Minutes – Executive Policy Committee – June 11, 2019

Report – Standing Policy Committee on Protection, Community Services and Parks – May 22, 2019

Item No. 1 Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses)

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection, Community Services and Parks and submitted the following to Council:

1. That the report be received as information.

Report – Standing Policy Committee on Protection, Community Services and Parks – May 22, 2019

DECISION MAKING HISTORY:

Moved by Councillor Rollins,

That the recommendation of the Standing Policy Committee on Protection, Community Services and Parks be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On May 22, 2019, the Standing Policy Committee on Protection, Community Services and Parks concurred in the recommendation of the Winnipeg Public Service, with the following amendment:

- Delete Recommendation 2.

and submitted the following to the Executive Policy Committee and Council:

Sel Burrows submitted a communication dated May 21, 2019 with respect to the matter.

STANDING COMMITTEE RECOMMENDATION:

On May 3, 2019, the Standing Policy Committee on Protection, Community Services and Parks laid over the matter to its meeting on May 22, 2019.

Councillor Lukes, Waverley West Ward, submitted a communication in opposition to the matter.

ADMINISTRATIVE REPORT

Title: Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses)

Critical Path: Standing Policy Committee on Protection Community Services & Parks – Executive Policy Committee - Council

AUTHORIZATION

Author	Department Head	CFO	CAO
J. Bier W. Yee	J. Lane C. Fernandes	N/A	D. McNeil

EXECUTIVE SUMMARY

This report provides Council with the requested annual update on the annual inspections of Converted Residential Dwellings with Shared Facilities and 30-month inspections of Converted Residential Dwellings; the Winnipeg Regional Health Authority education effectiveness; 311 screening; number of complaints, inspections, compliances, and outstanding inspections; anything regarding the by-law safety issues; and recommendations.

RECOMMENDATIONS

1. That this report be received as information.

2. That, as the information contained in this annual report is increasingly available online, no further annual reports be required.

REASON FOR THE REPORT

On November 16, 2016, Council adopted the recommendations of the report submitted to the Standing Policy Committee on Protection, Community Services and Parks regarding the annual inspection of converted residential dwellings with shared facilities.

The Standing Policy Committee added a recommendation that the Winnipeg Public Service report back annually on Converted Residential Dwellings with Shared Facilities, including but not limited to: the Winnipeg Regional Health Authority education effectiveness; 311 screening; number of complaints, inspections, compliances, and outstanding inspections; and anything regarding the by-law safety issues, and recommendations.

IMPLICATIONS OF THE RECOMMENDATIONS

No further annual reports would be provided to Council. Much of the information contained in this report is currently available online, and any additional information required can be requested directly from the Public Service at any time.

HISTORY/DISCUSSION

Winnipeg Regional Health Authority (WRHA) Education Effectiveness:

Community Services Department, Community By-law Enforcement Services (CBES) division has been in contact with the WRHA in coordinating training sessions for their front-line staff. This is an ongoing process.

311 Screening:

As a result of our 2016 report, the Planning Property and Development Department (PPD) has set up a process related to 311 screening of illegal rooming house reporting by citizens. PPD posts year-to-date inspection statistics on their website: http://www.winnipeg.ca/ppd/inspections/RoomingHouse/Metrics.stm. The 2018 data is attached.

In addition to the statistics regarding illegal rooming houses, the Public Service receives Service Requests from 311 regarding legally-established converted residential dwellings (CRDs).

- 2018 - Fire Prevention – 27 complaints related to CRDs
- 2018 - CBES – 149 complaints related to CRDs

Fire Safety Inspections:

The Fire Prevention Branch initiated annual inspections of licenced Converted Residential Dwellings (CRD) Shared Facilities in November of 2016, as per the Council Decision of November 16, 2016.

Table 1 Inspections Completed by Fire Prevention

Table 1, below, reports the number of annual inspections completed and outstanding on licenced CRD Shared Facilities for 2018, and the number of 30-month CRD inspections completed and outstanding. The table also reports on the compliance rate based on the number of inspections conducted by CRD to achieve compliance.

