THE CITY OF WINNIPEG
FLEET MANAGEMENT - SPECIAL OPERATING AGENCY

PROJECTED STATEMENT OF FINANCIAL POSITION

As at December 31
(in thousands of dollars)

	Actual 2017	Budget 2018	Forecast 2018	Variance 2018	**2019**	2020	2021
FINANCIAL ASSETS							
Cash	$ 1	$ -	$ -	$ -	**$ -**	$ -	$ -
Accounts receivable	199	131	205	74	**209**	212	215
	200	131	205	74	**209**	212	215
LIABILITIES							
Due to The City of Winnipeg - General Revenue Fund (Note 3)	15,446	17,103	17,727	624	**18,347**	17,590	18,946
Accounts payable and accrued liabilities	1,726	1,071	1,761	690	**1,796**	1,832	1,868
Debt (Note 4)	30,995	38,907	37,076	(1,831)	**44,207**	45,664	45,578
Other liabilities (Note 5)	81	410	81	(329)	**81**	81	81
Accrued employee benefits (Note 6a)	2,026	1,928	2,067	139	**2,109**	2,151	2,193
	50,274	59,419	58,712	(707)	**66,540**	67,318	68,666
NET FINANCIAL LIABILITIES	(50,074)	(59,288)	(58,507)	781	**(66,331)**	(67,106)	(68,451)
NON-FINANCIAL ASSETS							
Tangible capital assets *(Note 7)*	69,307	77,515	77,051	(464)	**85,100**	86,421	88,165
Inventories	1,694	1,726	1,728	2	**1,562**	1,531	1,500
Prepaid expenses	618	628	630	2	**643**	643	643
	71,619	79,869	79,409	(460)	**87,305**	88,595	90,308
ACCUMULATED SURPLUS	$ 21,545	$ 20,581	$ 20,902	$ 321	**$ 20,974**	$ 21,489	$ 21,857

See accompanying notes and schedules to the financial statements

THE CITY OF WINNIPEG
FLEET MANAGEMENT - SPECIAL OPERATING AGENCY

PROJECTED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS

For the years ended December 31
(in thousands of dollars)

	Actual 2017	Budget 2018	Forecast 2018	Variance 2018	**2019**	2020	2021
REVENUES							
Fleet leases	$ 24,884	$ 27,752	$ 25,927	$ (1,825)	**$ 27,800**	$ 28,352	$ 28,455
Fuel sales	7,005	7,497	7,705	208	**7,625**	7,743	7,914
Services and parts revenue (Schedule 1)	8,416	8,931	8,557	(374)	**8,748**	8,919	9,094
Rental income	3,868	4,040	3,816	(224)	**3,892**	3,970	4,049
Gain on sale of tangible capital assets	1,461	800	1,000	200	**800**	800	800
Total Revenues	45,634	49,020	47,005	(2,015)	**48,865**	49,784	50,312
EXPENSES							
Amortization	14,052	15,006	15,171	165	**15,428**	15,187	15,161
Supplies	9,575	10,845	10,347	(498)	**10,341**	10,540	10,741
Salaries and employee benefits	10,052	11,165	10,492	(673)	**11,043**	11,337	11,471
Services	9,481	9,183	8,801	(382)	**8,945**	8,906	9,084
Interest (Notes 3 and 4)	1,003	1,186	1,172	(14)	**1,362**	1,615	1,792
Other expenses	1,385	1,424	1,421	(3)	**1,432**	1,442	1,453
Total Expenses	45,548	48,809	47,404	(1,405)	**48,551**	49,027	49,702
Annual Surplus Before Other	86	211	(399)	(610)	**314**	757	610
OTHER							
Transfer to The City of Winnipeg - General Revenue Fund (Note 8b)	(92)	(243)	(243)	-	**(242)**	(242)	(242)
Annual (Deficit) Surplus	(6)	(32)	(642)	(610)	**72**	515	368
ACCUMULATED SURPLUS, BEGINNING OF YEAR	21,551	20,613	21,544	931	**20,902**	20,974	21,489
ACCUMULATED SURPLUS, END OF YEAR	$ 21,545	$ 20,581	$ 20,902	$ 321	**$ 20,974**	$ 21,489	$ 21,857

