Minutes – Executive Policy Committee – November 23, 2016

REPORTS

Item No. 3 Mayor's Office Allowance Policy

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee recommended to Council:

1. That the Council Motion of November 16, 2016 be received as information.

DECISION MAKING HISTORY:

The Chairperson called Councillor Pagtakhan to the Chair in order to move the following motion:

Moved by His Worship Mayor Bowman,
That the Council Motion of November 16, 2016 be received as information, and forwarded to Council.

Carried

His Worship Mayor Bowman resumed the Chair.

COUNCIL DECISION:

On November 16, 2016, Council ruled automatic referral of the following motion to the Executive Policy Committee:

Moved by Councillor Eadie,
Seconded by Councillor Dobson,

WHEREAS the Mayor is a voting member of Council subject to the Municipal Council Conflict of Interest Act and other applicable laws in Manitoba similar to any other member of Council;

AND WHEREAS on June 5, 2013, Executive Policy Committee referred the Council Motion from Councillors Eadie and Gerbasi regarding applying the Councillor's Representation Allowance (CRA) Policy criteria to other funds, including Mayor's Office spending, to the Governance Committee of Council for its consideration during its review of the CRA Policy;

AND WHEREAS on September 25, 2013, Council referred the Council Motion from Councillors Havixbeck and Orlikow regarding having the City Auditor include funds such as Mayor's Office and Chairmanship spending into its annual audit of CRA spending;

AND WHEREAS On June 25, 2014, Council adopted recommendations of the Governance Committee of Council regarding the CRA policy, including the following recommendation related to the two prior mentioned motions by Councillors Eadie, Gerbasi, Havixbeck and Orlikow:

> "6. That the City Clerk consult with the Mayor's Office to determine the spending requirements of that office, in order to develop a set of criteria, including a yearly audit of spending, that would apply to the Mayor's Office spending, in keeping with the spirit of CRA policy;"

DECISION MAKING HISTORY (continued):

COUNCIL DECISION (continued):

AND WHEREAS Councillor Eadie has inquired with Mayor Bowman during question period of several Council Meetings about the progress of such a policy;

AND WHEREAS the effort to create a Mayor's Office Allowance Policy began over two years with no end in the foreseeable future to having a policy adopted by Council that would require the Mayor's Office to follow the same standards of openness, transparency and accountability as Councillors are required to follow under the Council adopted Councillor's Ward Allowance Policy;

THEREFORE BE IT RESOLVED THAT a "Mayor's Office Allowance" Policy be created before the end of the 2016 fiscal year, reporting on but not limited to the following expenditure categories:

1. Various expense categories similar to those included in the Councillors Ward Allowance Policy including human resource costs related to running the day to day operations of a Mayor's office;

2. Operating expenses related to running the EPC and IEPC;

3. Operating expenses and human resource costs for the Mayor's policy support office;

4. Operating expenses for the Mayor's advisory committees reporting directly to the Mayor's Office;

5. And providing an annually updated Mayor's office organizational chart;

AND BE IT FURTHER RESOLVED THAT the Mayor's Office Allowance Policy be adopted by Council and include an annual audit by the City Auditor of all Mayor's Office spending, similar to the annual audit undertaken as part of the Councillor's Ward Allowance Policy, with the first audit of Mayor's Office spending to occur on the 2017 fiscal year expenses.