Requirement	Annual target	Number Inspected 01/01/2018– 12/31/2018	Number Outstanding
CRD Shared Facilities Annual	192	147	45
CRD 30 Month Inspections	238	232	6
Compliance Rate by Inspection	**Compliant on 1st inspection**	**Compliant on 2nd inspection**	**Compliant 3 or more inspections**
CRD Shared Facilities Annual	49%	48%	3%
CRD 30 Month Inspections	46%	52%	2%

NOTE: The annual target is obtained from CBES and reflects the current number of licensed CRD Shared Facilities and the total CRDs divided to reflect the annual target. Those that are vacant and monitored by the Vacant Building Program are not included.

The number of outstanding inspections includes all inspections not completed for any reason. Included are those inspections where the property owner has failed to reply to a request(s) to schedule an inspection, where the inspection is scheduled but not complete, inspections with re-inspection pending and those instances where the Fire Inspector has yet to connect with the property owner.

Table 2 Inspection Details

Table 2 reports the total number of complaints received by Fire Prevention from the public, other agencies and fire suppression personnel; the number of CRDs that were referred to Community By-law Enforcement; the number of inspections CBES completed, and their compliance rate.

CRD Inspection Details Fire Prevention	**2018**
Number of complaints for CRD Shared Facilities rec'd by F.P.[1]	49
Number of complaints for CRD Shared Facilities initiated by officers	56
Number of complaints for CRD (30-month schedule) rec'd by F.P.[2]	63
Number of complaints for CRD (30-month schedule) initiated by officers	75
CRD Inspection Details CBES	**2018**
Number of complaints for CRD Shared Facilities rec'd through 311	120
Number of complaints for CRD Shared Facilities initiated by officers	29
Number of CBES Inspections of CRD Shared Facilities	329
CBES Compliance Rate (created 97 orders, 12 outstanding)	88%

Fire Prevention continues to face challenges gaining entry to many of these occupancies. Many owners ignore our calls and calling cards for inspection. We are still working in collaboration with the BCES and are sending letters to owners to inform them that they risk having their licence revoked if they do not allow entry for a fire inspection.

[1] These complaints include 311, complaints from other agencies, fire crews, emailed complaints, telephone complaints; they do not include complaints initiated by Fire Prevention Officers.
[2] Same as above

Fire Safety Infractions Documented:

FIRE PREVENTION	
BY-LAW INFRACTIONS DOCUMENTED	**2018**
Fuel-fired heating	48
Fire safety equipment & heating service label	63
Fire escape	18
Fire alarm system issues	24
Extension cord misuse	11
Egress issues	14
Smoke alarm log	8
Smoke alarms missing or not functioning	18
Fire extinguishers	21
Combustible material storage	13
Electrical issues	20
Emergency procedures posted	5
Emergency exit sign for fire escape or balcony	6
Door closers not functioning	5
Fire separations breached or compromised	12
Dryer vents	5
Fire alarm system inspection report required	4
Sprinkler	1
Lint traps	7
Emergency lighting	2
Local fire alarm system sign	0
Access keys to fire alarm system	0
Provide fire safety equip. or heating insp. report	0
Boiler certificate required	2
Non-compliance to 4304 configuration requirements	2
Grand Total	**309**

NLB By-Law Infractions Documented:

COMMUNITY BY-LAW ENFORCEMENT SERVICES	
BY-LAW INFRACTIONS DOCUMENTED IN 2018	
GARBAGE ACCUMULATION	46
Windows Not Properly glazed	6
Lice, bed bugs, cockroaches, silverfish or other	6
Accessory Structures and Fences	5
Obtain a Permit	4
Kept in good repair	4
Floor Coverings Good Repair	4
Walls and Ceilings Maintained	4
Handrails Required	4
Eavestroughing, fascia and Soffits Maintained	3
Secure Vacant Building	3
Backlanes Numbering Posted	3
Must be fitted	2
Windows/Doors must be Lockable from Inside/Outside	2
Bathroom ,Toilet Room Ventilation	2
Trimmed	2
Hazardous Conditions Health, Fire, Accidents	2
Height	2
Waterproof Finishes bathtub	1
Waterproof Finishes bathtub with shower	1
Weeds	1
Exclude Wind and Moisture	1
Walls and Ceilings clean	1
Heating Minimum Temperature, Day	1
Boulevard Maintenance	1
Eaves trough Downspouts Installed	1
Furnished Accommodations Maintained	1
Exterior Walls of Buildings Maintained	1
Walls, Ceilings, Door Jams, Repair	1
Lock and Hasp Unacceptable	1
Capable of being locked or secured	1
Fitted Within Frame	1
Basement Floors and Walls Deteriorated	1
Electrical Equipment Maintained	1
Condition that provides/may provide food or harbourage	1
Grand Total	**121**

FINANCIAL IMPACT

Financial Impact Statement **Date:** April 4, 2019

Project Name:

Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses)

COMMENTS:

This report is for information and has no financial implications.

