Agenda - Executive Policy Committee - February 18, 2004

REPORTS

Item No. 3 Consultant Assignments - July 1 to September 30, 2003
File ST-7

ADMINISTRATIVE RECOMMENDATION:

That the consultant assignments for the period July 1 to September 30, 2003, be forwarded to Council for information.

Re: CONSULTANT ASSIGNMENTS FOR THE THIRD QUARTER - JULY 1 TO SEPTEMBER 30, 2003

For submission to: **EXECUTIVE POLICY COMMITTEE**

Submitted by: **R. P. Gannon, Chief Financial Officer**

Report date: **January 22, 2004**

Recommendation:

That the consultant assignments for the period July 1 to September 30, 2003 be forwarded to Council for information.

Report Summary

Key Issues:

Council delegated authority to the Chief Administrative Officer to retain consultants, as required, and to report on the delegation of authority.

Implications of the Recommendation(s):

General Implications

X None
ð For the organization overall and/or for other departments
ð For the community and/or organizations external to the City of Winnipeg
ð Involves a multi-year contract

Comment:

Policy implications

X No
ð Yes
Comment:

Environmental Implications

X No
ð Yes
Comment:

Human Resource Implications

X No
ð Yes
Comment:

Financial Implications

ð Within approved current and/or capital budget
ð Current and/or capital budget adjustment required

Comment: There are no financial implications as this is an informational report.

REASON FOR THE REPORT:

On October 31, 1990, Council amended and adopted Clause 3 of the Report of the Executive Policy Committee, dated October 24, 1990, delegating to the Chief Administrative Officer (formerly The Board of Commissioners) authority to retain consultants, as required. Under this policy, the Chief Administrative Officer is required to report quarterly on all such delegation of authority.

On July 20, 1994, Council adopted Clause 2 of the Report of the Executive Policy Committee, dated July 13, 1994, incorporating the appointment of management consultants in the delegated authority.

DISCUSSION:

A summary of consultant assignments retained by The City of Winnipeg for the first, second and third quarter are listed as follows:

RETENTION OF CONSULTANTS	
Department	**Amount**
Audit	$ 7,698.98
CAO Secretariat	593,718.48
City Clerk's	60,833.50
Community Services	157,533.84
Corporate Finance	200,907.65
Corporate Information	353,784.05
Corporate Services	303,607.38
EPC Secretariat	1,189.00
Fire Paramedic Service	66,877.74
Planning, Property and Development	3,017,295.26
Winnipeg Police Service	6,000.00

Property Assessment	171,537.82
Public Works	2,640,228.00
Transit	268,450.00
Water and Waste	9,223,721.00
Total	**$17,073,382.70**

The following is a listing of engineering, design and professional services consultant assignments and/or management consultant assignments for the period January 1 to September 30, 2003:

AUDIT DEPARTMENT
REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to September 30, 2003

Consultant	Assignments Jan 1 – Mar 31	Assignments Apr 1 – Jun 30	Assignments Jul 1 – Sep 30	Assignments Oct 1 – Dec 31	TOTAL
Grant Thornton		$3,718.25			$3,718.25
Lancefield Inc.			$3,980.73		$3,980.73
					0
					0
TOTAL	0	$3,718.25	$3,981.73		$7,698.98

CAO SECRETARIAT
Report of Consultant Assignments
January 1, 2003 to September 30, 2003

