**Minutes – Executive Policy Committee – February 19, 2019**

**Report – Standing Policy Committee on Property and Development, Heritage and Downtown Development – February 4, 2019**

**Item No. 10 New Gail Parvin Hammerquist Fund By-law – City-Wide Program**

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Property and Development, Heritage and Downtown Development and submitted the following to Council:

1. That the new Gail Parvin Hammerquist Fund By-law (draft attached as Appendix A) be enacted, and the current Gail Parvin Hammerquist Fund By-law No. 7633/2000, be repealed.

2. That the City enter into, execute and deliver grant agreements with the applicants approved for grants under the new Gail Parvin Hammerquist Fund By-law and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the "Ancillary Agreements").

3. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of the agreements with the applicants approved for grants under the new Gail Parvin Hammerquist Fund By-law and the Ancillary Agreements, in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

4. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

**Report – Standing Policy Committee on Property and Development, Heritage and Downtown Development – February 4, 2019**

DECISION MAKING HISTORY:

Moved by Councillor Rollins,

That the recommendation of the Standing Policy Committee on Property and Development, Heritage and Downtown Development be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On February 4, 2019, the Standing Policy Committee on Property and Development, Heritage and Downtown Development concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

# ADMINISTRATIVE REPORT

**Title:** New Gail Parvin Hammerquist Fund By-law – City-Wide Program

**Critical Path:** Standing Policy Committee on Property & Development, Heritage and Downtown Development – Executive Policy Committee – Council

## AUTHORIZATION

| Author | Department Head | CFO | CAO |
|---|---|---|---|
| B. Smith | J. Kiernan | N/A | D. McNeil |

## EXECUTIVE SUMMARY

This report recommends that Council enacts the new Gail Parvin Hammerquist Fund By-law (draft By-law attached) which will replace the current Gail Parvin Hammerquist Fund By-law No. 7633/2000. Among other things, the new By-law regulates the current City-Wide Program, removes references to outdated grant programs that were formerly administered by CentreVenture, and removes the requirement for annual approval by the Standing Policy Committee on Property and Development, Heritage and Downtown Development of the City-Wide Program's criteria and procedures.

The City-Wide Program provides Capital Project Grants to owners of listed historical resources and Heritage Research and Interpretive Grants for projects that promote Winnipeg's built heritage.

## RECOMMENDATIONS

1. That Council enact the new Gail Parvin Hammerquist Fund By-law (draft attached as Appendix A) and repeal the current Gail Parvin Hammerquist Fund By-law No. 7633/2000.

2. That the City enter into, execute and deliver grant agreements with the applicants approved for grants under the new Gail Parvin Hammerquist Fund By-law and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the "Ancillary Agreements").

3. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of the agreements with the applicants approved for grants under the new Gail Parvin Hammerquist Fund By-law and the Ancillary Agreements, in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

4. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

## REASON FOR THE REPORT

On May 24, 2018, Council adopted criteria to be used as the grant criteria and procedures for administration of the Gail Parvin Hammerquist Fund monies granted to CentreVenture and approved the payment of the 2014-17 Gail Parvin Hammerquist Fund monies to CentreVenture to be expended by CentreVenture in accordance with the approved grant criteria and subject to the City and CentreVenture entering into a grant agreement.

Since the criteria and procedures approved by Council in May, 2018 conflict with the provisions of the existing By-law with respect to programs administered by CentreVenture, it is necessary to revise these by-law provisions. In fact, because the programs administered by CentreVenture will be governed by an agreement between the City and CentreVenture, there is no need to set out that arrangement in a by-law at all. The references to CentreVenture grant programs in the By-law can therefore be removed entirely. Moreover, as the existing criteria for the City-wide program have been in place for some time, the Public Service has determined that they can be permanently established by Council in the By-law, removing the necessity of having them annually approved by the Standing Policy Committee. Accordingly, the By-law has been redrafted to set out the criteria and rules concerning the City-wide program which will be administered by the City's Heritage Planner.

Council approval is required to enact a by-law.

## IMPLICATIONS OF THE RECOMMENDATIONS

<u>What will change:</u>

- The new By-law will no longer regulate CentreVenture's allocation of the Gail Parvin Hammerquist Fund. Instead, the grant criteria and procedures for the administration of CentreVenture's allocation of the Gail Parvin Hammerquist Fund, which were approved by Council on May 24, 2018, will be incorporated into an agreement between the City and CentreVenture entirely apart from the grant programs under the proposed By-law.

- References to the CentreVenture Downtown Heritage Program and the CentreVenture 2002 Downtown Heritage Program, which are no longer in effect, as well as associated processes, have been removed from the By-law.

- The Designated Officer (Heritage Planner), in consultation with the Historical Buildings and Resources Committee (HBRC), will no longer be required to annually recommend to the Designated Committee for approval the grant criteria and procedures to be utilized within the City-Wide Program. The proposed By-law includes these criteria and procedures.

- The current Gail Parvin Hammerquist Fund By-law No. 7633/2000 will be repealed.

<u>What will stay the same:</u>

- The Gail Parvin Hammerquist Fund will continue, and 5% of the gross revenues of all sales of City-owned real estate shall continue to be allocated to the Fund. Of this 5%, 20% of the amount will continue to be made available for grants payable under the City-Wide Program continued under the proposed By-law.

- The City-wide Program will continue to provide Capital Project Grants (formerly called Historical Resource Conservation Grants) to owners of listed historical resources and Heritage Research and Interpretive Grants for projects that promote Winnipeg's built heritage.

- The City will continue to enter into, execute, and deliver grant agreements with recipients for each grant approved under the proposed By-law that set out the terms and conditions of the City's grant.

- Former approvals and grant agreements made under the Gail Parvin Hammerquist Fund By-law No. 7633/2000 will continue to be in effect.

- Information on the City-Wide Program, as well as application forms, will continue to be posted on the City of Winnipeg's Planning, Property and Development Department Heritage Conservation website.

- The Planning, Property and Development Department's Urban Planning and Design Division will continue to administer the City-Wide Program.

## HISTORY/DISCUSSION

A brief history of the Gail Parvin Hammerquist Fund

On April 30, 1997, Council established the Gail Parvin Hammerquist Fund through By-law No. 7040/97 to encourage greater investment in the retention, improvement, and use of designated heritage structures. Financing is provided by an annual allocation based on 5% of gross city land sales.

On May 24, 2000, Council enacted By-law No. 7633/2000 to encourage and assist in the renovation of buildings of architectural or historic significance and to provide for heritage research and heritage economic development initiatives in the City of Winnipeg.

Council created CentureVenture Development Corporation in 1999, and since then, the City has split the annual allocation of funding from the Gail Parvin Hammequist Fund between CentureVenture Heritage Programs and a City-Wide Heritage Program.

On April 28, 2010, Council concurred in the recommendation of the Executive Policy Committee that for a simpler and more direct distribution procedure, specifically that all allocations of funding from the Gail Parvin Hammerquist Fund from 2009 onward be made on a fixed percentage basis with CentureVenture Development Corporation receiving 80% and the City-Wide Heritage Program getting the remaining 20%.

On May 24, 2018, Council approved grant criteria and procedures for the administration of CentreVenture's allocation of the Gail Parvin Hammerquist Fund and approved the payment of the 2014-17 Gail Parvin Hammerquist Fund monies to CentreVenture to be expended by CentreVenture in accordance with the approved grant criteria and subject to the City and CentreVenture entering into a grant agreement.

Key updates to the new Gail Parvin Hammerquist Fund By-law

The proposed By-law will no longer regulate CentreVenture's allocation of the Gail Parvin Hammerquist Fund. Instead, the grant criteria and procedures for the administration of CentreVenture's allocation of the Gail Parvin Hammerquist Fund, which were approved by Council on May 24, 2018, and any future grant arrangements between the City and CentreVenture, will be dealt with through agreements with CentreVenture entirely apart from the grant programs under the proposed By-law.

References to the CentreVenture Downtown Heritage Program and the CentreVenture 2002 Downtown Heritage Program, which are no longer in effect, as well as associated processes, have been removed from the By-law.

The Designated Officer (Heritage Planner), in consultation with the Historical Buildings and Resources Committee (HBRC), will no longer be required to annually recommend to the Designated Committee for approval the grant criteria and procedures to be utilized within the City-Wide Program. The new By-law includes these criteria and procedures. The designated officer will continue to consult with the HBRC concerning grant approvals.

