Financial Statements of

THE CITY OF WINNIPEG - ANIMAL SERVICES - SPECIAL OPERATING AGENCY

Year ended December 31, 2017

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INDEPENDENT AUDITORS' REPORT

To the Mayor and Members of City Council of The City of Winnipeg

We have audited the accompanying financial statements of The City of Winnipeg - Animal Services - Special Operating Agency, which comprise the statement of financial position as at December 31, 2017 and the statements of operations and accumulated surplus, cash flows and change in net financial assets (liabilities) for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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KPMG

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of The City of Winnipeg - Animal Services - Special Operating Agency as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

KPMG LLP

Chartered Professional Accountants

May 3, 2018

Winnipeg, Canada

THE CITY OF WINNIPEG
ANIMAL SERVICES - SPECIAL OPERATING AGENCY

STATEMENT OF FINANCIAL POSITION

As at December 31

	2017	2016
FINANCIAL ASSETS		
Cash	**$ 28,069**	$ 29,461
Accounts receivable (Note 3)	**319**	90,641
Due from the City of Winnipeg - General Revenue Fund (Note 4)	**2,325,519**	1,852,150
	2,353,907	1,972,252
LIABILITIES		
Accounts payable and accrued liabilities	**391,814**	511,174
Deferred revenue	**1,254,782**	1,205,231
Vacation and overtime payable	**85,753**	79,551
Retirement allowances and compensated absences (Note 5a)	**127,000**	115,000
	1,859,349	1,910,956
NET FINANCIAL ASSETS (LIABILITIES)	**494,558**	61,296
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 6)	**44,702**	45,019
Inventories	**-**	9,684
Prepaid expenses	**-**	64,435
	44,702	119,138
ACCUMULATED SURPLUS	**$ 539,260**	$ 180,434

Commitments (Note 8)

See accompanying notes and schedule to the financial statements

THE CITY OF WINNIPEG
ANIMAL SERVICES - SPECIAL OPERATING AGENCY

STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS

For the years ended December 31

	Budget 2017	Actual 2017	Actual 2016
REVENUES			
Regulation fees	$ **2,317,351**	$ **2,482,791**	$ 2,273,434
Transfer (Note 9)	**1,319,574**	**1,319,574**	1,378,836
Sales of goods and services	**98,026**	**63,172**	70,250
Other revenue	**35,000**	**64,913**	71,502
Government transfers	**28,989**	**27,557**	28,449
Total Revenues	**3,798,940**	**3,958,007**	3,822,471
EXPENSES			
Salaries and employee benefits	**1,823,520**	**1,591,382**	1,564,659
Grants, transfers and other	**869,277**	**893,008**	892,632
Services (Note 10)	**425,340**	**356,464**	419,439
Administrative expenses (Note 10)	**255,229**	**255,289**	251,548
Rent (Note 10)	**212,405**	**212,405**	212,405
Materials, parts and supplies	**138,383**	**204,319**	125,575
Debt and finance charges	**39,917**	**39,353**	44,506
Amortization	**16,814**	**27,713**	27,054
Assets and purchases	**48,432**	**19,248**	4,331
Interest (Note 4)	**183**	-	-
Total Expenses	**3,829,500**	**3,599,181**	3,542,149
Excess of Revenues Over Expenses	**(30,560)**	**358,826**	280,322
ACCUMULATED SURPLUS (DEFICIT), BEGINNING OF YEAR	**180,434**	**180,434**	(99,888)
ACCUMULATED SURPLUS, END OF YEAR (Note 7)	$ **149,874**	$ **539,260**	$ 180,434

See accompanying notes and schedule to the financial statements

THE CITY OF WINNIPEG
ANIMAL SERVICES - SPECIAL OPERATING AGENCY

STATEMENT OF CASH FLOWS

For the years ended December 31

NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:	**2017**	2016
OPERATING		
Excess of revenues over expenses	**$ 358,826**	$ 280,322
Non-cash charges to operations		
Amortization	**27,713**	27,054
Retirement allowances and compensated absences	**12,000**	(6,000)
	398,539	301,376
Net change in non-cash working capital balances related to operations	**100,834**	670,301
Cash (used in) provided by operating activities	**499,373**	971,677
CAPITAL		
Acquisition of tangible capital assets	**(27,396)**	-
FINANCING		
Change in due from/to The City of Winnipeg - General Revenue Fund	**(473,369)**	(960,271)
Increase (decrease) in cash	**(1,392)**	11,406
CASH, BEGINNING OF YEAR	**29,461**	18,055
CASH, END OF YEAR	**$ 28,069**	$ 29,461

See accompanying notes and schedule to the financial statements

THE CITY OF WINNIPEG
ANIMAL SERVICES - SPECIAL OPERATING AGENCY

STATEMENT OF CHANGE IN NET FINANCIAL ASSETS (LIABILITIES)