Consultant	Assignments Jan 1 - Mar 31	Assignments Apr 1 - June 30	Assignments July 1 - Sept 30	Assignments Oct 1 - Dec 31	TOTAL
Azon Canada Inc.	$ -	$ -	$ 134.31	$ -	**$ 134.31**
Cameron Strategy Inc.	$ 15,450.00	$ -	$ -	$ -	**$ 15,450.00**
Daniela Ciuffa	$ 375.00	$ -	$ -	$ -	**$ 375.00**
Dave A Reede	$ -	$ -	$ 132.00	$ -	**$ 132.00**
DNA 13 Inc.	$ -	$ -	$ 38,367.50		**$ 38,367.50**
Deloitte & Touche	$ 35,022.66	$ -	$ 142,516.98	$ -	**$ 177,539.64**
Deschenes Regnier	$ 13,551.53	$ 4,712.04	$ -	$	**$ 18,263.57**
Fusion	$ -	$ -	$ 206,000.40	$	**$ 206,000.40**
Gallant	$ -	$ 303.86	$ -	$ -	**$ 303.86**
George Siamandas	$ -	$ 1,650.00	$ -	$ -	**$ 1,650.00**
Integral Economics	$ -	$ -	$ 10,376.01	$	**$ 10,376.01**
Karen Mott	$ 11,050.29	$ 12,890.73	$ 12,736.57	$	**$ 36,677.59**
Midcan	$ -	$ 1,327.15	$ 68.75	$	**$ 1,395.90**
Pegagus Publications Inc.	$ 592.25	$ -	$ -	$ -	**$ 592.25**
People First	$ -	$ 39,405.78	$ 17,269.32	$ -	**$ 56,675.10**
Probe Research	$ 401.70	$ -	$ -	$ -	**$ 401.70**
Prolific Web Inc.	$ -	$ 284.25	$ 1,557.60	$	**$ 1,841.85**
Rose Passante	$ -	$ 6,000.00	$ -	$ -	**$ 6,000.00**
Steele Studios Inc.	$ -	$ -	$ 721.00	$ -	**$ 721.00**
Westcan	$ 6,032.40	$ 12,624.70	$ 2,163.70	$	**$ 20,820.80**
TOTAL	**$ 82,475.83**	**$ 79,198.51**	**$ 432,044.14**		**$ 593,718.48**

CITY CLERK'S DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to September 30, 2003

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Jenex Computer Systems Inc.	$14,173.25	$18,018.00	$28,642.25		$60,833.50
TOTAL	**$14,173.25**	**$18,018.00**	**$28,642.25**		**$60,833.50**

COMMUNITY SERVICES DEPARTMENT

Report of Consultant Assignments

January 1, 2003 to September 30, 2003

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Number Ten Architectural Group	**$43,552.58**	**$56,063.92**	**$23,544.72**		**$123,161.22**
Alliance Francaise du Manitoba	**$8,663.00**	**$10,205.00**	**$2,482.50**		**$21,350.50**
Wardrop, Environmental Assesssment Consultant	**$9,500.00**				**$9,500.00**
Design Consulting & Research Ltd.		**$1,545.00**			**$1,545.00**
Azon		**$977.12**			**$977.12**
University of Manitoba IDEA Program 2003 - Dept of Biosystems Engineering			**$1,000.00**		**$1,000.00**
TOTAL	**$61,715.58**	**$68,791.04**	**$27,027.22**		**$157,533.84**

CORPORATE FINANCE

REPORT OF CONSULTANT ASSIGNMENTS
January 1, 2003 to September 30, 2003

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30 (REVISED)	Assignments July 1 – Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Finlayson Reid Reporting Services (Claims)	508.82		208.83		$717.65
Aikins MacAulay (Claims)	261.32	983.23			$1,244.55
William M. Mercer (Pension)	4,822.26	1,168.28	1,433.77		$7,424.31
Law Reporting – Lorraine A. Wein (Claims)	517.06				$517.06
Fillmore Riley in Trust (Claims)		825.00			$825.00
Banfield Associates (Various – Automation)	47,727.73	39,732.35	7,235.75		$94,695.83
Rose Gingell Gill Reporting			252.35		$252.35
St.Paul Canada			5,000.00		$5,000.00

L.M. Davey &Assoc.		548.00			$548.00
Campbell Marr (Claims)	524.58				$524.58
Minister of Finance (Claims)		203.94			$203.94
Ernst & Young	5,974.01				$5,974.01
Jenex Computer Systems	49,361.65	16,446.58	16,972.14		$82,780.37
Richards, Keith	200.00				$200.00
TOTAL	$109,897.43	$59,907.38	$31,102.84		$200,907.65