Key features of the City-Wide Program include:

The City-Wide Program has two types of grants: a Capital Project Grants Program and a Heritage Research and Interpretive Grants Program.

Grants are limited to a maximum of $50,000 per project for Capital Project Grants and to a maximum of $15,000 per project for Heritage Research & Interpretive Grants.

Owners of buildings, structures or lands that are on the List of Historical Resources under the Historical Resources By-law No. 55/2014 may apply for a Capital Project Grant for restoration work to listed character-defining elements and/or for plans to repair these. Owners are required to contribute at least 50% of eligible project costs, and the amount payable under the grant will match the owner's contribution. The owner's contribution may include contributions in kind, such as volunteer labour.

Various organizations may apply for funding under the Heritage Research & Interpretive Grant to assist research, educational, and exhibition projects that promote Winnipeg's built heritage.

Key criteria for Capital Project Grants:

- A capital project must involve the conservation of the listed elements of a listed resource in a manner appropriate to the condition of those elements;

- A heritage permit issued under the Historical Resources By-law must be obtained prior to any alterations to listed elements;

- Work on listed elements must comply with *Standards and Guidelines for the Conservation of Historic Places in Canada*, other City guidelines for heritage conservation, and conditions imposed on the heritage permit;

- Applicable City permits and authorizations must be obtained prior to work being undertaken on the project;

- Work must be completed and proof of payment submitted to the designated employee within 24 months after the grant has been approved;

- Projects must be financially and technically feasible, and applicants must demonstrate that they can complete the project successfully;

- Work may not have begun on the project before approval of the grant.

<u>Key criteria for Heritage Research and Interpretive Grants:</u>

- A project is eligible to be supported by a heritage research and interpretive grant if it will improve knowledge of Winnipeg's heritage through research into or interpretation of the city's built environment, architecture, landscape architecture, interior design, community and city planning or local designers.

- The project's product or result must be publicly accessible and made available to the public for free or on a cost-recovery basis.

- Eligible projects include:
    - Publications, audio and visual or web-based heritage interpretive or technical guides;
    - Heritage conservation displays and exhibits;
    - Heritage tours and information packages;
    - Presentations and written material on heritage properties or districts;
    - Inventories of heritage sites, districts or materials;
    - Heritage studies, reports, or plans.

- The project must be completed and proof of payment of all costs in respect of the project must be submitted to the designated employee within 24 months after the grant has been approved;

- Projects must be financially feasible, and applicants must demonstrate that they can complete the project successfully.

**FINANCIAL IMPACT**

## Financial Impact Statement Date: January 17, 2019

## Project Name:

## New Gail Parvin Hammerquist Fund By-law, City-Wide Program

**COMMENTS:**

There are no financial implications associated with this report.

*"Original Signed By"*
Mike McGinn, CPA, CA
Manager of Finance

## CONSULTATION

This Report has been prepared in consultation with:

Historical Buildings and Resources Committee
Legal Services Department (as to legal issues)

## OURWINNIPEG POLICY ALIGNMENT

Funding through the Gail Parvin Hammerquist City-Wide Program aligns with policies under OurWinnipeg Section 02 A Sustainable City, 02-3 Heritage:

*Direction 1: Plan for heritage conservation:*

- *Support the provision of a robust package of heritage conservation incentives through agencies, partnerships and other governments to facilitate the conservation and/or adaptive reuse of designated heritage structures.*

*Direction 2: Conserve, protect and celebrate the significant heritage resources that illustrate the broad range of Winnipeg's heritage values:*

- *Recognize the importance of a broad range of tangible heritage resources throughout the city that illustrate a unique sense of place and community pride*

*Direction 3: Provide leadership in heritage conservation that links to broader civic goals of economic development, sustainability and neighbourhood planning.*

- *Work with other governments, community groups, and building owners to conserve heritage resources.*
- *Support economic development and viability through support for heritage and cultural initiatives.*
- *Work with heritage stakeholders and other community partners in the establishment, coordination, and promotion of community heritage initiatives including public education and heritage awareness.*

## SUBMITTED BY

Department: Planning, Property & Development
Division: Urban Planning & Design
Prepared by: R. Ricci
Date: January 17, 2019
File No: UD2019-02

Attachments:

**Appendix A – Draft Gail Parvin Hammerquist By-law**