John Hall FCMA CGMA
Financial Controller
Winnipeg Fire Paramedic Service

CONSULTATION

In preparing this report, there was concurrence with:

Planning, Property and Development Department

OURWINNIPEG POLICY ALIGNMENT

This report aligns with the *OurWinnipeg* Policy by promoting safety in buildings and enforcing property-related housing standards that create and promote safe living conditions for communities.

SUBMITTED BY

Department: Winnipeg Fire Paramedic Service
Division: Fire Prevention
Prepared by: Janet Bier
Date: April 4, 2019
File No:

Attachments: Rooming House Metrics report from PP & D website

From PPD Website http://www.winnipeg.ca/ppd/inspections/RoomingHouse/Metrics.stm
Rooming House Metrics 2018
Year-to-date Metrics on Potential Illegal Rooming House Enforcement Activity

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
Agassiz	5	2	2	5
Amber Trails	1	0	1	0
Archwood	1	0	0	1
Armstrong Point	1	1	1	1
Beaumont	0	3	0	3
Bridgwater Forest	7	3	2	8
Bridgwater Lakes	0	1	0	1
Bridgwater Trails	1	0	0	1
Centennial	2	1	2	1

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
Central River Heights	1	0	0	1
Central St. Boniface	0	1	0	1
Chalmers	0	1	0	1
Crescent Park	0	1	0	1
Dakota Crossing	0	2	0	2
Daniel Mcintyre	3	6	2	7
East Elmwood	0	1	0	1
Elm Park	0	1	0	1
Fairfield Park	4	5	0	9
Fort Richmond	26	39	1	64

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
Glenelm	0	2	0	2
Glenwood	1	3	0	4
Inkster Gardens	0	1	0	1
Island Lakes	0	1	0	1
Kern Park	0	1	0	1
Linden Woods	0	3	0	3
Lord Roberts	1	2	1	2
Lord Selkirk Park	1	0	0	1
Mathers	0	1	0	1
Maybank	0	2	0	2

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
Meadowood	0	2	0	2
Meadows	0	1	0	1
Minnetonka	2	1	0	3
Minto	0	1	0	1
Montcalm	1	2	1	2
Munroe East	0	1	0	1
Norberry	1	1	0	2
North Point Douglas	1	5	0	6
North River Heights	0	1	0	1
North St. Boniface	0	1	0	1

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
Parc La Salle	0	4	0	4
Point Road	0	1	1	0
Pulberry	0	1	0	1
Richmond Lakes	1	1	0	2
Richmond West	2	4	0	6
River Park South	3	0	1	2
River-Osborne	1	0	0	1
Robertson	1	0	0	1
Roblin Park	2	0	1	1
Rossmere-A	0	3	0	3

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
Rossmere-B	2	0	0	2
Royalwood	0	3	0	3
Sargent Park	1	0	0	1
South Pointe	0	1	0	1
Southdale	1	0	0	1
Spence	3	6	2	7
St. George	0	1	0	1
St. John's	3	4	0	7
St. Matthews	0	3	0	3
Templeton-Sinclair	1	2	1	2

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
The Maples	0	4	1	3
Tissot	0	1	0	1
Tyndall Park	1	7	1	7
Valley Gardens	1	0	0	1
Vialoux	1	0	0	1
Waverley Heights	3	13	0	16
West Alexander	0	1	1	0
Weston	0	1	1	0
Westwood	0	1	0	1
Whyte Ridge	2	1	0	3

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
William Whyte	3	8	4	7
Windsor Park	1	2	0	3
Wolseley	1	2	1	2
TOTAL	94	175	28	241

1. Cumulative complaint incidents received for potential illegal rooming houses. Multiple complaints on one property within a short period of time are investigated as one incident.

2. Cumulative investigations for 'non-citizen complaint initiated' enforcement (e.g. internal referrals, proactive investigations, etc.)