Minute No. 520
Report – Executive Policy Committee – September 14, 2016

Item No. 7 **Agreement between the Canadian Police Information Centre (CPIC) and the City of Winnipeg**

COUNCIL DECISION:

Council concurred in the recommendation of the Executive Policy Committee and adopted the following:

1. That the City enter into, execute and deliver an Agreement with the Canadian Police Information Centre (CPIC) and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing.

2. That the Chief Administrative Officer be authorized to negotiate and approve the terms and conditions of the Agreement with CPIC and such other agreements determined necessary, in accordance with the terms and conditions set forth herein and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

3. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of all future agreements with CPIC, in accordance with terms and conditions similar to those set forth herein and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

4. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

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DECISION MAKING HISTORY:

Moved by His Worship Mayor Bowman,

That the recommendation of the Executive Policy Committee be adopted by consent.

Carried

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On September 14, 2016, the Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and submitted the matter to Council.

ADMINISTRATIVE REPORT

Title: Agreement between the Canadian Police Information Centre (CPIC) and the City of Winnipeg

Critical Path: Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
M. Musgrove	Acting Chief Arthur G. Stannard	M. Ruta	D. McNeil

EXECUTIVE SUMMARY

CPIC is a National Police Information Service under the stewardship of the Royal Canadian Mounted Police, overseeing the utilization of a national communication system supplying secure, timely and accurate criminal justice and public safety information to Canadian and international law enforcement agencies.

The Agreement expresses the Winnipeg Police Service (WPS) roles and responsibilities regarding the provision of access to Service employees to CPIC systems' data banks or portals.

RECOMMENDATIONS

1. That the City enter into, execute and deliver an Agreement with the Canadian Police Information Centre (CPIC) and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing.

2. That the Chief Administrative Officer be authorized to negotiate and approve the terms and conditions of the Agreement with CPIC and such other agreements determined necessary, in accordance with the terms and conditions set forth herein and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

3. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of all future agreements with CPIC**,** in accordance with terms and conditions similar to those set forth herein and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.
4. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

Council approval is required to enter into the Agreement with CPIC.

IMPLICATIONS OF THE RECOMMENDATIONS

There are no financial implications involved with this agreement. However, with the move to the Headquarters building, upgrades were required to the network connection as detailed in the Financial Impact Statement. The Shared Services Canada (SSC) Service Agreement addresses the cost to upgrade the CPIC system network to remain compatible with all applications, networking and security changes.

The content of the Agreement is confidential.

HISTORY

This Agreement sets out a record of the WPS roles and responsibilities regarding the provision of access to WPS employees to CPIC systems' data banks or portals as described in the agreement.

Any existing agreements are superseded by this agreement upon execution. A formal evaluation of the provisions of the Agreement will occur at least every four years from the signing date, or as required by either participant.

There are no costs to the WPS associated with the initiative; however, the WPS will be responsible for the cost of any upgrades required to the network connection and/or interface to CPIC's systems' network to remain compatible with all applications, networking and security changes. The WPS will also ensure that security measures required are in place and maintained, taking responsibility for all associated costs.

On August 8, 2016 the Winnipeg Police Board received this report from the Winnipeg Police Service for review and consideration. On August 9, 2016, through communication from the Executive Director, the Winnipeg Police Board advised that it accepted this report for information, and indicated that the Winnipeg Police Service may proceed with the submission of this report, as it is administrative in nature and within the authority of the chief of police.

FINANCIAL IMPACT

Financial Impact Statement **Date:** July 26, 2016

Project Name: **First Year of Program** **2016**

CPIC Agreement

	2016	2017	2018	2019	2020
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 11,244	$ 12,060	$ 12,060	$ 12,060	$ 12,060
Less: Incremental Revenue/Recovery		-	-	-	-
Net Cost/(Benefit)	$ 11,244	$ 12,060	$ 12,060	$ 12,060	$ 12,060
Less: Existing Budget Amounts	11,244	12,060	12,060	12,060	12,060
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments: One time costs of $1,194 and ongoing costs per year of $12,060 starting March 1, 2016.

Original approved by Ron Smolik July 26/16

Manager of Finance
Winnipeg Police Service

CONSULTATION

In preparing this report there was consultation with:

Legal Services Department (as to legal issues)

OURWINNIPEG POLICY ALIGNMENT

01-2a Collaborate to Make Safe Communities
Direction 7: Implement an Approach to Safety and Security That is Collaborative and Involves the Community.
>Continue to enhance access to safety and law enforcement services through technology, streamlined processes, partnerships and other methods as appropriate.

SUBMITTED BY

Department:	Winnipeg Police Service
Division:	Organizational Development, Division 32
Prepared by:	M. Musgrove, Research Analyst
Date:	August 25, 2016
File No.	ODS 15 – 176