For the years ended December 31

	Budget 2017	Actual 2017	Actual 2016
Excess of Revenues Over Expenses	**$ (30,560)**	**$ 358,826**	$ 280,322
Amortization of tangible capital assets	**16,814**	**27,713**	27,054
Change in inventories and prepaid expenses	**-**	**74,119**	21,554
Acquisition of tangible capital assets	**-**	**(27,396)**	-
INCREASE (DECREASE) IN NET FINANCIAL ASSETS (LIABILITIES)	**(13,746)**	**433,262**	328,930
NET FINANCIAL ASSETS (LIABILITIES), BEGINNING OF YEAR	**61,296**	**61,296**	(267,634)
NET FINANCIAL ASSETS (LIABILITIES), END OF YEAR	**$ 47,550**	**$ 494,558**	$ 61,296

See accompanying notes and schedule to the financial statements

THE CITY OF WINNIPEG
ANIMAL SERVICES - SPECIAL OPERATING AGENCY

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2017

1. Description of Business

Animal Services - Special Operating Agency (the "Agency") commenced operations on January 1, 2000. Goals since the establishment of the Agency have been to become financially self-sustaining to the greatest degree possible and to improve both the services provided to the public and the public's perception of Animal Services.

2. Significant Accounting Policies

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards. The significant accounting policies are summarized as follows:

Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue in the period of which it is earned provided it is measurable and collection is reasonably certain. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the creation of a legal obligation to pay.

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial liabilities for the year.

i) Tangible capital assets

Tangible capital assets are recorded at cost and are amortized on a straight-line basis over their estimated useful lives using the following annual rates:

Computer equipment	25%
Furniture and other equipment	20%
Communication radios	20%
Computer Software	20%

ii) Inventories

Inventories held for consumption are recorded at the lower of cost and net realizable value.

2. *Significant Accounting Policies (continued)*

Employee benefit plan

The Winnipeg Civic Employees' Benefits Program is a multi-employer contributory defined benefit program and accordingly contributions are expensed as incurred. The costs of other retirement benefits have been accounted for based on actuarially determined amounts using the projected benefits method prorated on services and management's best estimate of retirement ages of employees, salary escalation and plan investment performance. Actuarial gains and losses are amortized on a straight-line basis over the average remaining service period. The liabilities are discounted using current interest rates on long-term bonds.

Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions. These estimates and assumptions are based on the Agency's best information and judgment and may differ from actual results.

Accounting policy changes

The Public Sector Accounting Board issued updated standards, PS 3210 Asset, PS 3320 Contingent Assets and PS 3390 Contractual Rights. The new standards apply to the Agency for the fiscal year beginning January 1, 2018. As permitted in the standards, the Agency adopted these standards for the year ended December 31, 2017 and thus, they have been utilized for the preparation of these consolidated financial statements. As a result of this adoption, no material impacts on the consolidated financial statements occurred.

3. *Accounts Receivable*

	2017	2016
Trade accounts receivable	**$ 319**	$ 71,640
Allowance for doubtful accounts	**-**	(8,972)
	319	62,668
Province of Manitoba	**-**	27,973
	$ 319	$ 90,641

4. *Due from The City of Winnipeg - General Revenue Fund*

The City of Winnipeg operates a centralized treasury function with a single operating bank account in the General Revenue Fund. Bank transactions are credited or charged to the "Due from/to" account when they are processed through the bank. Interest is charged based on The City of Winnipeg's average short-term cost of funds, which is a function of the Bank of Canada rate. The December 31, 2017 interest rate was 0.85% (2016 - 0.35%). The 2017 budget approved by City Council includes an operating line of credit of $1,100,000.

During the year, the Agency paid $nil (2016 - $nil) in interest costs.

5. *Employee Benefits*

a) Retirement allowances and compensated absences

	2017	**2016**
Retirement allowances - accrued benefit liability	**$ 80,000**	**$** 71,000
Compensated absences	**47,000**	44,000
	$ 127,000	**$** 115,000

5. *Employee Benefits (continued)*

Qualifying City of Winnipeg employees are entitled to a cash payment upon retirement, death or termination of service under certain conditions (not resignation). These costs are actuarially determined using the projected benefit valuation method pro-rated on services and reflects management's best estimate of retirement ages of employees, salary escalation and length of service. In addition, adjustments arising from plan amendment, changes in assumptions and experienced gains and losses are amortized on a straight-line basis over 18.6 years. This represents the expected average remaining service life of the employee group. Amortization is calculated beginning in the year following the year of occurrence of the actuarial gains or losses.

The Agency measures its accrued retirement allowance liability as at December 31 of each year. An actuarial valuation of the liability was calculated as of July 31, 2017. The results of this valuation were extrapolated to the financial reporting date of December 31, 2017 using year-end assumptions.

Compensated absences represent benefits expected to be paid during future employee absences in respect of sick leave days earned in previous years.