See accompanying notes and schedules to the financial statements

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THE CITY OF WINNIPEG
FLEET MANAGEMENT - SPECIAL OPERATING AGENCY

PROJECTED STATEMENT OF CASH FLOWS

For the years ended December 31
(in thousands of dollars)

	Actual 2017	Budget 2018	Forecast 2018	Variance 2018	**2019**	2020	2021
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:							
OPERATING							
Annual (Deficit) Surplus	$ (6)	$ (32)	$ (642)	$ (610)	**$ 72**	$ 515	$ 368
Non-cash charges to operations							
Amortization	14,052	15,006	15,171	165	**15,428**	15,187	15,161
Gain on sale of tangible capital assets	(1,461)	(800)	(1,000)	(200)	**(800)**	(800)	(800)
Retirement allowance and compensated absences	-	24	25	1	**26**	26	26
	12,585	14,198	13,554	(644)	**14,726**	14,928	14,755
Net change in non-cash working capital related to operations	417	(15)	(2)	13	**200**	80	80
Cash provided by operating activities	13,002	14,183	13,552	(631)	**14,926**	15,008	14,835
CAPITAL							
Acquisition of tangible capital assets	(22,055)	(23,040)	(22,914)	126	**(23,477)**	(16,508)	(16,905)
Proceeds on disposal of tangible capital assets	2,510	800	1,000	200	**800**	800	800
Cash used in capital activities	(19,545)	(22,240)	(21,914)	326	**(22,677)**	(15,708)	(16,105)
FINANCING							
Change in due to/from The City of Winnipeg - General Revenue Fund	5,524	86	2,281	2,195	**620**	(757)	1,356
Proceeds from term loans	10,900	18,000	17,100	(900)	**17,700**	12,600	13,000
Repayment of term loans	(9,917)	(10,029)	(11,019)	(990)	**(10,569)**	(11,143)	(13,086)
Cash provided by (used in) financing activities	6,507	8,057	8,362	305	**7,751**	700	1,270
Increase in cash	(36)	-	-	-	-	-	-
CASH, BEGINNING OF YEAR	37	-	-	-	-	-	-
CASH, END OF YEAR	$ 1	$ -	$ -	$ -	**$ -**	$ -	$ -

See accompanying notes and schedules to the financial statements

THE CITY OF WINNIPEG
FLEET MANAGEMENT - SPECIAL OPERATING AGENCY

PROJECTED STATEMENT OF CHANGE IN NET FINANCIAL LIABILITIES

For the years ended December 31
(in thousands of dollars)

	Actual 2017	Budget 2018	Forecast 2018	Variance 2018	**2019**	2020	2021
ANNNUAL (DEFICIT) SURPLUS	$ (6)	$ (32)	$ (642)	$ (610)	**$ 72**	$ 515	$ 368
Amortization of tangible capital assets	14,052	15,006	15,171	165	**15,428**	15,187	15,161
Proceeds on disposal of tangible capital assets	2,510	800	1,000	200	**800**	800	800
Gain on sale of tangible capital assets	(1,461)	(800)	(1,000)	(200)	**(800)**	(800)	(800)
Change in inventories and prepaid expenses	(50)	(47)	(48)	(1)	**153**	31	31
Acquisition of tangible capital assets	(22,055)	(23,040)	(22,914)	126	**(23,477)**	(16,508)	(16,905)
(INCREASE) DECREASE IN NET FINANCIAL LIABILITIES	(7,010)	(8,113)	(8,433)	(320)	**(7,824)**	(775)	(1,345)
NET FINANCIAL LIABILITIES, BEGINNING OF YEAR	(43,064)	(51,175)	(50,074)	1,101	**(58,507)**	(66,331)	(67,106)
NET FINANCIAL LIABILITIES, END OF YEAR	$ (50,074)	$ (59,288)	$ (58,507)	$ 781	**$ (66,331)**	$ (67,106)	$ (68,451)

