**Agenda – Executive Policy Committee – April 16, 2019**

## REPORTS

**Item No. 2 Memorandum of Understanding between The City of Winnipeg and Springfield Police Service for CPIC System Proxy Access**

WINNIPEG PUBLIC SERVICE RECOMMENDATION:

1. That approval be given for the Winnipeg Police Service to access the CPIC System as a proxy on behalf of the Springfield Police Service for the use and disclosure of CPIC System information.

2. That the City enter into, execute and deliver a memorandum of understanding with Springfield Police Service and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the "Ancillary Agreements").

3. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of the memorandum of understanding with Springfield Police Service and the Ancillary Agreements, in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

4. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of all future similar agreements or memorandums of understanding for CPIC system proxy access, in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

5. That the proper officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

# ADMINISTRATIVE REPORT

**Title:** Memorandum of Understanding between The City of Winnipeg and Springfield Police Service for CPIC System Proxy Access.

**Critical Path:** Executive Policy Committee – Council

## AUTHORIZATION

| Author | Department Head | CFO | CAO |
|---|---|---|---|
| C. Bage | Chief D. Smyth | N/A | D. McNeil |

## EXECUTIVE SUMMARY

Approval of the recommendations will allow the Springfield Police Service proxy access to the Canadian Police Information Centre (CPIC) System through the Winnipeg Police Service and will aid in the sharing of resources and information amongst agencies. The memorandum of understanding outlines the terms and obligations of this arrangement.

## RECOMMENDATIONS

1. That approval be given for the Winnipeg Police Service to access the CPIC System as a proxy on behalf of the Springfield Police Service for the use and disclosure of CPIC System information.

2. That the City enter into, execute and deliver a memorandum of understanding with Springfield Police Service and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the "Ancillary Agreements").

3. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of the memorandum of understanding with Springfield Police Service and the Ancillary Agreements, in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

4. That authority be delegated to the Chief Administrative Officer to negotiate and approve the terms and conditions of all future similar agreements or memorandums of understanding for CPIC system proxy access, in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

5. That the proper officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

## REASON FOR THE REPORT

Council approval is required for The City of Winnipeg to enter into the memorandum of understanding with Springfield Police Service regarding CPIC System Proxy Access.

## IMPLICATIONS OF THE RECOMMENDATIONS

Both the Winnipeg Police Service and the Springfield Police Service are CPIC authorized organizations. This memorandum of understanding will authorize the Winnipeg Police Service to access the CPIC information system on behalf of the Springfield Police Service.

## HISTORY/DISCUSSION

The Winnipeg Police Service recognizes the need to share resources amongst other police agencies especially relating to the access, use and disclosure of CPIC System information.

Both the Winnipeg Police Service and the Springfield Police Service are CPIC authorized organizations. This memorandum of understanding will authorize the Winnipeg Police Service to access the CPIC information system on behalf of the Springfield Police Service and outlines the obligations, proxy access and disclosure requirements for both services.

This arrangement will increase officer safety for the Springfield Police Service to allow their police members to conduct CPIC queries during traffic stops or other police operations.

This arrangement with the Springfield Police Service will bring them in line with other partnerships that the Winnipeg Police Service has with smaller police organizations such as the CN and CP Police Service.

On March 25, 2019 the Winnipeg Police Board received this report from the Winnipeg Police Service for review and consideration. On March 25, 2019 through communication from the Secretary, the Winnipeg Police Board advised that it accepted this report for information, and indicated that the Winnipeg Police Service may proceed with the submission of this report.

**FINANCIAL IMPACT**

## Financial Impact Statement

**Date:** March 25, 2019

**Project Name:**
Springfield CPIC Access

**First Year of Program** **2019**

| | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|
| **Capital** | | | | | |
| Capital Expenditures Required | $ - | $ - | $ - | $ - | $ - |
| Less: Existing Budgeted Costs | - | - | - | - | - |
| Additional Capital Budget Required | $ - | $ - | $ - | $ - | $ - |
| **Funding Sources:** | | | | | |
| Debt - Internal | $ - | $ - | $ - | $ - | $ - |
| Debt - External | - | - | - | - | - |
| Grants (Enter Description Here) | - | - | - | - | - |
| Reserves, Equity, Surplus | - | - | - | - | - |
| Other - Enter Description Here | - | - | - | - | - |
| Total Funding | $ - | $ - | $ - | $ - | $ - |
| Total Additional Capital Budget Required | $ - | | | | |
| Total Additional Debt Required | $ - | | | | |
| **Current Expenditures/Revenues** | | | | | |
| Direct Costs | | | | $ - | $ - |
| Less: Incremental Revenue/Recovery | | - | - | - | - |
| Net Cost/(Benefit) | $ - | | $ - | $ - | $ - |
| Less: Existing Budget Amounts | | | | - | - |
| Net Budget Adjustment Required | $ - | $ - | $ - | $ - | $ - |

**Additional Comments: No Financial Impact**

*original signed by Ron Smolik March 25/19*
Manager of Finance
Winnipeg Police Service

## CONSULTATION

This Report has been prepared in consultation with:
Legal Services Department (as to legal issues)

## OURWINNIPEG POLICY ALIGNMENT

Safety and Security - Collaborate to Make Safe Communities - Direction 6

## SUBMITTED BY

| | |
|---|---|
| Department: | Winnipeg Police Service |
| Division: | Organizational Development and Support |
| Prepared by: | Chantel Bage |
| Date: | March 25, 2019 |
| File No.: | 18-551 |