Minutes – Executive Policy Committee – June 7, 2017

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – May 30, 2017

Item No. 4 Agreement to Allow City Access to Information within the Province of Manitoba's Advanced Routing and Permitting System

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works and submitted the following to Council:

1. That, for the purposes of allowing the City access to information with respect to permits issued by the Province on behalf of the City, located within the Province's Advanced Routing and Permitting System, the City enter into, execute and deliver an Access to Information Agreement with the Province of Manitoba and such other agreements as determined necessary by the City Solicitor/Director of Legal Services to implement the intent of the foregoing (the Ancillary Agreements).

2. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of the Access to Information Agreement and the Ancillary Agreements, in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor/Director of Legal Services to protect the interests of the City.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – May 30, 2017

DECISION MAKING HISTORY:

Moved by Councillor Morantz,

That the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On May 30, 2017, the Standing Policy Committee on Infrastructure Renewal and Public Works concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

Title: Agreement to Allow City Access to Information within the Province of Manitoba's Advanced Routing and Permitting System

Critical Path: Standing Policy Committee on Infrastructure Renewal and Public Works – Executive Policy Committee - Council

AUTHORIZATION

Author	Department Head	CFO	CAO
L. Escobar, P.Eng., P.T.O.E.	L.P. Deane, P.Eng.	n/a	D. McNeil

EXECUTIVE SUMMARY

City of Winnipeg permits for overweight and oversized vehicles are issued by the Province of Manitoba (the Province) using the Province's Advanced Routing and Permitting System (ARPS). The Province has agreed to allow The City of Winnipeg (the "City") access to all permits issued by the Province on behalf of the City on the condition that the City enter into an Access to Information Agreement with the Province.

RECOMMENDATIONS

1. That, for the purposes of allowing the City access to information with respect to permits issued by the Province on behalf of the City, located within the Province's Advanced Routing and Permitting System, the City enter into, execute and deliver an Access to Information Agreement with the Province of Manitoba and such other agreements as determined necessary by the City Solicitor/Director of Legal Services to implement the intent of the foregoing (the Ancillary Agreements).

2. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of the Access to Information Agreement and the Ancillary Agreements, in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor/Director of Legal Services to protect the interests of the City.

3. The proper officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

Council approval is required to enter into the proposed Access to Information Agreement with the Province. Additionally, pursuant to the Execution of Documents By-law No. 78/2015, the contents of the Access to Information Agreement must be approved by Council or by a City employee to whom the authorization to approve has been delegated.

IMPLICATIONS OF THE RECOMMENDATIONS

The recommendations set out in this report will allow the City to enter into an Agreement with the Province which will allow the City to access information contained within the ARPS. The proposed Agreement will outline responsibilities relative to how the City handles the information and ensures that the privacy of individuals is properly protected in accordance with FIPPA.

HISTORY/DISCUSSION

On October 19, 2011, Council approved an agreement with the Province consolidating vehicle move permit services for oversize and overweight vehicle permits through Provincial issuance. A Consolidation Agreement was subsequently executed on March 28, 2012 and the Province has been issuing overweight and oversized permits on behalf of the City since that time.

In 2016, formal discussions were initiated by the Province with the intent to provide both the City of Winnipeg and the City of Brandon, which is also a party to the Consolidation Agreement, with access to all relevant permits within ARPS. This access to all relevant permits is important to the City for a number of reasons including:

- Gaining a better understanding of City permit activity including permits that the Province issues exclusively through the joint City/Province Permit Policy Manual.
- Quality control.
- Ensuring that the City is consistent in how it approves permits.
- Undertaking research into permit trends and weight and size characteristics.

The Province requires that the City enter into an Access to Information Agreement with the Province for the purposes of accessing such information.

FINANCIAL IMPACT

Financial Impact Statement **Date:** March 7, 2017

Project Name:
Agreement to Allow City Access to Information within the Province of Manitoba's Advance Routing and Permitting

COMMENTS:

This report is being submitted to authorize the the Chief Administrative Officer to negotiate and approve the terms and conditions of the Access to Information Agreement and the Ancillary Agreements required to allow the City of Winnipeg Transportation Division greater access to the move permits issued by the Province of Manitoba. There is no expected financial impact associated with the sharing of information.

"Original Signed by J. Ruby, CPA, CA"
J. Ruby, CPA, CA
Manager of Finance & Administration

CONSULTATION

This Report has been prepared in consultation with:
Province of Manitoba;
City of Winnipeg Legal Services (as to legal issues)

OURWINNIPEG POLICY ALIGNMENT

Our Winnipeg – 01-3 Prosperity
Direction 1 - "Provide Efficient and Focused Civic Administration and Governance"
"Support a competent, productive and healthy workforce..,"

SUBMITTED BY

Department: Public Works
Division: Transportation
Prepared by: Stephen Chapman, P.Eng., Traffic Management Engineer
Date: March 3, 2017
File No: G-13