APPENDIX 1
Open Government Annual Review
September 2017

The Open Government Annual Review aims to provide a summary of the work that has been done to date on Open Government in the City of Winnipeg, and to outline work that is ongoing and planned for the future.

1. **Objective: Establishing greater trust in government.**
   Core Principles: Transparency and accountability.

Completed: Granted public access to the Mayor's schedule of monthly meetings. Proactive disclosure webpage created. Monthly posting of access to information requests received. Content of requests for general information proactively disclosed.

Completed: Central dedicated Access and Privacy Office to coordinate responses and implement process changes established.

Completed: Created voluntary lobbyist registry.

Completed: Created role of Integrity Commissioner.

Ongoing: Continued focus on proactive, rather than reactive, releases of information.

Ongoing: Prioritize information which has value to citizens for release.

Action Items:

1.1 Publish received requests in machine-readable format on Open Data portal.

2. **Objective: Ensuring better outcomes at less cost.**
   Core Principles: Accountability and technology and innovation.

Completed: Itemized expenses for Mayor and Councillors released to the public.

Ongoing: Continue to building on partnerships with different levels of government and citizens, using shared open data.

Ongoing: Continue to identify cost-saving opportunities which arise through new technologies.

Ongoing: Support processes that permit citizens to order and track service delivery electronically. ie: ChatBot Pilot.

Action Items:

2.1 Increase openness and accessibility of public procurement processes.

3. **Objective: Raising compliance levels.**
Core Principles: Accountability and Participation.

Completed: Established a new Access and Privacy Administrative Standard, setting out framework for managing access and privacy issues facing the City.

Completed: Established an expenditure policy for the Mayor's Office and Councillors' wards.

Completed: Successfully lobbied Province to amend *The Public Interest Disclosure (Whistleblower Protection) Act* to apply to City employees.

Action Items:

3.1 Provide training and resources to employees to manage information in accordance with principles of Open Government.

3.2 Review City policies to ensure consistency with Open Government principles.

3.3 Work with stakeholders to establish benchmarks for assessing effectiveness of Open Government practices.

4. **Objective: Ensuring equity of access to public policy making.**
Core Principles: Participation, transparency, accountability and technology and innovation.

Completed: Standing Policy Committee reports easily accessible on City's website. Agendas, minutes, dispositions and by-laws posted online on Decision Making Information System (DMIS).

Ongoing: Use plain language in public communication and City documents.

Ongoing: Provide sufficient notice for opportunities for public engagement in decision-making.

Action Items:

4.1 Increase number of platforms on which information is available.

4.2 Provide background documents for technical information (such as budgetary figures).

5. **Objective: Fostering innovation and new economic activity.**
Core Principles: Participation and technology and innovation.

Completed: City Council and EPC meetings and Mayor's media scrums live streamed.

Completed: Open data portal created.

Ongoing: Continued expansion of open data portal.

Ongoing: Continue to offer open data training for citizens.

Ongoing: Use new technology to promote real-time sharing of information with citizens.

Ongoing: Seek input from citizens and businesses as to best practices and innovative approaches for using new technologies.

Ongoing: Explore community engagement opportunities which make use of open data, such as hackathons and codefests. (Supported North Forge Ramp Up Weekend hakathon / codefest, June 2017 – City of Winnipeg Hackathon being scheduled for late fall 2017)

Ongoing: Continue development of new service delivery methods (e.g., Web 2.0, apps, ChatBot Pilot, July 2017, etc.)

Action Items:

5.1 Develop information infrastructure which allows for easy input, classification and access to data.

5.2 Develop and implement an open data policy.

5.2 Offer open data training for citizens.

6. **Objective: Enhancing effectiveness by leveraging knowledge and resources of citizens.**
Core Principles: Participation, technology and innovation and accountability.

Completed: Office of Public Engagement (OPE) created to support all City activities and projects through consultation and engagement; ensure consistency and transparency in sharing information with citizens about City projects; and direct public consultation activities of major City projects.

Ongoing: Provide departmental listings of public engagement opportunities.

Ongoing: Implement measures to increase public participation in Council deliberations.

Ongoing: Increase readability, understandability and accessibility of publicly available information using organization and search tools.

Ongoing: Continue development of digital platforms to share information with, and collect input from, citizens.

Ongoing: Expand cross-platform public engagement methods (e.g., website, social media, town hall, telephone, mail-out, etc.).

Action Items:

6.1 Publish information which clearly explains the roles and responsibilities of the City, its departments and its employees.

6.2 Obtain feedback about datasets which are desired by citizens, rather than presenting information in a one-way flow.

6.3 Engage City employees in information sharing and feedback process.

6.4 Provide data in a universal standard.