Information about the Agency's retirement allowance benefit plan and compensated absences is as follows:

	2017		2016	
	Retirement allowances	**Compensated absences**	Retirement allowance	Compensated absences
Accrued benefit liability:				
Balance, beginning of year	**$ 83,000**	73,000	$ 83,000	72,000
Current service cost	6,000	9,000	7,000	10,000
Interest cost	3,000	2,000	2,000	2,000
Benefit payments	-	(8,000)	(20,000)	(8,000)
Net actuarial (gain)/loss	(45,000)	(16,000)	11,000	(3,000)
Balance, end of year	47,000	60,000	83,000	73,000
Unamortized net actuarial (gain)/loss	33,000	(13,000)	(12,000)	(29,000)
Accrued benefit liability	**$ 80,000**	**$ 47,000**	$ 71,000	$ 44,000
Benefit expenses:				
Current service cost	**$ 6,000**	9,000	$ 7,000	10,000
Interest cost	3,000	2,000	2,000	2,000
Amortization of net actuarial (gain)/loss	-	-	(1,000)	2,000
	$ 9,000	**$ 11,000**	$ 8,000	$ 14,000
Reconciliation of accrued benefit liability:				
Balance, beginning of year	**$ 71,000**	$ 44,000	$ 83,000	$ 38,000
Benefit expense	9,000	11,000	8,000	14,000
Benefit payments	-	(8,000)	(20,000)	(8,000)
Balance, end of year	**$ 80,000**	**$ 47,000**	$ 71,000	$ 44,000

5. *Employee Benefits (continued)*

The significant actuarial assumptions adopted in measuring the accrued benefit liability for the year ended December 31 are as follows:

	2017	2016
Valuation interest rate	**3.00%**	3.00%
General increases in pay	**2.50%**	2.50%
Expected average remaining service life	**18.6 years**	17.2 years

b) Pensions

The Agency's employees are eligible for pension under the Winnipeg Civic Employees' Benefits Program. The City of Winnipeg allocates its pension costs to various departments. During the year, $122,497 (2016 - $124,608) of pension costs were allocated to the Agency. An actuarial valuation for the Winnipeg Civic Employees' Benefits Program was made as of December 31, 2016 and it has an actuarial surplus.

6. *Tangible Capital Assets*

	Net Book Value	
	2017	2016
Computer equipment	**$ 24,657**	$ 737
Furniture and other equipment	**-**	4,248
Communication radios	**-**	6,624
Computer Software	**20,045**	33,410
	$ 44,702	$ 45,019

For additional information, see Schedule of Tangible Capital Assets.

7. *Accumulated Surplus*

	Actual 2017	Actual 2016
Invested in tangible capital assets	**$ 44,702**	$ 45,019
Operating	**494,558**	135,415
	$ 539,260	$ 180,434

8. *Commitments*

The Agency and the Winnipeg Humane Society entered into a contract that was effective January 1, 2017 to December 31, 2018. Subject to the Winnipeg Humane Society complying with the terms of the agreement, the Agency agreed to pay the Winnipeg Humane Society the sum of $582,273 per year, payable in quarterly installments of $145,568. In addition, the Agency agreed to pay $25 for every cat spay/neuter that the Winnipeg Humane Society performed up to an annual maximum of $70,000.

9. *Transfer from The City of Winnipeg*

The transfers from the City of Winnipeg over the past five years are as follows:

2013	$	1,404,276
2014		1,404,276
2015		1,404,276
2016		1,378,836
2017		1,319,574

10. *Related Party Transactions*

The Agency is wholly-owned by The City of Winnipeg. Transactions between the Agency and The City of Winnipeg are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

In addition to those disclosed elsewhere in the financial statements, the transactions that occurred are as follows:

Included in the Agency's expenditures is a transfer to The City of Winnipeg Municipal Accommodations Fund for rent of $212,405 (2016 - $212,405) and a transfer to The City of Winnipeg - General Revenue Fund for administrative services of $176,860 (2016 - $173,400). Also included are lease costs of $110,306 (2016 - $108,337) to The City of Winnipeg Fleet Management - Special Operating Agency and $78,429 (2016 - $78,148) for general government charges that have been paid to the City of Winnipeg - General Revenue Fund, which represents the estimated share of The City of Winnipeg's general expenses applicable to the Agency.

THE CITY OF WINNIPEG
ANIMAL SERVICES - SPECIAL OPERATING AGENCY

Schedule 1

SCHEDULE OF TANGIBLE CAPITAL ASSETS

As at December 31

	Computer Equipment	Furniture and Other Equipment	Communication Radios	Computer Software	2017 Total	2016 Total
Cost						
Balance, Beginning of year	$ 149,454	$ 121,375	$ 52,911	$ 66,818	$ 390,558	$ 390,558
Add:						
Additions during the year	27,396	-	-	-	27,396	-
Less:						
Disposals during the year	-	-	-	-	-	-
Balance, end of year	176,850	121,375	52,911	66,818	417,954	390,558
Accumulated amortization						
Balance, Beginning of year	148,717	117,127	46,287	33,408	345,539	318,485
Add:						
Amortization	3,476	4,248	6,624	13,365	27,713	27,054
Less:						
Accumulated amortization on disposals	-	-	-	-	-	-
Balance, end of year	152,193	121,375	52,911	46,773	373,252	345,539
Net Book Value of Tangible Capital Assets	$ 24,657	$ -	$ -	$ 20,045	$ 44,702	$ 45,019