CORPORATE INFORMATION TECHNOLOGY DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to September 30, 2003

Consultant	**Assignments Jan. 1 – Mar 31**	**Assignments Apr. 1 – June 30**	**Assignments July 1 – Sept 30**	**Assignments Oct. 1 – Dec 31**	**TOTAL**
Integraph Canada Ltd.	140,176.39	57,309.09	71,065.68		268,551.16
CBF Software Technologies Inc.	28,119.06	27,758.54	26,574.04		82,451.64
Jenex Computer Systems Inc.	2,781.25	-	-		2,781.25
TOTAL	**171,076.70**	**85,067.63**	**97,639.72**		**353,784.05**

CORPORATE SERVICES DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

JANUARY 1, 2003 – SEPTEMBER 30, 2003

VENDOR NAME	1ST QTR	2ND QTR	3RD QTR	4TH QTR	TOTAL
AON CONSULTING	587.10				587.10
ASSINIBOINE CLINIC	13,222.00	4,770.50	12,317.00		30,309.50
CADHAM PROVINCIAL LABORATORY	4,760.00				4,760.00
CASHRA		454.75			454.75
CENTRE FOR LABOUR MANAGEMENT		398.61			398.61
CHAPMAN, JACK M. INC.		648.18			648.18
COOPER, JOY M.	581.18				581.18
CRATON, DR. NEIL		50.00			50.00
DARRACH BUSINESS SYSTEMS	1,060.68				1,060.68
DENNIS T BROWATY & ASSOCIATES	2,884.01				2,884.01
DJU EXECUTIVE ASSISTANCE INC.	2,348.40				2,348.40
DUVAL, MARIE-HELENE		709.04	244.94		953.98
ENVIRO-TEST LABORATORIES	315.71		396.55		712.26
FACILITATED SOLUTIONS			497.55		497.55
FILOMENA GERMANO TRANSLATION & INTERPRETATION SERVICES	27.19				27.19
FOGEL, MARTIN L MEDICAL CORP	13,950.00	6,000.00	8,154.01		28,104.01
Fox-decent, wally			2,575.00		2,575.00
GALSON LABORATORIES		3,303.58			3,303.58
GANGE GOODMAN & FRENCH			20,817.64		20.817.64
GAVIN WOOD LAW OFFICE	13,800.90		582.96		14,383.86
GEOSS CONSULTING INC.		51.50			51.50
GILMER, ANNE		434.98	586.18		1,021.16
GLOBERMAN, DANIEL J. MEDICAL CORP			1,545.00		1,545.00
HAY GROUP LIMITED		14,609.75			14,609.75
HEALTHY BUSINESS CONSULTING INC.			2,575.00		2,575.00
INTERNATIONAL CENTRE			20.00		20.00
LANCASTER HOUSE		1,274.00			1,274.00
LAUTENS, CATHY	175.00				175.00
LEVESQUE, ANA GOMEZ			60.00		60.00
MACMILLAN, DR. M.B.			75.00		75.00
MCGREGOR, ALVIN R., Q.C.		348.98			348.98
MCLAREN RESEARCH & CONSULTING			4,549.17		4,549.17
MINA, DR. M (OTOLARYNGOLOGY)	75.00				75.00
MOTSART	160.28	262.16	481.71		904.15
MSDS SOLUTIONS	4,764.63				4,764.63
OGILVY RENAULT	223.24				223.24
PETER MACDONALD MEDICAL CORP	100.00				100.00
PITBLADO		27,500.00			27,500.00
POIRIER, HELENE			359.16		359.16
PREFONTAINE, ALBERT J	809.60				809.60
RADIOLOGY CONSULTANTS OF WINNIPEG	1,765.10	135.00	365.05		2,265.15
RYAN, KRISTINA	2,653.80	3,784.04	4,312.88		10,750.72
SEAFIELD TRAINING & DEVELOPMENT		1,030.00			1,030.00
SMD SERVICES	400.00	850.00			1,250.00
ST BONIFACE GENERAL HOSPITAL	4,814.40				4,814.40
STARZECKI, DR. BOGUSLAW	242.00				242.00
STOGAN, EVELYN		40.00			40.00
STRATA BENEFITS CONSULTANTS INC	1,671.18				1,671.18
TAYLOR MCCAFFREY	9,691.75	16,302.61	4,682.80		30,677.16

