Minutes – Executive Policy Committee – July 12, 2017

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – July 11, 2017

Item No. 1 Transit Service for Canada Summer Games

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works and submitted the following to Council:

1. That the City enter into, execute and deliver with the 2017 Canada Summer Games Host Society Inc. one or more agreements as determined necessary by the City Solicitor/Director of Legal Services to deliver the following transit services for the 2017 Canada Summer Games:

    A. Provision on a cost recovery basis of school buses and drivers obtained by the City through a public bid solicitation to Canada Summer Games for the transportation of athletes;

    B. Provision of transportation of Canada Summer Games volunteers on regular City transit services during the Games in exchange for a fixed fee payment from the Host Society reflecting a reasonable estimate of the number of volunteers using this service multiplied by the 14 day transit pass rate approved by Council upon presentation of the volunteer identification and provided the individual is in uniform;

    C. Additional transit services which may be requested by the 2017 Canada Summer Games Host Society Inc. prior to or during the Games using fees established by Council or on a cost recovery basis.

2. That the authority be delegated to the Chief Administrative Officer to negotiate and approve the above-noted agreements, including the amounts to be paid by the 2017 Canada Summer Games Host Society Inc., in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor/Director of Legal Services to protect the interests of the City.

3. That the Proper Officers of the City do all things necessary to implement the intent of the foregoing.

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – July 11, 2017

DECISION MAKING HISTORY:

Moved by Councillor Pagtakhan,

That Rule 10(3) of The Procedure By-law No. 50/2007 be suspended in order that the following item, which was received less than 96 hours preceding the committee meeting, be considered by Committee.

Carried

Moved by Councillor Morantz,

That the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On July 11, 2017, the Standing Policy Committee on Infrastructure Renewal and Public Works concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

Title: Transit Service for Canada Summer Games

Critical Path: Standing Policy Committee on Infrastructure Renewal and Public Works - Executive Policy Committee - Council

AUTHORIZATION

Author	Department Head	CFO	CAO
T. Yanchishyn	G. Ewankiw	M. Ruta	D. McNeil

EXECUTIVE SUMMARY

The 2017 Canada Summer Games Host Society Inc. (the "Host Society") has requested that Transit provide transportation for athletes as well as regular transit service for a fixed fee to Games volunteers upon presentation of the volunteer identification and provided they are in uniform. Winnipeg Transit requires approval from Council to enter into agreements with the Host Society for these services as well as any other additional last-minute transit services the Games may require.

RECOMMENDATIONS

1. That the City enter into, execute and deliver with the 2017 Canada Summer Games Host Society Inc. one or more agreements as determined necessary by the City Solicitor/Director of Legal Services to deliver the following transit services for the 2017 Canada Summer Games:
    (a) Provision on a cost recovery basis of school buses and drivers obtained by the City through a public bid solicitation to Canada Summer Games for the transportation of athletes;
    (b) Provision of transportation of Canada Summer Games volunteers on regular City transit services during the Games in exchange for a fixed fee payment from the Host Society reflecting a reasonable estimate of the number of volunteers using this service multiplied by the 14 day transit pass rate approved by Council upon presentation of the volunteer identification and provided the individual is in uniform;
    (c) Additional transit services which may be requested by the 2017 Canada Summer Games Host Society Inc. prior to or during the Games using fees established by Council or on a cost recovery basis.

2. That the authority be delegated to the Chief Administrative Officer to negotiate and approve the above-noted agreements, including the amounts to be paid by the 2017 Canada Summer Games Host Society Inc., in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor/Director of Legal Services to protect the interests of the City.

3. That the proper officers of the City do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

The agreements recommended in this Report must be approved by Council.

IMPLICATIONS OF THE RECOMMENDATIONS

The recommendations will authorize the Chief Administrative Officer to negotiate and approve several agreements with the 2017 Canada Summer Games Host Society Inc., including agreements for transportation of athletes and regular transit service for Games volunteers. It will also allow the Chief Administrative Officer to negotiate last minute agreements with the Host Society to provide transit services that have not yet been requested. The agreement to allow volunteers to use Transit without payment upon boarding the bus, but under a fixed fee arrangement with the Host Society during the Games based on an estimate of the number of volunteers who will take advantage of this benefit multiplied by the cost of a 14 day pass previously approved by Council. Any other last-minute agreements with the Host Society will be based on a cost recovery model or fees already approved by Council.

Council has approved a value-in-kind allocation to the 2017 Canada Summer Games of $694,500. The majority of this allocation – if not all of it - is expected to be utilized for Transit Services, including the services discussed in this Report.

HISTORY/DISCUSSION

Winnipeg will be the host city to the 2017 Canada Summer Games. The Canada Games (Games) is Canada's largest multi-sport competition for young athletes. Held every two years, and alternating between summer and winter, they are a key event in the development of Canada's young athletes. According to the Games, it is anticipated that more than 4,000 athletes are expected to arrive in Winnipeg in 2017 along with more than 400 media and broadcasters, 500 various VIPs, 500 officials and thousands of visitors.

The 2017 Canada Summer Games Host Society Inc. have been working closely to determine the requirements for transit service to make the Games successful.

For the transportation of athletes, Transit will provide a combination of regular transit buses that will be charged at the Council-approved charter bus rate and a contingent of school buses and

drivers obtained from outside suppliers. There is no need for Council to approve the former, since the Host Society is being charged the Council-approved rate. In the case of the school buses, there is no need to approve their procurement since it has been accomplished through a public bid solicitation. However, Council approval is required for an agreement to charge the Host Society on a cost-recovery basis the costs of obtaining these buses and drivers.

For regular Transit use by Games volunteers during the Games, Council approval is required for an agreement whereby the Host Society pays the Council-approved 14 day pass fee multiplied by an estimate of the number of volunteers who will take advantage of this benefit. Volunteers will be required to show their volunteer identification as well as be in uniform to be able to ride the service without payment.

Council approval is also required to allow the Chief Administrative Officer to negotiate and approve any additional last-minute agreements negotiated with the Host Society for transit services to ensure cost/recovery and reflect Council-approved fees.

FINANCIAL IMPACT

Financial Impact Statement

Date: June 21, 2017

Project Name:

Transit Service for Canada Summer Games

First Year of Program **2017**

	2017	2018	2019	2020	2021
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 694,500	$ -	$ -	$ -	$ -
Less: Incremental Revenue/Recovery	-	-	-	-	-
Net Cost/(Benefit)	$ 694,500	$ -	$ -	$ -	$ -
Less: Existing Budget Amounts	694,500	-	-	-	-
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments: Direct costs represent the estimated cost of Transit Service for the 2017 Canada Summer Games based on the approved value-in-kind grant. This value in-kind grant has been budgeted by the City, a portion in Transit's 2017 operating budget.

original signed by

Tanis Yanchishyn, CPA, CA
Manager of Finance and Administration

CONSULTATION

This Report has been prepared in consultation with:

Legal Services (as to legal issues)

OURWINNIPEG POLICY ALIGNMENT

03-03 Creativity: (Direction #8): Establish Winnipeg as a City of Choice and Desired destination for Artists and Creative Professionals.

SUBMITTED BY

Department: Transit
Division: Finance and Administration
Prepared by: T. Yanchishyn, Manager of Finance & Administration
Date: June 21, 2017
File No: