Minutes – Executive Policy Committee – November 23, 2016

REPORTS

Item No. 2 Discounts to be allowed for the Prepayment of 2017 Realty, Personal Property and Business Taxes

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and recommended to Council:

1. That prepayment discounts be given on payments received by the Assessment and Taxation Department during the months of January and February 2017 at the following discount rates:

Realty & Personal Property Tax – payable at par up to June 30th	Face Value Discount Rate	Equivalent Annual Discount Rate
January	0.140%	0.34%
February	0.113%	0.34%
Business Tax – payable at par up to May 31st		
January	0.112%	0.34%
February	0.085%	0.34%

2. That, pursuant to Subsection 334(3) of The City of Winnipeg Charter, the Taxes – Discounts for Prepayments By-law (draft by-law attached as Schedule ‘A’) be enacted to provide prepayment discounts of the City's 2017 Realty, Personal Property and Business Taxes in accordance with Recommendation 1.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

Moved by Councillor Gillingham,

That the recommendation of the Winnipeg Public Service be concurred in and forwarded to Council.

Carried

ADMINISTRATIVE REPORT

Title: **Discount(s) to be allowed for the Prepayment of 2017 Realty, Personal Property and Business Taxes**

Critical Path: Executive Policy Committee - Council

AUTHORIZATION

Author	Department Head	CFO	CAO
Tim Austin	Mel Chambers	M. Ruta	D. McNeil

RECOMMENDATIONS

1. That prepayment discounts be given on payments received by the Assessment and Taxation Department during the months of January and February 2017 at the following discount rates:

Realty & Personal Property Tax - payable at par up to June 30th	Face Value Discount Rate	Equivalent Annual Discount Rate
January	0.140%	0.34%
February	0.113%	0.34%
Business Tax – payable at par up to May 31st		
January	0.112%	0.34%
February	0.085%	0.34%

2. That, pursuant to Subsection 334(3) of The City of Winnipeg Charter, Council enact the Taxes – Discounts for Prepayments By-law (draft by-law attached as Schedule ‘A’) to provide prepayment discounts of the City's 2017 Realty, Personal Property and Business Taxes in accordance with Recommendation 1 of this Report.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

Subsection 334(3) of *The City of Winnipeg Charter* permits the City to provide for the allowance of discounts when taxes are prepaid, as stated below:

> *334(3) Council may pass by-laws in respect of real and personal property taxes and business taxes*
>
> *(c) providing that, when taxes are paid other than by installments, discounts at rates prescribed in the by-law may be allowed on amounts that are prepaid on account of those taxes by dates specified in the by-law.*

Council annually adopts a by-law establishing a discount rate that will financially benefit the City and, at the same time, provide an investment opportunity for taxpayers.

EXECUTIVE SUMMARY

This Administration Report provides information regarding the equivalent annual discount rate the City of Winnipeg is offering to property and business owners who elect to pay their taxes in advance of the annual due dates.

Based on the City's short–term investment interest rate it has been determined that a discount rate of 0.34% is considered to be fair to both the City and to the taxpayer.

IMPLICATIONS OF THE RECOMMENDATIONS

If approved, the City offer an annual equivalent discount rate of 0.34% on tax payments made in advance. This recommendation results in a project net income of $1,429.00.

HISTORY

The proposed discount rates are based on information received from the Financial Services Branch of Corporate Finance, which considers 0.85% as the City's short-term investment interest rate for 2017, which is the same as 2016. A discount rate of approximately 0.34% is considered to be fair to both the City and to the taxpayer.

The accelerated cash flow generated by the prepayment of realty, personal property and business taxes increases the City's short-term investment opportunities for the period January to June. The investment income earned from these early payments continues to exceed the tax discount given as well as the cost of administering the program.

The 2016 accelerated cash flow generated by the prepayments of realty, personal property and business taxes was:

2016 Prepayments	$1,895,298
Less: 2016 Actual Discount	2,574
Cost to administer	2,500
	$1,890,224

Using the 2016 actual prepayment information, with the City's 2017 expected short-term investment interest rate of 0.85%, the following represents the interest income that could be expected in 2017 from depositing the tax prepayments:

2016 Projected Investment Income from Prepayments

	Estimated Prepayments (Based on 2016)	# of months invested	2017 Projected Investment Income
January			
Realty and Personal Property Tax	$1,568,028	5	$5,553
Business Tax	20,721	4	82
February			
Realty and Personal Property Tax	306,549	4	869
Business Tax			
2016 Projected Gross Income	$1,895,298		$6,504
less: Discounts and administration costs			5,075
2017 Projected Net Income			**$1,429**

Note that the 2017 projected net income is $1,429.00. As in 2016, this program will be offered as a customer service initiative with full information on the Assessment and Taxation website. There will be one advertisement placed in the Winnipeg Free Press newspaper. Further, the 311 Customer Contact Centre will be prepared to handle phone calls on this program beginning in January 2017.

It is recommended that Council adopt a by-law to provide for prepayment discounts received by the Assessment and Taxation Department during the months of January and February 2017 at the following discount rates:

Realty & Personal Property Tax - payable at par up to June 30th	Face Value Discount Rate	Equivalent Annual Discount Rate
January	0.140%	0.34%
February	0.113%	0.34%
Business Tax – payable at par up to May 31st		
January	0.112%	0.34%
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FINANCIAL IMPACT

Financial Impact Statement

Date: November 1, 2016

Project Name:

First Year of Program **2017**

Discount(s) to be allowed for the Prepayment of 2017 Realty, Personal Property and Business

	2017	2018	2019	2020	2021
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 5,075	$ -	$ -	$ -	$ -
Less: Incremental Revenue/Recovery	6,504	-	-	-	-
Net Cost/(Benefit)	$ (1,429)	$ -	$ -	$ -	$ -
Less: Existing Budget Amounts		-	-	-	-
Net Budget Adjustment Required	$ (1,429)	$ -	$ -	$ -	$ -

Additional Comments:

Using the 2016 actual prepayment information, with the City's 2017 expected short-term investment interest rate of 0.85%, the interest income that could be expected in 2017 from depositing the tax prepayments is approximately $6,504. However, after applying the projected tax discounts and administrative costs, the projected net income is $1,429. Despite the low net income, this program will still proceed as a customer service initiative. Based on past experience, it is expected that 2,000 - 2,500 property owners will take advantage of the 2017 Prepayment Discount program.

original signed by
Ramona Hodges
Manager of Finance (Campus)
Corporate Finance Department

CONSULTATION

In preparing this report there was consultation with:

Internal: Financial Services Branch of Corporate Finance Department
Legal Services (as to legal issues)

External

OURWINNIPEG POLICY ALIGNMENT

The discount(s) to be allowed for the Prepayment of Realty, Personal Property and Business Taxes is generally aligned with strategies in OurWinnipeg Policy 01-3 Direction 1.

SUBMITTED BY

Department: Assessment and Taxation
Division: Taxation and Finance
Prepared by: Tim Austin, Manager of Taxation and Finance Services
Date: October 31, 2016
File No. N/A

Attachments:
1. Schedule 'A' – Draft By-law

SCHEDULE 'A': DRAFT BY-LAW



[2016 10 28] Taxes - Prepayment Discount