Minutes – Executive Policy Committee – February 13, 2018

REPORTS

Item No. 12 Information Sharing Agreement for Enterprise Mobility Management System

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and recommended to Council:

1. That the City enter into, execute and deliver an Information Sharing Agreement (ISA) with IBM Canada Ltd. for use of its cloud-hosted Maas360 Enterprise Mobility Management (EMM) system.

2. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of the agreement with IBM Canada Ltd. referred to in Recommendation #1 in accordance with this report and such other terms and conditions deemed necessary by the Director of Legal Services and City Solicitor to protect the interests of the City.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

Moved by Councillor Gilroy,

That the recommendation of the Winnipeg Public Service be concurred in and forwarded to Council.

Carried

ADMINISTRATIVE REPORT

Title: Information Sharing Agreement for Enterprise Mobility Management System

Critical Path: Executive Policy Committee - Council

AUTHORIZATION

Author	CIO	CFO	CAO
D. Hamm	M. Legary	n/a	D. McNeil

EXECUTIVE SUMMARY

On March 3, 2017, the Standing Policy Committee on Innovation approved funding for an initial quantity of 250 licenses of an Enterprise Mobility Management (EMM) System to address strategic business needs for enhanced mobile security, cost control and productivity.

The most advantageous response to RFP 252-2017 for the Supply, Installation and Maintenance of Enterprise Mobility Management Solution was provided by IBM Canada Ltd. Their Maas360 EMM system provides all capabilities specified by the City with a comprehensive yet cost-conscious cloud subscription model.

Because the EMM system and any collected information is hosted within IBM datacenters, an Information Sharing Agreement (ISA) is required. The EMM system has therefore been awarded conditionally upon the approval of the agreement.

RECOMMENDATIONS

1. THAT the City enter into, execute and deliver an Information Sharing Agreement (ISA) with IBM Canada Ltd. for use of its cloud-hosted Maas360 Enterprise Mobility Management (EMM) system.
2. THAT authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of the agreement with IBM Canada Ltd. referred to in Recommendation #1 in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor/Director of Legal Services to protect the interests of the City.
3. THAT the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

Council approval is requested for the City to enter into the agreement with IBM Canada Ltd.

IMPLICATIONS OF THE RECOMMENDATIONS

There are no financial implications of this recommendation. The work to facilitate information exchange between the City and IBM Canada Ltd. will be part of the EMM implementation project.

HISTORY/DISCUSSION

On May 30, 2012, Council adopted the principles of Cloud First Computing, promoting the use of cloud services as alternatives to on-premise computer systems.

On March 3, 2017, The Standing Policy Committee on Innovation approved $168,380.00 from the 2016 Innovation Capital Fund, for the Enterprise Mobility Management Implementation. Funding was to provide for an initial 250 licenses of an EMM system.

RFP 252-2017, Request for Proposal for Supply, Installation and Maintenance of Enterprise Mobile Management Solution, was posted July 14, 2017 and closed August 22. The RFP was open to both on-premise and cloud-hosted solutions. On November 23, 2017, Materials Management approved the award in the amount of $16,875.00 plus MRST and GST.

As the solution chosen is cloud-hosted, and information necessary for its security and management functionality is collected and maintained within IBM's datacenters, the award was conditioned upon Council's approval of an ISA co-authored by the City and Vendor. The proposed agreement with IBM safeguards potentially identifiable information, defined via a Privacy Impact Assessment performed in collaboration with the City's Corporate FIPPA Coordinator as:

1. City network userID (e.g. jsmith);
2. City email address (e.g. jsmith@winnipeg.ca);
3. City-issued mobile device phone number; and
4. City-issued mobile device geolocation coordinates (latitude/longitude).

The ISA reviewed and approved by the Corporate FIPPA Coordinator takes the form of two IBM documents: *Cloud Services Agreement* (attachment 1) and *Agreement for Exchange of Confidential Information* (attachment 2).

The Freedom of Information and Protection of Privacy Act (FIPPA) and *The Personal Health Information Act* (PHIA) require ISAs between public bodies and any third parties where personal information is shared for research, data processing, and information management purposes.

FINANCIAL IMPACT

Financial Impact Statement **Date:** January 30, 2018

Project Name:
Information Sharing Agreement for Enterprise Mobility Management System

Comments:
There are no financial implications associated with the recommendations in this report.

Original signed by T. Yanchishyn
Tanis Yanchishyn
Manager of Finance (Campus)
Corporate Finance Department

CONSULTATION

This Report has been prepared in consultation with:

- City Archives -- Corporate FIPPA Coordinator
- Corporate Support Services – Information Security Branch

OURWINNIPEG POLICY ALIGNMENT

This initiative aligns with 01-3: Prosperity.

SUBMITTED BY

Department: Corporate Support Services
Division: Business Technology Services
Prepared by: D. Hamm
Date: February 2, 2018
File No: