Minutes – Executive Policy Committee – July13, 2016

Report – Standing Policy Committee on Protection, Community Services and Parks – July 11, 2016

Item No. 1 Service Agreement between The City of Winnipeg and The Winnipeg Humane Society

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection, Community Services and Parks and submitted the following to Council:

1. That the City enter into, execute and deliver a Service Agreement with The Winnipeg Humane Society (WHS) for the period of January 1, 2016 to December 31, 2018, with annual payments to the WHS in the amount of $582,273 for the provision of general animal services, and up to $70,000 for the provision of a subsidized cat spay and neuter program.

2. That authority be delegated to the Chief Operating Officer of the Animal Service Agency to negotiate and approve the terms and conditions of the Service Agreement with the WHS, commencing on January 1, 2016 and ending December 31, 2018, in accordance with the terms and conditions set forth herein and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

3. That the Proper Officers of the City of Winnipeg be authorized to do all things necessary to implement the intent of the foregoing.

Report – Standing Policy Committee on Protection, Community Services and Parks – July 11, 2016

DECISION MAKING HISTORY:

Moved by Deputy Mayor Pagtakhan,

That the recommendation of the Standing Policy Committee on Protection, Community Services and Parks be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On July 11, 2016, the Standing Policy Committee on Protection, Community Services and Parks concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

Title: Service Agreement between The City of Winnipeg and The Winnipeg Humane Society

Critical Path: Standing Policy Committee on Protection, Community Services and Parks – Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
L. Gordon	L. Gordon	M. Ruta	D. McNeil

RECOMMENDATIONS

1. That the City enter into, execute and deliver a Service Agreement with The Winnipeg Humane Society (WHS) for the period of January 1, 2016 to December 31, 2018, with annual payments to the WHS in the amount of $582,273 for the provision of general animal services, and up to $70,000 for the provision of a subsidized cat spay and neuter program.

2. That authority be delegated to the Chief Operating Officer of the Animal Service Agency to negotiate and approve the terms and conditions of the Service Agreement with the WHS, commencing on January 1, 2016 and ending December 31, 2018, in accordance with the terms and conditions set forth herein and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

3. That the Proper Officers of the City of Winnipeg be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

Council approval is required for the City to enter into a Service Agreement with the WHS.

EXECUTIVE SUMMARY

There are an estimated 148,386 cats and 112,139 dogs owned by Winnipeg residents based on a 2008 Ipsos Reid Study. Due to these large pet populations, the City of Winnipeg has significant animal related services in place. This includes Animal Services as the facility to take stray dogs, and the WHS, through a Service Agreement, as the place to take stray cats. Additional services including emergency response to animal incidents, emergency veterinary care, and spay/neuter programming are also in place.

The City of Winnipeg had a past Service Agreement with the WHS to provide general and specific animal services to the citizens of the City of Winnipeg. This Service Agreement expired on December 31, 2015.

IMPLICATIONS OF THE RECOMMENDATIONS

The 2016 – 2018 Selection Report for the Animal Services Agency includes the recommended annual fee payments of $582,273 to the WHS.

The proposed Service Agreement is for the period of January 1, 2016 to December 31, 2018. The agreement may be terminated by either party without cause upon providing 90 days' notice in writing.

Fees
The WHS indicates that the full annual cost of the Service Agreement with the City is $582,273.

Fee payments to the WHS:

- 2013-2015: Annual fee amount $425,000.
- 2016: WHS is requesting an annual fee of $582,273.
- An additional $70,000 is allocated for the Spay/Neuter Assistance Program (SNAP) at the WHS. This is an income-based program to help spay/neuter cats.
- The fee payments are subject to annual budget approval in each year of the Service Agreement.

Major Agreement Component
The major component of the Service Agreement is the housing and care of stray cats. The WHS houses an average of 3,689 stray cats per year.

