**Minute No. 681**
**Report - Governance Committee of Council – October 5, 2017**

**Item No. 1 Councillors' Ward Allowance Amendments**

COUNCIL DECISION:

Council concurred in the recommendation of the Governance Committee of Council and adopted the following:

1. That the Councillors Ward Allowance (CWA) Policy adopted by Council on September 28, 2011 (and amended on subsequent dates), be amended by replacing it with Attachment A – Councillors' Ward Allowance Policy (with changes shown on pages 1 through 6 and page 19 of the Redline version of the policy in Attachment B).

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

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DECISION MAKING HISTORY:

Moved by Councillor Gilroy,
That the recommendation of the Governance Committee of Council be adopted by consent.

Carried

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On October 11, 2017, the Executive Policy Committee concurred in the recommendation of the Governance Committee of Council, and submitted the matter to Council.

COMMITTEE RECOMMENDATION:

On October 5, 2017, the Governance Committee of Council passed the following resolution:

WHEREAS on July 6, 2017, the Governance Committee of Council received as information the report of the City Auditor concerning the 2016 Councillor's Ward Allowance (CWA) and Chairmanship accounts;

AND WHEREAS in that report, the City Auditor provided audits to all City Councillors in regards to expenditures made from their 2016 allowances;

AND WHEREAS as part of that report, the City Auditor made two recommendations for changes in the CWA Policy which are:

- Recommendation 1 - Remove the provisions that allow expenses to be charged against following year allowances when invoices are not provided to the City Clerk by January 15, and when accounts payable have not been properly set up for expenses at year end.
- Recommendation 2 – Ensure that phone allowances are included as taxable benefits in Councillors' assistants' T4 slips, or that Declaration of Conditions of Employment forms are filled out for the phone allowances.

AND WHEREAS the Governance Committee believes strongly in ensuring the CWA policy is continuously reviewed, clarified and updated to ensure maximum accountability and proper stewardship of public monies used by elected officials to perform their duties while in office;

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DECISION MAKING HISTORY (continued):

THEREFORE BE IT RESOLVED THAT the CWA Policy adopted by Council on September 28, 2011 (and amended on subsequent dates), be amended by replacing it with Attachment A – Councillors' Ward Allowance Policy (with changes shown on pages 1 through 6 and page 19 of the Redline version of the policy in Attachment B).

and submitted the matter to the Executive Policy Committee and Council.