VENDOR NAME	1ST QTR	2ND QTR	3RD QTR	4TH QTR	TOTAL
TESKEY LEGAL AND ADR SERVICES	2,399.47	4,379.13	3,314.05		10,092.65
THAT 2 GRAPHICS	1,004.25				1,004.25
THE TRAINING SOURCE		2,317.50			2,317.50
THOMPSON DORFMAN SWEATMAN	10,937.46	1,564.99	14,693.22		27,195.67
TRADOS CORPORATION	3,860.56				3,860.56
TRAINING PLUS		19,312.54			19,312.54
TRAINOR LABORATORY	90.00	40.30	30.00		160.30
TRANSLACOM		60.28	288.45		348.73
TUREEN, PATRICIA	4,939.00	917.00	465.74		6,321.74
WESTERN OPINION RESEARCH	3,605.01				3,605.01
WIENS, DR. JOHN			150.00		150.00
TOTAL	**107,918.90**	**111,549.42**	**84,139.06**		**303,607.38**

EPC Secretariat

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to September 30, 2003

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Nil	$0.00		$0.00		$ 0.00
Thompson, Dorfman, Sweatman		$309.00			$ 309.00
Diane Poulin		$880.00			$ 880.00
TOTAL	$0.00	$1,189.00			$1,189.00

Winnipeg Fire Paramedic Service

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to September 30, 2003

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Fillmore Riley	513.00				513.00
TKMC		4,694.72	51,470.02		56,164.74
Maritime Education Consultants		10,200.00			10,200.00
TOTAL	$513.00	$14,894.72	$51,470.02		$66,877.74

PLANNING, PROPERTY & DEVELOPMENT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

JANUARY 1, 2003 TO SEPTEMBER 30, 2003

CONSULTANT	Assignments Jan.1-Mar. 31	Assignments Apr 1-June 30	Assignments July 1-Sept 30	Assignments Oct 1-Dec 31	**TOTAL**
A.F. Eshmade & Associates Ltd		7,500.00			7,500.00
Andre Van De Walle			10,637.00		10,637.00
Barnes & Duncan	3,925.00		164,428.00		168,353.00
Boma Environmental & Safety Inc.					0.00
Cohlmeyer Architects	2,524.00	2,339.50	138.00		5,001.50
Corbett Cibinel Architects					0.00
Cynthia Cohlmeyer Landscape Architect			22,825.00		22,825.00
D. Olesuik		8,950.00			8,950.00
DAPR Architecture		5,280.00			5,280.00
David Lettner & Assoc.			1,870.00		1,870.00
David Wagner Associates Inc.		55,815.00			55,815.00
Dennit T. Browaty & Assoc.			17,400.00		17,400.00
Design Consulting and Research Ltd.		1,500.00			1,500.00
Frederickson Cooper Architects		9,500.00			9,500.00