WHS estimated costs for Agreement (Appendix A, attached)
The WHS is seeking front-end payments for the components of its operation incorporated into the Service Agreement. The areas which affect Winnipeg animals include:

- Housing and care of stray cats
- Care of stray dogs and cats with medical conditions
- Emergency pickup of injured dogs and cats
- A low income spay/neuter program for cats (SNAP)

Stray Cat kenneling
Animal Services does not house cats at its facility. Historically, the WHS has been used (by residents of Winnipeg) as the primary facility to house stray cats.

Un-licensed stray cats are held a minimum of three days. The WHS takes in an average of 3,689 stray cats per year. These numbers have remained constant for the past four years.

Emergency Treatment and response
The WHS picks up injured dogs and cats and provides medical care at its in-house veterinary clinic and at a private veterinary clinic.

Spay/Neuter Assistance Program (SNAP)
The SNAP program is a collaborative effort between the City, the WHS, and the cat owner. Each party contributes $25 toward the spay/neuter surgery of a cat. The program is designed to help low income residents of Winnipeg have their cats fixed.

In 2015, the SNAP program spayed/neutered 3,205 cats.

HISTORY

The WHS has been helping dogs and cats in our community since 1894. The organization accepts surrendered dogs and cats and stray dogs and cats, primarily from Winnipeg residents.

The WHS has adoption, volunteer, and education programs. The WHS is the only animal welfare organization in Winnipeg that operates an internal veterinary clinic. In addition, the WHS conducts over 2,000 animal cruelty investigations per year on behalf of the Province of Manitoba under the Animal Care Act.

The WHS is an “open admission” shelter with regard to stray cats found in Winnipeg. Animal Services is “open admission” with regard to stray dogs found in Winnipeg. “Open admission” means an organization accepts animals regardless of temperament or health. The organization does not turn away animals that fall into these designated categories.

Animal Services handles more than 10,000 incidents per year involving animals. Historically, Animal Services has accepted stray dogs, commercial, and exotic animals. The Animal Services facility was built in 1994 without areas to handle cats.

Animal Services operates successful adoption, volunteer, and foster programs. License revenues help fund the services provided, including housing stray dogs and reuniting them with their owners, attending house fires or car accidents to help with the removal of animals where needed, and providing an adoption program.

A team of Animal Services Officers serve the residents of Winnipeg to help resolve neighbourhood disputes and incidents involving animals.

The City of Winnipeg had a past Service Agreement with the WHS to provide general and specific animal services to the citizens of the City of Winnipeg. This service agreement expired on December 31, 2015.

FINANCIAL IMPACT

Financial Impact Statement **Date:** April 28, 2016

Project Name: **First Year of Program** **2016**

Service Agreement between the City of Winnipeg and the Winnipeg Humane Society

	2016	2017	2018	2019	2020
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 652,273	$ 652,273	$ 652,273	$ -	$ -
Less: Incremental Revenue/Recovery	-	-	-	-	-
Net Cost/(Benefit)	$ 652,273	$ 652,273	$ 652,273	$ -	$ -
Less: Existing Budget Amounts	$ 652,273	$ 652,273	$ 652,273	$ -	$ -
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments: There is no financial impact resulting from the recommendations of this Report. The 2016 Council adopted budget includes a tax-supported subsidy of $652,273 in 2016. The same level of subsidy has been assumed for future years and will be dependent of future years Council approved tax-supported budgets .

original signed by'
Kelly Lemoine, CPA, CA
Controller
Community Services Department

CONSULTATION

Community Services Department
Legal Services Department (as to legal issues)
The Winnipeg Humane Society

OURWINNIPEG POLICY ALIGNMENT

The Service Agreement with the WHS aligns with the Quality of Life 03-2 Vitality Direction of OurWinnipeg by maintaining the health and safety of neighbourhoods.

The Enabling Strategies are to provide animal care facilities coupled with spay/neuter efforts to help control over-population and to work with existing community animal welfare organizations to develop a shared vision and expand educational outreach efforts.

SUBMITTED BY

Department:	Community Services
Division:	Animal Services Agency
Prepared by:	Leland Gordon
Date:	April 28, 2016
File No.	



Appendix A- WHS Costing.pdf