**Minute No. 414**
**Report – Executive Policy Committee – June 7, 2017**

**Item No. 1 Appointment of Fund Manager for the Computer Replacement Reserve**

COUNCIL DECISION:

Council concurred in the recommendation of the Executive Policy Committee and adopted the following:

1. That the Chief Innovation Officer (CIO) of the City of Winnipeg be appointed as the Fund Manager of the Computer Replacement Reserve.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.

**Report – Executive Policy Committee – June 7, 2017**

DECISION MAKING HISTORY:

Moved by His Worship Mayor Bowman,

That the recommendation of the Executive Policy Committee be adopted by consent.

Carried

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On June 7, 2017, the Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and submitted the matter to Council.

# ADMINISTRATIVE REPORT

**Title:** Appointment of Fund Manager for the Computer Replacement Reserve

**Critical Path:** Executive Police Committee - Council

## AUTHORIZATION

| Author | Department Head | CFO | CAO |
|---|---|---|---|
| G. Cottick | M. Legary | M. Ruta | D. McNeil |

## EXECUTIVE SUMMARY

The position of the Director of Corporate Support Services, the current Fund Manager for the Computer Replacement Reserve, has been deleted. This report recommends that the Chief Innovation Officer (CIO) be appointed as the new Fund Manager for the Reserve.

## RECOMMENDATIONS

1. That the Chief Innovation Officer (CIO) of the City of Winnipeg be appointed as the Fund Manager of the Computer Replacement Reserve.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.

## REASON FOR THE REPORT

The City's Standard (Administrative Directive No. FM-005) on Reserves Administration describes Reserve Fund Manager(s) as being "those individuals Council has approved as being responsible for the specific reserve fund". On March 22, 2011, within recommendation 9 of the 2011 Operating Budget, Council approved the Director of Corporate Support Services be the Fund Manager for the Computer Replacement Reserve Fund. The position of the Director of Corporate Support Services has been deleted.

## IMPLICATIONS OF THE RECOMMENDATIONS

The CIO position is best suited to be the Fund Manager of the Computer Replacement Reserve, which crosses departmental boundaries.

**HISTORY/DISCUSSION**

Section 289(1) of The City of Winnipeg Charter Act (the "Charter") denotes that *Council may provide for the establishment or maintenance of a reserve fund for any purpose for which the city has authority to make expenditures.* By virtue of this, Council is the legislated authority regarding the establishment of reserve funds for The City of Winnipeg.

On March 22, 1995, City Council approved the establishment of the Computer Replacement Reserve Fund. The original purpose of the Reserve was to finance the replacement, refurbishing, modifying or upgrading of personal computer hardware and/or software. Currently, three City departments participate in the Reserve for those purposes – Community Services, Public Works and Planning, Property and Development.

Since 2011, Corporate Support Services has used the Computer Replacement Reserve to support City-wide critical systems. Critical hardware elements to be replaced are shared enterprise storage, servers and tape back-up sub-systems. Critical software elements are for server operating systems, server virtualization and e-mail.

**FINANCIAL IMPACT**

**Financial Impact Statement** **Date:** May 5, 2017

**Project Name:**
**Appointment of the Fund Manager for the Computer Replacement Reserve**

**Comments:**
There are no financial implications associated with the recommendation in this report.

*Original signed by R. Hodges*
Ramona Hodges
Manager of Finance (Campus)
Corporate Finance Department

**CONSULTATION**

This Report has been prepared in consultation with:

**OURWINNIPEG POLICY ALIGNMENT**

N/A

**SUBMITTED BY**

Department: Corporate Support Services
Division: Business Technology Services
Prepared by: G. Cottick
Date: May 5, 2017
File No: