Minutes – Executive Policy Committee – December 6, 2017

REPORTS

Item No. 1 Studies Awarded for the Portage and Main Intersection from January 1, 2015 to October 25, 2017

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and submitted to Council:

1. That this report be received as information.

DECISION MAKING HISTORY:

Moved by Councillor Orlikow,

That the report of the Winnipeg Public Service be concurred in and forwarded to Council.

Carried

COUNCIL DECISION:

On October 25, 2017, Council adopted the following Notice of Motion:

WHEREAS it was recently reported that a second study on the redesign of the intersection of Portage Avenue and Main Street had been ordered at a cost of $70,000;

AND WHEREAS it was previously reported that a contract for an initial study of Portage and Main was awarded to Dillon Consulting in 2016 for $116,000;

AND WHEREAS neither the 2015 or 2016 Consultant and Single Source Assignment reports that were submitted to Council on May 18, 2016 and July 19, 2017 included the aforementioned studies;

AND WHEREAS there may be other unreported studies that were conducted but not submitted to Council;

THEREFORE BE IT RESOLVED that the Winnipeg Public Service be directed to report back to Council no later than December 13, 2017 with a list of all studies that cost $35,000 or more, between January 1, 2015 and the present day, and include the following information:

- A description of the study;
- Date the study was requested and delivered;
- Cost of the study;
- Department that ordered the study (including Mayor's Office and Chief Administrator's Office).

ADMINISTRATIVE REPORT

Title: Studies Awarded for the Portage and Main Intersection from January 1, 2015 to October 25, 2017

Critical Path: Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
D. Watt	D. McNeil	M. Ruta	D. McNeil

EXECUTIVE SUMMARY

Since January 1, 2015, two assignments have been awarded and completed for the Portage and Main Intersection.

RECOMMENDATIONS

1. That this report be received as information.

REASON FOR THE REPORT

On October 25, 2017, Council adopted the following motion:

WHEREAS it was recently reported that a second study on the redesign of the intersection of Portage Avenue and Main Street had been ordered at a cost of $70,000;

AND WHEREAS it was previously reported that a contract for an initial study of Portage and Main was awarded to Dillon Consulting in 2016 for $116,000;

AND WHEREAS neither the 2015 or 2016 Consultant and Single Source Assignment reports that were submitted to Council on May 18, 2016 and July 19, 2017 included the aforementioned studies;

AND WHEREAS there may be other unreported studies that were conducted but not submitted to Council;

THEREFORE BE IT RESOLVED that the Winnipeg Public Service be directed to report back to Council no later than December 13, 2017 with a list of all studies that cost $35,000 or more, between January 1, 2015 and the present day, and include the following information:

- A description of the study;
- Date the study was requested and delivered;
- Cost of the study;
- Department that ordered the study (including Mayor's Office and Chief Administrator's Office).

IMPLICATIONS OF THE RECOMMENDATIONS

There are no implications associated with the recommendation.

HISTORY/DISCUSSION

Since January 1, 2015, two assignments have been awarded and completed for the Portage and Main intersection.

On February 22, 2016, Bid Opportunity No. 73-2016 - Request for Proposal for Professional Consulting Services for Portage Avenue and Main Street Transportation Study closed and was awarded to Dillon Consulting Limited (Dillon) on March 22, 2016 for a contract amount of $116,000.

On November 10, 2016, the Director of Public Works approved a contract over-expenditure for Bid Opportunity No. 73-2016 for 13.8% of the approved contract, or an increase of $16,000, for a revised contract in the amount of $132,000. This contract over-expenditure was within the approved delegated authority provided to Department Heads in Administrative Standard No. FM-002.

This contract did not appear in the Consultant and Single Source Assignment report submitted to Council on July 19, 2017 as it was a capital assignment, awarded through a competitive bid process, which was available online at http://www.winnipeg.ca/MatMgt/FolderContents.asp?FOLDER_NAME=73-2016&YEAR=2016.

On July 12, 2017, Perkins + Will was awarded a sole source contract in the amount of $70,000 (excluding applicable taxes) to provide a vision document for Portage and Main. This sole source award was within the approved delegated authority provided to Chief Administrative Officer in Section B4. of the Council approved Materials Management Policy.

Description	Date Requested	Date Delivered	Cost	Department
Request for Proposal for Professional Consulting Services for Portage Avenue and Main Street Transportation Study	March 22, 2016	September 2017	$132,000	Public Works
Portage and Main Vision	July 12, 2017	September 12, 2017	$70,000	Public Works and Planning, Property and Development

FINANCIAL IMPACT

Financial Impact Statement Date: November 15, 2017

Project Name:

Studies Awarded for the Portage and Main Intersection from January 1, 2015 to October 25, 2017

COMMENTS:

There are no financial implications to the recommendations of this report.

original signed by
Tanis Yanchishyn
Manager of Finance (Campus)
Corporate Finance Department

CONSULTATION

This Report has been prepared in consultation with:
Materials Management

OURWINNIPEG POLICY ALIGNMENT

Not applicable.

SUBMITTED BY

Department: Office of the Chief Administrative Officer
Division:
Prepared by: D. Watt
Date: November 9, 2017
File No: