**Agenda – Executive Policy Committee – December 5, 2018**

**Report – Standing Policy Committee on Protection, Community Services and Parks – November 23, 2018**

**Item No. 4 Increase to the Capital Budgets for the Cornish Library Project and St. John's Library Project**

STANDING COMMITTEE RECOMMENDATION:

On November 23, 2018, the Standing Policy Committee on Protection, Community Services and Parks concurred in the recommendation of the Winnipeg Public Service and submitted the following to Council.

1. That the total increased value of the Library Refurbishment and Redevelopment Program – Existing Infrastructure: Cornish Library from $3,171,400 to $3,191,400 for funds received from the Winnipeg Library Foundation's Carnegie Campaign through a designated donation of $20,000 be approved.

2. That the total increased value of the Library Refurbishment and Redevelopment Program – Existing Infrastructure: St. John's Library from $3,060,700 to $3,110,700 for funds received by the Winnipeg Library Foundation from Employment and Social Development Canada's Enabling Accessibility Fund as a grant of $50,000 be approved.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

**Agenda – Executive Policy Committee – December 5, 2018**

**Report – Standing Policy Committee on Protection, Community Services and Parks – November 23, 2018**

DECISION MAKING HISTORY:

STANDING COMMITTEE RECOMMENDATION:

On November 23, 2018, the Standing Policy Committee on Protection, Community Services and Parks concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

# ADMINISTRATIVE REPORT

**Title:** Increase to the Capital Budgets for the Cornish Library Project and St. John's Library Project

**Critical Path:** Standing Policy Committee on Protection, Community Services and Parks – Executive Policy Committee - Council

## AUTHORIZATION

| Author | Department Head | CFO | CAO |
|---|---|---|---|
| I. Nikkel | C. Fernandes | M. Ruta | D. McNeil |

## EXECUTIVE SUMMARY

As a result of a donation received and dedicated to the Cornish Library redevelopment project of $20,000 and a grant received and dedicated to the St. John's Library project of $50,000, increases to the capital budgets for both projects are required. These projects were both previously approved by Council (September 2016) for consolidation to incorporate capital program budgets, Community Incentive Grants, and designated donations from the Library Trust Fund and on September 11, 2018 Standing Policy Committee on Protection, Community Services and Parks approved reallocation of surplus funding from the Transcona Library Capital project budget to both projects.

The increase in funding from the Winnipeg Library Foundation towards the capital program budgets for these two distinct projects will contribute to an improved scope and contingency for each project.

No new funds are being requested. All funds have been designated as donations or grants to the respective projects.

## RECOMMENDATIONS

1. That the total increased value of the Library Refurbishment and Redevelopment Program – Existing Infrastructure: Cornish Library from $3,171,400 to $3,191,400 for funds received from the Winnipeg Library Foundation's Carnegie Campaign through a designated donation of $20,000 be approved.

2. That the total increased value of the Library Refurbishment and Redevelopment Program – Existing Infrastructure: St. John's Library from $3,060,700 to $3,110,700 for

funds received by the Winnipeg Library Foundation from Employment and Social Development Canada's Enabling Accessibility Fund as a grant of $50,000 be approved.

3. That the proper officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

## REASON FOR THE REPORT

Council approval is required to increase the value of the capital projects and program budgets.

## IMPLICATIONS OF THE RECOMMENDATIONS

No new funding is being requested.

The capital program budgets to be increased are being expended for the purposes for which they were approved by Council, under authority delegated by Council, and designated donations/grants from the Winnipeg Library Foundation, respectively.

The increase in value of these two distinct capital budgets will offer an improved scope and contingency for each project.

## HISTORY/DISCUSSION

The public library environment has undergone significant changes in the past decade. New developments in library automation, electronic resources, self-service options, eBooks, social media and mobile technologies are changing the way that libraries are used. Despite changes in how people access information, libraries remain very important to the public. The recently completed 2017 City of Winnipeg satisfaction rating from the citizens of Winnipeg showed a rating of 95% for library services.

Libraries remain well used and valued because they are more than just a place to borrow books. The public library today is the community hub for early childhood literacy, computer and online literacy, leisure activity, life-long learning and information access. As baby boomers retire, leisure activities, programs and life-long learning are playing a larger role in libraries. Libraries provide newcomers with information about job opportunities, education and social services in their communities. They offer students homework assistance, access to computers including on-line resources, and provide tutorial rooms where they can study. In addition, Libraries support small business as "virtual offices" where they can conduct meetings with clients using our physical space as well as through free Internet and Wi-Fi service.

The need for library facilities that are flexible, green, and universally accessible is growing in demand. The libraries built today are esthetically appealing, safe, welcoming, and community-based. Funds are necessary to replace and furnish modern, safe, and accessible libraries that are able to accommodate the changing needs of library users.

In 2016, Council approved capital funding in the amount of $5,000,000 in support of major renovations at Cornish Library ($2,500,000) and St. John's library ($2,500,000). In September 2016, previously approved capital program budgets, Community Incentive Grants and

designated donations from the Library Trust fund in the amount of $26,400 (Cornish Library) and $15,700 (St. John's Library) were approved for consolidation. On September 11, 2018, Standing Policy Committee on Protection, Community Services and Parks approved the 'Reallocation of Surplus Budget from the Transcona Library Project to Increase Capital Budgets for St. John's Library, Cornish Library, Windsor Park Library and Pan Am Pool Projects' report which included allocations of surplus funding from the Transcona Library Capital Project budget into the Cornish Library Project ($195,000) and St. John's Library Project ($315,000) to complete the scope of the renovations.

The Winnipeg Library Foundation has assisted the Library Services Division for many years with fundraising in support of library capital projects and helped raise $2,500,000 for these renovations. The Foundation secured $2,250,000 from the Province of Manitoba - MWIA Funding ($1,125,000 for each Library), a Community Incentive Grant – Fort Rouge-East Fort Garry Ward in the amount of $10,000 for Cornish Library, and a Community Incentive Grant – Mynarski Ward in the amount of $20,000 for St. John's Library.

In 2017, The Winnipeg Library Foundation received a $20,000 donor contribution to the Carnegie Campaign designated for Cornish Library.

The Winnipeg Library Foundation has also received a $50,000 grant from Employment and Social Development Canada's Enabling Accessibility Fund for St. John's Library. This grant will target significant accessibility improvements slated for St. John's Library customers through this renovation project.

The current funding consolidation request is summarized below:

| Funding Summary for Cornish Library and St. John's Library Capital Projects | | | |
|---|---|---|---|
| **Capital Funding Source** | **Cornish Library 6210634114** | **St. John's Library 6210634214** | **Capital Project** |
| Library Facility Redevelopment - Existing infrastructure | $2,500,000 | $2,500,000 | |
| Library Safety, Security and Accessibility Program | $30,000 | $30,000 | |
| Library Technology Upgrade and Replacement Program | $30,000 | $30,000 | |
| Library Interior Infrastructure Replacement Program - Furniture | $75,000 | $75,000 | |
| Municipal Accommodations - Historic Buildings Capital Program | $180,000 | $75,000 | |
| Planning, Property and Development - Riverbank Greenway Programs | $125,000 | $0 | |
| Community Incentive Grant Program | $10,000 | $20,000 | |
| Library Trust Fund | $26,400 | $15,700 | |
| Reallocation of surplus Transcona Library Project | $195,000 | $315,000 | |
| Total | $3,171,400 | $3,060,700 | |
| | | | |
| | | | |
| | | | |
| **Winnipeg Library Foundation - donor contribution to Carnegie Campaign** | **$20,000** | **$0** | 6210634114 |
| **Winnipeg Library Foundation - secured through federal Enabling Access Grant** | **$0** | **$50,000** | 6210634214 |
| **Total** | **$3,191,400** | **$3,110,700** | |

## FINANCIAL IMPACT

**Financial Impact Statement** **Date:** October 30, 2018

**Project Name:** **First Year of Program** **2018**

Increase to the Capital Budgets for the Cornish Library Project and St. John's Library Project

| | 2018 | 2019 | 2020 | 2021 | 2022 |
|---|---|---|---|---|---|
| **Capital** | | | | | |
| Capital Expenditures Required | $ 6,302,100 | $ - | $ - | $ - | $ - |
| Less: Existing Budgeted Costs | 6,232,100 | - | - | - | - |
| Additional Capital Budget Required | $ 70,000 | $ - | $ - | $ - | $ - |
| **Funding Sources:** | | | | | |
| Debt - Internal | | $ - | $ - | $ - | $ - |
| Debt - External | - | - | - | - | - |
| Grants - Winnipeg Foundation directed from Employment and Social Development Canada's Enabling Accessibility Fund for St. John's Library. | 50,000 | - | - | - | - |
| Other - Donation Winnipeg Library Foundation | 20,000 | - | - | - | - |
| Total Funding | $ 70,000 | $ - | $ - | $ - | $ - |
| Total Additional Capital Budget Required | $ 70,000 | | | | |
| Total Additional Debt Required | $ - | | | | |
| **Current Expenditures/Revenues** | | | | | |
| Direct Costs | $ - | $ - | $ - | $ - | $ - |
| Less: Incremental Revenue/Recovery | - | - | - | - | - |
| Net Cost/(Benefit) | $ - | $ - | $ - | $ - | $ - |
| Less: Existing Budget Amounts | - | - | - | - | - |
| Net Budget Adjustment Required | $ - | $ - | $ - | $ - | $ - |

**Additional Comments:** Capital funding of $6,302,100 is required for the Cornish Library Project ($3,191,400) and St. John's Library project ($3,110,700), an increase of $70,000 over the approved and consolidated budgets of $6,232,100 (Cornish Library $3,171,400 and St. John's Library $3,060,700). Additional funding is provided from the Winnipeg Library Foundation for a donation of $20,000 received as part of the Foundation's Carnegie Campaign for Cornish Library and a grant of $50,000 received by the Winnipeg Library Foundation from Employment and Social Development Canada's Enabling Accessibility Fund for St. John's Library.

"Original signed by K. Lemoine"
Kelly Lemoine, CPA, CA
Manager, Finance and Administrative Services
Community Services Department

## CONSULTATION

This Report has been prepared in consultation with:

Planning Property and Development, Municipal Accommodations Division

## OURWINNIPEG POLICY ALIGNMENT

01-6 Libraries
Direction 2: Provide Library Facilities That Are Safe, Convenient and Accessible Community Places

## SUBMITTED BY

| | |
|---|---|
| Department: | Community Services Department |
| Division: | Library Services |
| Prepared by: | Irmy Nikkel |
| Date: | November 1, 2018 |
| File No: | CMS-2018-12 |