See accompanying notes and schedules to the financial statements

THE CITY OF WINNIPEG
FLEET MANAGEMENT - SPECIAL OPERATING AGENCY

NOTES TO THE PROJECTED FINANCIAL STATEMENTS

For the three years ending December 31, 2021
(all tabular amounts are in thousands of dollars, unless otherwise noted)

1. Status of the Winnipeg Fleet Management Agency

On May 28, 2003, City Council adopted the Fleet Management Agency Selection Report, that recommended the Equipment and Material Services operation of the Public Works Department commence operations as a Special Operating Agency effective January 1, 2003.

The Agency provides economical, state-of-the-art, safe and eco-friendly fleet vehicle, equipment and other asset management services to The City of Winnipeg and other public organizations in support of their service delivery.

2. Significant Accounting Policies

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards. The significant accounting policies are summarized as follows:

a) Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the creation of a legal obligation to pay.

b) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual deficit (surplus), provides the change in net financial liabilities for the year.

i) Tangible capital assets

Tangible capital assets, other than land and buildings, transferred from The City of Winnipeg on January 1, 2003 are recorded at their estimated fair value on that date. Subsequent acquisitions are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Land and buildings are stated at fair value as of January 1, 2003, which was determined by The City of Winnipeg Assessment and Taxation Department.

Tangible capital assets are amortized on the basis of their cost less approximate residual value over their estimated useful lives using the following rates and methods:

Buildings	4% to 8%	Straight-line
Fleet assets		
Acquired at start-up	30%	Declining balance
Purchased	1 to 15 years	Straight-line
Equipment	3% to 30%	Straight-line

Amortization begins once an asset is placed into service.

ii) Inventories

Inventories held for consumption are recorded at the lower of cost and net realizable value.

2. Significant Accounting Policies (continued)

c) Revenue recognition

The Agency enters into operating lease agreements to supply and maintain vehicles and equipment to lessees for specified lease periods. The Agency recognizes the monthly lease payments from the lessees as income each month. Services and parts revenue, including insurance and fuel sales, are recognized upon the completion of the work or transfer of the goods or service. Revenue from short-term rentals of vehicles or equipment is recognized as income evenly over the rental period.

d) Government transfers

Government transfers are the transfer of assets from the senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future or are the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the financial period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met including performance and return requirements, and reasonable estimates of the amounts can be determined.

e) Employee benefit plan

The Winnipeg Civic Employees' Benefits Program is a multi-employer contributory defined benefit program and accordingly contributions are expensed as incurred. The costs of other retirement benefits have been accounted for based on actuarially determined amounts using the projected benefits method prorated on services and management's best estimate of retirement ages of employees, salary escalation and plan investment performance. Actuarial gains and losses are amortized on a straight-line basis over the average remaining service period. The liabilities are discounted using current interest rates on long-term bonds.

f) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting principles requires management to make estimates and assumptions. These estimates and assumptions are based on the Agency's best information and judgment and may differ significantly from actual results.

3. Due to The City of Winnipeg - General Revenue Fund

The City of Winnipeg operates a centralized treasury function with a single operating bank account in the General Revenue Fund. Consequently, the Agency does not have a bank account. Bank transactions are credited or charged to the "Due to/from" account when they are processed through the bank. Interest is credited or charged based on The City of Winnipeg's average short-term cost of funds, which is a function of the Bank of Canada rate. As well, the Agency has negotiated an operating line of credit up to $20 million from The City of Winnipeg.

Funds were advanced during the year as short-term bridge financing between the time when cash is needed and term financing is arranged for capital acquisition.

