**Agenda – Council – July 13, 2016**

**Report – Executive Policy Committee – June 29, 2016**

**Item No. 4 Agreement between the Province of Manitoba and The City of Winnipeg for use of the Winnipeg Police Service Range**

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On June 29, 2016, the Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and submitted the following to Council:

1. That the City enter into an Agreement with the Province of Manitoba, allowing the delivery of instruction under the direction of a qualified Basic Firearms Instructor at the Winnipeg Police Service firing range facility located at 1745 Wyper Road.

2. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of the agreement to enable the Province of Manitoba to use the Range for training or qualification purposes, in accordance with the terms and conditions set forth herein and such other terms and conditions deemed necessary by the Director of Legal Services and City Solicitor to protect the interests of the City.

3. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of all future similar agreements with the Province of Manitoba or other law-enforcement related organizations to use the Range for training or qualification purposes, in accordance with terms and conditions similar to those set forth herein and such other terms and conditions deemed necessary by the Director of Legal Services and City Solicitor to protect the interests of the City.

4. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

**Agenda – Council – July 13, 2016**

**Report – Executive Policy Committee – June 29, 2016**

DECISION MAKING HISTORY:

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On June 29, 2016, the Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and submitted the matter to Council.

# ADMINISTRATIVE REPORT

**Title:** **Agreement between the Province of Manitoba and The City of Winnipeg for use of the Winnipeg Police Service Range**

**Critical Path:** **Executive Policy Committee – Council**

## AUTHORIZATION

| Author | Department Head | CFO | CAO/COO |
|---|---|---|---|
| M. Musgrove | Chief D. Clunis | M. Ruta | M. Jack<br>COO |

## RECOMMENDATIONS

1. That the City enter into an Agreement with the Province of Manitoba, allowing the delivery of instruction under the direction of a qualified Basic Firearms Instructor at the Winnipeg Police Service firing range facility located at 1745 Wyper Road.

2. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of the agreement to enable the Province of Manitoba to use the Range for training or qualification purposes, in accordance with the terms and conditions set forth herein and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

3. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of all future similar agreements with the Province of Manitoba or other law-enforcement related organizations to use the Range for training or qualification purposes**,** in accordance with terms and conditions similar to those set forth herein and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

4. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

## REASON FOR THE REPORT

Council approval is required to enter into the Agreement with the Province of Manitoba.

## EXECUTIVE SUMMARY

The Agreement is intended to govern the use of the Winnipeg Police Service (WPS) firing range facility located at 1745 Wyper Road (the Range) by all Investigative Units or law enforcement-related departments operated by the Province who may request its use for training and to receive annual qualification.

## IMPLICATIONS OF THE RECOMMENDATIONS

The WPS will provide a qualified Basic Firearms Instructor at the Range as necessary to deliver the training. While there is no facility use charge, the Province will entirely fund the salary and benefit costs for WPS members providing the training.

## HISTORY

In the past, the WPS Range has been accessed by various Province of Manitoba Investigative Units and or Law enforcement related units for training and qualification purposes. It is anticipated that all such requests for training and qualification will now be conducted by qualified firearm instructors who are members of the WPS.

The Service will assist members by conducting the firearms training required, under the direction of a qualified Basic Firearms Instructor at the WPS Range. The use of the Range will be subject to availability as determined by the WPS Range Master.

As stated in the Agreement, the WPS will not charge the Province for the use of the Range. The Province agrees to fund all costs associated with the instructors for the training and recertification. This Agreement may be terminated by either Party upon thirty (30) days written notice.

On June 9, 2016 the Winnipeg Police Board received this report from the Winnipeg Police Service for review and consideration. On June 10, 2016, through communication from the Executive Director, the Winnipeg Police Board advised that it accepted this report for information, and indicated that the Winnipeg Police Service may proceed with the submission of this report, as it is administrative in nature and within the authority of the chief of police.

## FINANCIAL IMPACT

**Financial Impact Statement** **Date:** June 7, 2016

**Project Name:** **First Year of Program** **2016**

Firearms Training

| | 2016 | 2017 | 2018 | 2019 | 2020 |
|---|---|---|---|---|---|
| **Capital** | | | | | |
| Capital Expenditures Required | $ - | $ - | $ - | $ - | $ - |
| Less: Existing Budgeted Costs | - | - | - | - | - |
| Additional Capital Budget Required | $ - | $ - | $ - | $ - | $ - |
| **Funding Sources:** | | | | | |
| Debt - Internal | $ - | $ - | $ - | $ - | $ - |
| Debt - External | - | - | - | - | - |
| Grants (Enter Description Here) | - | - | - | - | - |
| Reserves, Equity, Surplus | - | - | - | - | - |
| Other - Enter Description Here | - | - | - | - | - |
| Total Funding | $ - | $ - | $ - | $ - | $ - |
| Total Additional Capital Budget Required | $ - | | | | |
| Total Additional Debt Required | $ - | | | | |
| **Current Expenditures/Revenues** | | | | | |
| Direct Costs | $ 600 | $ - | $ - | $ - | $ - |
| Less: Incremental Revenue/Recovery | 8,488 | - | - | - | - |
| Net Cost/(Benefit) | $ (7,888) | $ - | $ - | $ - | $ - |
| Less: Existing Budget Amounts | | - | - | - | - |
| Net Budget Adjustment Required | $ (7,888) | $ - | $ - | $ - | $ - |

**Additional Comments:** Recovery of funds to cover salaries that were already budgeted. Ammunition costs $600.00

*original signed by Ron Smolik June 7/16*

Manager of Finance
Winnipeg Police Service

## CONSULTATION

**In preparing this report there was consultation with:**

Legal Services Department (as to legal issues)

## OURWINNIPEG POLICY ALIGNMENT

**01-2a COLLABORATE TO MAKE SAFE COMMUNITIES**
Direction 1: Provide a visible and effective community police presence.

## SUBMITTED BY

| | |
|---|---|
| Department: | Winnipeg Police Service |
| Division: | Organizational Development and Support, Division 32 |
| Prepared by: | M. Musgrove |
| Date: | June 13, 2016 |
| File No. | ODS 16 - 151 |