Friesen Tokar Architect	93,300.00				93,300.00
GC Engineering	627.00	277,500.00			278,127.00
Henderson Krueger Appraisals			1,625.00		1,625.00
Hilderman Thomas Frank Cram		80,000.00			80,000.00
Hilton Landmarks Inc		29,000.00			29,000.00
Isaac & Denchuk	700.00		3,300.00		4,000.00
KGS Group Inc	50,000.00	15,000.00			65,000.00
Ken Rech Landscape Architects Inc		16,300.00	8,800.00		25,100.00
Ken Richardson Fire Technologies	2,419.00	14,669.76	15,714.00		32,802.76
Lenych Appraisals & Realty Ltd.					0.00
LM Architectural Group		440,000.00	772,267.00		1,212,267.00
McGowan Russell Group		45,700.00			45,700.00
National Testing Laboratories Ltd.	1,500.00				1,500.00
ND Lea Engineers & Planners Inc.		91,250.00	28,500.00		119,750.00
Number Ten Architectural Group					0.00
OHG Consulting Inc.			2,025.00		2,025.00
Phillips-Stevens Surveys	7,045.00		94,789.00		101,834.00
Pollock & Wright	4,970.00		247,724.00		252,694.00
Prairie Architects	79,500.00				79,500.00
Prairie Elevator & Lift Consultants			350.00		350.00
St. Goddard Project Mgmt.	20,800.00				20,800.00

Scatliff & Miller & Murray		67,800.00			67,800.00
SMS Engineering Ltd.			3,600.00		3,600.00
Stantec Consulting Ltd.		4,400.00			4,400.00
Tomiuk Grycko		1,700.00			1,700.00
Tower Engineering Group	61,000.00				61,000.00
Tuplin Group Inc.			16,000.00		16,000.00
Universal Design Consulting Services					0.00
Wardrop Engineering Inc.	15,500.00		21,350.00		36,850.00
Wilson & Neil			19,764.00		19,764.00
Wins Bridgman, DAPR			42,500.00		42,500.00
WPC Holdings Ltd.		3,675.00			3,675.00
TOTAL	**343,810.00**	**1,177,879.26**	**1,495,606.00**		**3,017,295.26**

WINNIPEG POLICE SERVICE

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to September 30, 2003

CONSULTANT	Assignments **Jan 1 – Mar 31**	**Assignments Apr 1 – June 30**	**Assignments July 1 – Sept 30**	**Assignments Oct 1 – Dec 31**	**TOTAL**
JOCELYN GREENWOOD Consulting Services	$ 6,000.00				$ 6,000.00
		Nothing to report			
			Nothing to report		
TOTAL	**$ 6,000.00**				**$ 6,000.00**

Property Assessment Department
Consultant Assignments
January 1, 2003 to September 30, 2003

Consultant	Assignment Jan 1 - Mar 31	Assignment Apr. 1 - Jun 30	Assignment Jul 1- Sept 30	Assignment Oct 1 - Dec 31	Total
AEC Valuations Inc.	0.00	3,935.61	0.00		3,935.61
Kellough, Pestl, Singh Associates Inc.	206.00	0.00	0.00		206.00
Law Reporting	198.28	222.48	116.91		537.67
Progestic International Inc.	13,339.81	5,166.49	0.00		18,506.30
Rose Gingell Gill Reporting	746.24	1,021.77	287.89		2,055.90
Russell Reynolds	38,987.88	20,863.42	22,704.14		82,555.44
Valcura International	42,259.85	0.00	0.00		42,259.85
World Investigation Inc.	0.00	171.29	0.00		171.29
Viewpoints Research	13,287.03	0.00	0.00		13,287.03
William G. Kimmel & Associates	8,022.73	0.00	0.00		8,022.73
TOTAL	**117,047.82**	**31,381.06**	**23,108.94**		**171,537.82**

