**Minute No. 485**
**Report – Executive Policy Committee – July 11, 2018**

**Item No. 19** **Audit of Procurement for the Pedestrian and Cycling Strategies and Review of the Employee Code of Conduct – Status of Audit Recommendations 2018 Quarter 1**

COUNCIL DECISION:

Council concurred in the recommendation of the Executive Policy Committee and adopted the following:

1. That the Report on Audit of Procurement for the Pedestrian and Cycling Strategies and Review of the Employee Code of Conduct Status of Audit Recommendations 2018 Quarter 1 be received as information.

**Report – Executive Policy Committee – July 11, 2018**

DECISION MAKING HISTORY:

Moved by His Worship Mayor Bowman,

That the recommendation of the Executive Policy Committee be adopted by consent.

Carried

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On July 11, 2018, the Executive Policy Committee, in its capacity as the Audit Committee, concurred in the recommendation of the Winnipeg Public Service and submitted the matter to Council.

# ADMINISTRATIVE REPORT

**Title:** Audit of Procurement for the Pedestrian and Cycling Strategies and Review of the Employee Code of Conduct Status of Audit Recommendations 2018 Qtr 1

**Critical Path:** Audit Committee - Council

## AUTHORIZATION

| Author | Department Head | CFO | CAO |
|---|---|---|---|
| B. Mansky | B. Mansky<br>City Auditor | | |

## EXECUTIVE SUMMARY

On July 15, 2015, City Council motioned the City Auditor to review the procurement of the contract and subcontracts related to the Pedestrian and Cycling Strategy to ensure that all aspects of the City of Winnipeg Code of Conduct have been upheld and to report their findings back to City Council, as well as provide recommendations to City Council if there is a need to update the City of Winnipeg Employee Code of Conduct.

The Audit Department provided recommendations and City Council adopted the recommendations and requested a quarterly update on the status of recommendations.

The Quarterly Report Card process enables the City Auditor to provide Audit Committee with assurance that the Public Service has implemented recommendations from audit reports. The report also provides status updates on the implementation progress of outstanding recommendations.

This report provides information on the six (6) recommendations from the Report on Audit of Procurement for the Pedestrian and Cycling Strategies and Review of the Employee Code of Conduct as at March 31, 2018.

## RECOMMENDATIONS

1. That the Report on Audit of Procurement for the Pedestrian and Cycling Strategies and Review of the Employee Code of Conduct Status of Audit Recommendations 2018 Qtr 1 be received as information.

## REASON FOR THE REPORT

The report is being submitted in accordance with the City Organization By-law 7100/97 section 19(d)(iv) that the Audit Committee will "Receive and review audit reports, and table such reports with its recommendations at a regular meeting of Executive Policy Committee."

## IMPLICATIONS OF THE RECOMMENDATIONS

There are no implications arising from receiving this report as information.

## HISTORY/DISCUSSION

In 2006, the *Status of Audit Recommendations Quarterly Report Card* was introduced at the request of Audit Committee. The *Quarterly Report Card* is produced at the end of March, June, September and December and is presented at the next Audit Committee.

On July 15, 2015, a motion was made by City Council that the City Auditor immediately undertake an independent review of the procurement of the contract and subcontracts related to the Pedestrian and Cycling Strategy so as to ensure that all aspects of the City of Winnipeg Code of Conduct have been upheld and to report their findings back to Winnipeg City Council"; and that "The City Auditor provide recommendations to City Council in the event that they find there is a need to update and modernize the City of Winnipeg Employee Code of Conduct."

On November 23, 2016, the Audit Department reported to Audit Committee and made six (6) recommendations. On December 14, 2016, City Council adopted these recommendations and requested a quarterly update on the status of recommendations.

The attached report provides the results of the Audit Department's review for the period January 1, 2018 to March 31, 2018 of the six (6) recommendations. Management has provided the first status update and implementation dates of the six (6) audit recommendations. Actions are underway for the six (6) recommendations in progress.

The Public Service has reported that five (5) recommendations in progress should be implemented by September 30, 2018 and one (1) recommendation should be implemented by December 31, 2018. The status of the recommendations in progress will be the focus of our next report card.

**FINANCIAL IMPACT**

## Financial Impact Statement

**Date:** April 20, 2018

**Project Name:**

**Audit of Procurement for the Pedestrian and Cycling Strategies Report and Review of the Employee Code of Conduct Status of Audit Recommendations 2018 Qtr 1**

**Comments:**

There are no financial implications related to the recommendation of this report.

*original signed by T. Yanchishyn*

Tanis Yanchishyn
Manager of Finance (Campus)
Corporate Finance Department

## CONSULTATION

This Report has been prepared in consultation with:

Corporate Finance

## OURWINNIPEG POLICY ALIGNMENT

N/A

## SUBMITTED BY

Department: Audit
Prepared by: Bryan Mansky, City Auditor
Date: May 17, 2018

Attachments: Audit of Procurement for the Pedestrian and Cycling Strategies Report and Review of the Employee Code of Conduct Status of Audit Recommendations 2018 Qtr 1