4. Debt

	Forecast 2018	**2019**	2020	2021
Term loans	$ 36,898	**$ 44,029**	$ 45,486	$ 45,400
The City of Winnipeg, non-interest bearing, no repayment schedule	178	**178**	178	178
	$ 37,076	**$ 44,207**	$ 45,664	$ 45,578

5. *Other Liability*

	Forecast 2018	**2019**	2020	2021
Environmental liability	$ 81	**$ 81**	$ 81	$ 81

The agency has estimated an environmental liability for its former fuel site that has been decomissioned containing soil contamination with petrol hydro carbon products. There was an environmental assessment that stated contamination levels above the Canadian Council of Ministers of the Environment (CCME) criteria.

6. *Accrued Employee Benefits*

a) Accrued employee benefits

	Forecast 2018	**2019**	2020	2021
Retirement allowance and compensated absences	$ 1,280	**$ 1,306**	$ 1,332	$ 1,358
Vacation	787	**803**	819	835
	$ 2,067	**$ 2,109**	**$** 2,151	$ 2,193

Under the retirement allowance program, qualifying employees become entitled to a cash payment upon retirement, death or termination of service under certain conditions (not resignation). In addition, adjustment arising from plan amendment, changes in assumptions, and experience gains and losses are amortized on a straight-line basis over 13.3 years, which represents the expected average remaining service life of the employee group. Amortization is calculated beginning in the year following the year of occurrence of the actuarial gains or losses.

The Agency measures its accrued retirement allowance obligation as at December 31 of each year.

Compensated absences represent benefits expected to be paid during future employee absences in respect of sick leave days earned in previous years.

Demographic assumptions such as utilization of sick leave credits, salary increases as a result of increments and promotion, continuation of employment and the probability of retirement or death in future years are based on employment experience.

b) Pension

The Agency's employees are eligible for pensions under the Winnipeg Civic Employees' Benefits Program. The Plan is a defined benefit plan. The City of Winnipeg allocates its pension costs to various departments.

7. *Tangible Capital Assets*

Net Book Value

	Forecast 2018	**2019**	2020	2021
Land	$ 390	**$ 390**	$ 390	$ 390
Buildings	2,605	**2,490**	2,281	2,125
Fleet assets	70,184	**78,083**	79,007	80,418
Equipment	3,872	**4,137**	4,743	5,232
	$ 77,051	**$ 85,100**	$ 86,421	$ 88,165

8. Related Party Transactions

The Agency is wholly owned by The City of Winnipeg. Transactions between the Agency and The City of Winnipeg are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

In addition to those disclosed elsewhere in the financial statements, the related party transactions that occurred are as follows:

	Forecast 2018	**2019**	2020	2021
a) Sales of goods and services to The City of Winnipeg	$ 44,875	**$ 47,091**	$ 47,994	$ 48,506
b) Dividend transfer to The City of Winnipeg	$ 243	**242**	$ 242	$ 242
c) Municipal Accomodations Fund:				
Repair facility lease	$ 759	**$ 759**	$ 759	$ 759
d) Corporate Support Services Deparment:				
Business technology services	$ 143	**$ 143**	$ 143	$ 143
Human resource services	$ 158	**$ 161**	$ 164	$ 167

THE CITY OF WINNIPEG
FLEET MANAGEMENT - SPECIAL OPERATING AGENCY

SCHEDULE 1 - PROJECTED SCHEDULE OF SERVICES AND PARTS REVENUE

For the years ended December 31
(in thousands of dollars)

	Actual 2017	Budget 2018	Forecast 2018	Variance 2018	**2019**	2020	2021
Consumables and corrective maintenance	$ 4,636	$ 5,210	$ 4,728	$ (482)	**$ 4,823**	$ 4,919	$ 5,018
Insurance revenue	1,935	2,015	1,974	(41)	**2,013**	2,054	2,095
Power tools	795	723	723	-	**704**	718	732
Manufacturing sales	564	614	576	(38)	**787**	802	818
Autopac rebate	-	-	-	-	**-**	-	-
Other	314	197	384	187	**249**	254	259
Provincial support grant	172	172	172	-	**172**	172	172
	$ 8,416	$ 8,931	$ 8,557	$ (374)	**$ 8,748**	$ 8,919	$ 9,094