Minutes – Executive Policy Committee – December 7, 2016

REPORTS

Item No. 9 Access Advisory Committee – 2017 Action Plan

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee received as information the Access Advisory Committee's 2017 Action Plan.

DECISION MAKING HISTORY:

Moved by Councillor Pagtakhan,
That the Access Advisory Committee's 2017 Action Plan be received as information.

Carried

COMMITTEE RECOMMENDATION:

On November 29, 2016, the Access Advisory Committee approved its 2017 Action Plan, and submitted the matter to the Executive Policy Committee for information.

ACCESS ADVISORY COMMITTEE 2017 ACTION PLAN		
Action Plan	**Description**	**Target Completion**
1. Educational and Awareness Opportunities	1. The AAC will SUPPORT the development and delivery of awareness and Educational workshops in concert with the Human Resources Department and encourage incorporation into the mandatory course streams that are offered to the City of Winnipeg Staff. 2. As part of the new Provincial Legislation (Accessibility for Manitobans Act) the AAC will continually review and support the newly developed City of Winnipeg Accessibility Plan in respect to Education and Disability Awareness Opportunities for Staff. 3. As part of the overall City of Winnipeg staff awareness, the AAC will draft various articles along with the Universal Design Coordinator to promote the existence of the City of Winnipeg Universal Design Policy and insert these into department newsletters/ communiqués including a link to the AAC website. 4. The AAC will participate in concert with the Universal Design Coordinator and AAC Chairperson an accessibility awareness presentation to the new council and mayor at a time determined by the Mayor's Office. 5. The AAC will avail its members through the Universal Design Coordinator to support staff with feedback and suggestions on meeting their stated goals in the new Accessibility Plan.	Education and Communication Sub Committee: **On Going**

ACCESS ADVISORY COMMITTEE 2017 ACTION PLAN		
Action Plan	**Description**	**Target Completion**
2. Partnership and Synergy Building With the Province of Manitoba	1. Coordinated through the Disabilities Issues Office of Manitoba the AAC will be willing to meet with the relevant Provincial Ministers and their Staff to foster commitment for joint City/Province Activities and projects, with specific reference to supporting and rolling out the new Legislation on Accessibility. 2. The AAC will participate with the Province in all their Consultation Sessions regarding the Accessibility for Manitobans Act (AMA) providing input and recommendations as requested in the 5 key focus area standards including Customer Service, Information and Communications, Built Environment, Employment, and Transportation 3. The AAC intends to connect with the Provincial Seniors and Healthy Aging Secretariat in 2017 to outline our purpose and mandate so they are aware of our existence and that we are prepared to work with the Mayor's Seniors Committee on any accessibility issues as they arise. 4. To contribute and assist if required during the Roll Out phase of the City of Winnipeg Accessibility Plan.	Chair and Coordinator: **On Going**
3. Review of the City of Winnipeg Accessibility Design Standards (WADS)	1. The AAC will continue the next phase of the review of the Winnipeg Accessibility Design Standards (WADS) along with all the City of Winnipeg Departments and provide input and recommendations as necessary for updating the standards.	Policy Sub-Committee: **On Going**

ACCESS ADVISORY COMMITTEE 2017 ACTION PLAN		
Action Plan	**Description**	**Target Completion**
	2. Will continue to consider updates and recommendations from outside stakeholder groups	
4. Input on City of Winnipeg projects	1. The AAC will provide ongoing input and resources on major City of Winnipeg projects to ensure that the Accessibility Design Standards are being implemented. The AAC will continue to advise the Universal Design Co-coordinator and project managers while responding to the various department inquiries. 2. The AAC will encourage the Executive Policy Committee to consider a continued commitment in funding for renovations and retrofits through the Accessibility Grant Program, based on the cost of construction and the number and complexity of applications being submitted.	Whole Committee, Policy Committee and Coordinator: **On Going**
5. Website Upgrades	1. The Education and Communication sub-committee will continue to update the website to make it even more vibrant, interactive, and fully accessible. 2. The AAC will also provide much needed feedback to the City of Winnipeg to ensure their website is fully accessible and inclusive.	Education and Communication Sub-Committee: **December 2017**

ACCESS ADVISORY COMMITTEE 2017 ACTION PLAN		
Action Plan	**Description**	**Target Completion**
6. Partnership Development	1. The AAC will continue to expand its existing partnerships with a more connected role with all stakeholder groups and agencies in the City, through cooperation and sharing of information such as minutes and educational and awareness opportunities. 2. Further develop alliances already established with the staff and students of our Universities, Colleges, professional architectural firms, landscaping designers, and interior designers to create a synergy of universal design. 3. Offer individual AAC members to share ideas and make presentations to interested stake holder groups regarding the role and activities of the AAC. 4. Continue to have the AAC represented on the City of Winnipeg Universal Design Steering Committee. 5. Continue to have the AAC represented on the City of Winnipeg Active Transportation Advisory Committee	Whole Committee and Coordinator: **On Going**

ACCESS ADVISORY COMMITTEE 2017 ACTION PLAN		
Action Plan	**Description**	**Target Completion**
7. Accessibility Awards Recognition	1. Celebrate through its annual awards; the outstanding local businesses, government departments, disability agencies, architects, landscape designers, and interior designers who have embraced the principals of Universal Design in their plans 2. Encourage the involvement of new and young professionals on the awards sub-committee to ensure the message is heard. 3. The AAC Awards Subcommittee will continue to consider the feasibility of establishing a scholarship program with the University of Manitoba Department of Architecture to elevate the exposure to Universal Design if budget allows. 4. Nominate the City of Winnipeg for the 2017 Rick Hansen Accessibility Award for the most Accessible City in Canada.	Access Awards Sub-Committee **November 2017**
8. On going Office and Resource	1. The AAC will continue to provide an office to field inquiries and requests and serve as an ongoing resource to the community. 2. The AAC will serve as a vital visible entity connecting and networking with City Hall staff, councilors, and the general public. 3. Develop, produce, and disseminate an annual report of the AAC to the Executive Policy Committee and our community.	Coordinator: **December 2017**

ACCESS ADVISORY COMMITTEE 2017 ACTION PLAN		
Action Plan	**Description**	**Target Completion**
9. Update and Develop Conference and Workshop Exhibits	1. The AAC will update and develop a complete information based exhibit for display at trade shows, workshops, and conferences outlining the role of the committee and the importance and value of Universal Design. 2. The AAC will expand its base of information to be flexible in their message theme while participating at trade shows, workshops, and conferences.	Education and Communication Sub-Committee: **On Going**
10. Community Consultation and Strategic Planning	1. The AAC will produce a report and disseminate the results and actions taken by the committee in response to the recommendations from the 2016 Community Consultations via our website and direct contact to our data base of participants and stakeholders in general. 2. The AAC will promote our 2017 strategic plans to all of our partners and stakeholder groups in the community via the AAC website. 3. The AAC will conduct a follow up event of the independent community consultation held in 2016 to revisit the progress of the committee, the City of Winnipeg Accessibility Plan, as well as to identify current and impending accessibility issues in the community that were not included in the Plan	Whole Committee and Coordinator: **November 2017**

ACCESS ADVISORY COMMITTEE 2017 ACTION PLAN		
Action Plan	**Description**	**Target Completion**
11. City of Winnipeg “Our Winnipeg” Action Plan and Accessibility	1. The AAC will work within the “Our Winnipeg” key directives to ensure accessibility is sustainable and prevalent in our projects and programs.	Policy Committee and Coordinator: **On Going**