – Regional Sidewalk and Curb Renewals is required to include funding in the amount of $50,000.00 for the

installation of tree vaults. The Transcona Business Improvement Zone will provide funding in the amount of $50,000.00 for the installation of tree vaults on Day Street.

HISTORY / DISCUSSION

On December 17, 2013, the 2014 Capital Budget was adopted by City Council which included $35,326,000.00 in funding in 2014 for Regional Street Renewal Program: with $500,000.00 dedicated to Regional Sidewalk and Curb Renewals.

The Transcona Ward approached the Transcona Business Improvement Zone regarding funding of $50,000.00 towards the installation of tree vaults on Day Street. The provided funding for the Day Street tree vaults will assist in ensuring the trees have an opportunity to grow in the downtown of Transcona and will continue the renewal of Downtown Transcona. The Transcona Business Improvement Zone will provide funding in the amount of $50,000.00 for the installation of tree vaults on Day Street, as indicated in a letter dated May 12, 2015 and Transcona Business Zone minutes dated April 8, 2014 (attached).

FINANCIAL IMPACT

Financial Impact Statement

Date: October 28, 2015

Project Name: **First Year of Program** **2015**

REGIONAL AND LOCAL STREET PROGRAM – AMENDMENT OF APPROVED 2014 CAPITAL BUDGET TO INCLUDE FUNDING FOR INSTALLATION OF TREE VAULTS

	2015	2016	2017	2018	2019
Capital					
Capital Expenditures Required	$ 50,000	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ 50,000	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other-Transcona Business Improvement Zone	50,000	-	-	-	-
Total Funding	$ 50,000	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ 50,000				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ -	$ -	$ -	$ -	$ -
Less: Incremental Revenue/Recovery	-	-	-	-	-
Net Cost/(Benefit)	$ -	$ -	$ -	$ -	$ -
Less: Existing Budget Amounts	-	-	-	-	-
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments: The Transcona Business Improvement Zone will contribute $50,000.00 towards the installation of tree vaults on Day Street, which will be charged to the 2014 Regional Street Renewal Program (Public Works Capital Project #1804200114 - Regional Sidewalk and Curb Renewals).

"Original signed by D. Stewart, CA"
D. Stewart, CA
Manager of Finance & Administration

CONSULTATION

In preparing this Report there was consultation with:

Transcona BIZ
Legal Services
Planning, Property and Development

OURWINNIPEG POLICY ALIGNMENT

This report is in accordance with OurWinnipeg policy, 02-2 Environment

SUBMITTED BY

Department: Public Works
Division: Engineering
Prepared by: D. Teperto, C.E.T., Supervisor of Technology Services
Date: October 26, 2015
File No. 14-B-02

ATTACHMENTS:

Appendix A: Transcona Business Improvement Zone – Letter of Approval
Appendix B: Transcona Business Improvement Zone – Board of Directors Meeting Minutes

APPENDIX A

TRANSCONA
BUSINESS IMPROVEMENT ZONE
108 Bond Street
Winnipeg, Manitoba
R2C 2L2
T: 204 222 8566
F: 204 222 8577
transbiz@shawbiz.ca
www.transconabiz.ca

May 12, 2015

Dear Derek Teperto:

In April 2014, The Transcona Business Improvement Zone Board of Directors passed a motion to approve funding in the amount of $50,000.00 to go towards the construction of tree vaults (5-6) on the west side of Day Street between Victoria and Regent Ave.

Attached you will find the minutes from the April meeting where the motion was passed for your records.

We look forward to the opportunity of ensuring trees in our downtown Transcona have a chance to grow and flourish and, at the same time continuing the renewal of Downtown Transcona.

Please feel free to contact me should you have any additional questions or concerns.

Thank you

Sincerely,

Teressa Blank
Executive Director
Transcona BIZ
(204)222-8566
TransconaBIZED@shaw.ca

APPENDIX B

Transcona Business Improvement Zone

Minutes
April 8, 2014
BIZ Office - 108 Bond Street

The Agenda of the Board of Directors Meeting of April 8, 2014 is accepted.

Moved by: Maureen Poole
Seconded by: Greg Romance
Approved

Directors of the Board of Management:

Present:
Rick Purling, President
Gerard Pelland, Vice President
Maureen Poole, Treasurer
Blair Pilotte
Greg Romance
Robert Juniper (Regrets)
Kevin Turner (Regrets)
Glen Fuhl
Calla Coughlan
Councillor Russ Wyatt
Martin Pasieczka
Wendy Galagan, Executive Director

Meeting Called to Order at 12:00 PM

Approval of the Minutes of the BIZ Board of Directors Meeting on March 6, 2014 and the recommendations contained therein are adopted.

Moved by: Glen Fuhl
Seconded by: Blair Pilotte
Approved

The Treasurer's report is accepted and approved.