PUBLIC WORKS DEPARTMENT

REPORT ON CONSULTANT ASSIGNMENTS

FOR THE PERIOD: JANUARY 1, 2003 TO SEPTEMBER 30, 2003

CONSULTANT	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1- June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	Total
EARTH TECH (CANADA) INC.	180,080	6,900	28,750	-	**215,730**
STANTEC CONSULTING LTD.	277,100	552,500	-	-	**829,600**
UMA ENGINEERING LTD.	446,900	59,500	38,440	-	**544,840**
ND LEA INC.	186,720	-	-	-	**186,720**
WARDROP ENGINEERING INC.	39,200	-	18,340	-	**57,540**
SEG ENGINEERING INC.	38,400	12,035	29,220	-	**79,655**
DILLON CONSULTING	209,000	58,100	-	-	**267,100**
KGS GROUP	245,659	80,000	2,000	-	**327,659**
ACCUTECH ENGINEERING INC.	9,752	-	-	-	**9,752**
KEN RECH LANDSCAPE ARCHITECTS	-	6,000	-	-	**6,000**
C.W. ENGINEERING	-	4,800	-	-	**4,800**
F. G. ALDEN BURROWS	-	28,500	-	-	**28,500**
S. FREIG AND ASSOCIATES			82,332		**82,332**
	$1,632,811	**$808,335**	**$199,082**		**2,640,228**

TRANSIT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2003 to September 30, 2003

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
	NIL				**NIL**
Dillon Consultants		$256,450.00			$256,450.00
McGowan Russell			$12,000.00		$12,000.00
TOTAL		$256,450.00	$12,000.00		$268,450.00

WATER AND WASTE DEPARTMENT
REPORT OF CONSULTANT ASSIGNMENTS
JANUARY 1, 2003 TO SEPTEMBER 30, 2003

Consultant	Assignments Jan 1 – Mar 31	Assignments Apr 1 – Jun 30	Assignments Jul 1 – Sept 30	Assignments Oct 1 – Dec 31	TOTAL
Earth Tech (Canada) Inc.	$4,602,254	$52,483	-	-	$4,653,737
Wardrop Engineering Inc.	323,000	184,000	105,420	-	612,420
Stantec Consulting Ltd.	114,719	-	7,125	-	121,844
Dillon Consulting Ltd.	130,025	-	52,801	-	182,826
UMA Engineering	799,964	224,449*	704,789	-	1,729,202
Carroll and Associates Ltd.	65,000	10,000	-	-	75,000
Trupish Consulting Services	150,000	-	-	-	150,000
University of Manitoba	33,100	90,000	-	-	123,100
Kontzamanis Graumann Smith MacMillan Inc.	87,000	120,630	-	-	207,630
SLMcLeod Consulting	-	23,450	-	-	23,450
SEG Engineering Inc.	-	181,000	-	-	181,000
Personnel Management Group (PMG)	-	70,000	-	-	70,000
North/South Consultants	-	33,368	-	-	33,368
D. H. Robbins Engineering	-	3,950	-	-	3,950
PlanGraphics Inc., Frankfort, Kentucky	-	40,000	-	-	40,000
SNC – Lavalin	-	1,000	-	-	1,000
Booth Associates	-	60,000	-	-	60,000
CH2M Hill	-	93,000	207,253	-	300,253
R.V. Anderson Associates Ltd.	-	47,000	53,000	-	100,000
ND Lea Engineers and Planners	-	-	79,500	-	79,500
Intergraph Canada Ltd.	-	-	24,600	-	24,600
TetrES Consultants Inc.	-	-	240,341	-	240,341
EMA Canada Inc.	-	-	210,500	-	210,500
TOTAL	**$6,304,062**	**$1,234,330***	**$1,685,329**	**-**	**$9,223,721**

NOTE: THE ABOVE FIGURES DO NOT INCLUDE G.S.T.

***** Amounts have been adjusted to reflect a duplication of $18,000 which was already reported in the first quarter.

Financial Impact Statement **Date: January 22, 2004**

Project Name: Third Quarter Consultant Report for the year 2003

There is no financial impact associated with this informational report.

Original signed by:

_____

Chief Financial Officer

In preparing this report, there was consultation with and concurrence by:

All departments have submitted their list of assignments for the creation of this report.

This Report Submitted By:

Department: Office of the Chief Financial Officer
Prepared by: Nancy DeVisser
File No. C/ST-7