Moved by: Greg Romance
Seconded by: Gerard Pelland
Approved

ED REPORT: Transcona BIZ ED Wendy Galagan shared information on the upcoming 60th Anniversary of the International Downtown Association (IDA) Conference in Ottawa Sept. 3rd – 6th A delegation from Winnipeg is attending and the Board was presented with sending the ED at an approximate cost of $2,000.00. Discussion followed with the Board requesting an Agenda to review before voting. Wendy also advised of a Winnipeg BIZ Association request to collectively support sending Martin Pasieczka, the City of Winnipeg Neighbourhood Economic Development Officer to the IDA. Each BIZ zone is requested to support between $50 - $200.00 each.

Motion: To approve funding up to $200.00 from the Transcona BIZ in support of Martin Pasieczka attending the 2014 IDA Conference.

Moved by: Glen Fuhl
Seconded: Maureen Poole
Approved

Wendy recommended a brick paver in the TCS in honour of Martin's father.

Motion: To approve a brick paver in the TCS in honour of the late Mr. Daniel Pasieczka.

Moved by: Greg Romance
Seconded: Glen Fuhl
Approved

Plans for the Saturday Market Garden were presented and reviewed; discussion followed with the Board having consensus to move forward. Councillor Wyatt advised he would support matching funding in the amount of $1,250.00 through the City of Winnipeg Per Capita Program for a radio campaign to advertise the market. A BIZ match of $1,250.00 will come from securing a Saturday market sponsor.

An update on the Dowrtown Transcona Street Elements was presented. Upon receipt of quotes for repair a letter and request for dialogue will be sent to the Director of PPD Mr. Barry Thorgrimson.

A proposal for a Transcona BIZ Recycling Campaign was presented to the Board. Discussion followed.

Motion: To move forward with request for funding from the CBCRA and the TD FEF.

Moved by: Greg Romance
Seconded: Glen Fuhl
Approved

A review of the BIZ Buck contest was presented. Discussion followed; the ED tasked to continue monitoring and present revisions for the future.

The ED recommended a 2014 donation to the Transcona Garden Club in recognition and support of the partnership they've offered the BIZ over the past years.

Motion: To approve a 2014 donation to the Transcona Garden Club in the amount of $500.00. The donation amount will come from the 2014 Flower Program budget line.

Moved by: Greg Romance
Seconded: Glen Fuhl
Approved

The Quote from HITEK to update the Transcona BIZ website was reviewed and discussed. The ED will request more details on the quote to ensure the Board is comparing same scope of work.

The design of the information kiosks and confirmation of the mission/vision statements were deferred to the May Board meeting.

REPORT OF THE PRESIDENT: President Rick Purling presented an update on the TCSSF. Discussion followed with the following proposal presented:

From the excess funding in the TCSSF:

Fund # 1: **Wpg. Foundation (WF) Investment**
$150,000.00 TCSSF investment
$30,000.00 matching WF investment

Total Fund = $180,000.00
This money is locked in with an average of 5% annual interest

Fund #2: **TCS Maintenance Fund**
$150,000.00 TCSSF Funded

Fund #3 **TCS Programming and BIZ Zone Improvement Fund**
$50,000.00 TCSSF Funded – allotted to TCS BIZ Programming
$100,000.00 TCSSF Funded – allotted to Transcona BIZ Zone Improvements

Discussion followed with the following highlighted:

- Wpg. Foundation Investment – 2014 deadline and fund terms/agreements
- TCS Maintenance Fund – All proposed funding must be presented to the BIZ Board and receive a minimum of 2/3 Board vote to proceed. Funds can only be used for the TCS.

- TCS Programming – A 5 year plan will be developed. Is $50,000.00 enough? Who will handle the programming? In house or contract?
- BIZ Zone Improvement Fund – allotted to BIZ Zone projects that will improve the overall zone. All proposed funding must be presented to the BIZ Board and receive a minimum of 2/3 Board vote to proceed. Funds can only be used for projects in the Transcona BIZ Zone.

Motion: To approve a 2014 Winnipeg Foundation investment of $150,000.00. Funds for the investment will come from the TCSSF.

Moved by: Greg Romance
Seconded: Calla Coughlan
Approved

Councillor Wyatt presented a funding request to match the City of Winnipeg funding in the amount of $50,000.00 for construction of tree vaults (5 - 6) on the west side of Day Street between Victoria and Regent Avenue.

Motion: To approve funding in the amount of $50,000.00 for the construction of tree vaults (5 – 6) on the west side of Day Street between Victoria and Regent Avenue. Funding to come from the TCSSF.

Moved by: Maureen Poole
Seconded: Glen Fuhl
Approved

Meeting Adjourned at 1:45 PM

Upcoming Meetings:

- May BIZ Board Meeting – Thursday, May 1, 2014
- Tour of the CMHR - TBA