Minutes – Executive Policy Committee – July 9, 2019

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – June 25, 2019

Item No. 3 Alignment of Winnipeg Transit Master Plan, Project Work Plan and Milestones

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works and submitted the following to Council:

1. That the Public Service provide updates to Council through the Public and Stakeholder Engagement Process in Fall 2019, before the completion of the Draft Service & Infrastructure Plan and Draft Rapid Transit Master Plan.

2. That the Public Service provide updates to Council through the Public and Stakeholder Engagement Process in January 2020, before the completion of the Final Service & Infrastructure Plan and Final Rapid Transit Master Plan.

3. That the updated project milestones for the consultant to report back to the Public Service be approved as follows:

Draft Service & Infrastructure Plan:	October 31, 2019
Draft Rapid Transit Master Plan:	December 31, 2019
Final Service & Infrastructure Plan:	January 31, 2020
Final Rapid Transit Master Plan:	February 28, 2020

4. That the Public Service report back to Council on the Final Service & Infrastructure Plan and Final Rapid Transit Master Plan no later than June 2020.

5. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – June 25, 2019

DECISION MAKING HISTORY:

Moved by Councillor Allard,

That the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On June 25, 2019, the Standing Policy Committee on Infrastructure Renewal and Public Works concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

Title: **Alignment of Winnipeg Transit Master Plan, Project Work Plan and Milestones**

Critical Path: **Standing Policy Committee on Infrastructure Renewal and Public Works – Executive Policy Committee – Council**

AUTHORIZATION

Author	Department Head	CFO	CAO
B. Radstrom	G. Ewankiw	N/A	M. Ruta, Interim CAO

EXECUTIVE SUMMARY

The anticipated work plan for the Winnipeg Transit Master Plan (WTMP) involved a sequential timeline where the Draft Transit Service & Infrastructure Plan would be completed before work on the Draft Rapid Transit Master Plan would begin.

Because the project was awarded later than expected, adhering to the anticipated work plan would have resulted in public engagement in the summer of 2019, going against established City practice.

An updated timeline was created that still allows the work to be completed in time for the March 31, 2020 completion deadline set by the requirements of the federal Public Transit Infrastructure Fund program (PTIF). Under this updated timeline, only the interim project milestones and reporting timelines are affected.

The updated timeline and work plan created some overlap between the Draft Service & Infrastructure Plan and the Draft Rapid Transit Master Plan, which resulted in the creation a new milestone called *Preliminary Network Concepts*. In order to accommodate this new milestone, and to better align all project milestones with the project work plan, the following updated timeline is proposed:

Preliminary Network Concepts:	August 15, 2019
Public and Stakeholder Engagement:	Fall 2019
Draft Service & Infrastructure Plan:	October 31, 2019
Draft Rapid Transit Master Plan:	December 31, 2019
Public & Stakeholder Engagement:	January 2020
Final Service & Infrastructure Plan:	January 31, 2020
Final Rapid Transit Master Plan:	February 28, 2020
Report to Council:	May/June 2020

Engagement with Council, the public, and other stakeholders will take place after the development of the Preliminary Network Concepts, but before the creation of the Draft Service & Infrastructure Plan and Draft Rapid Transit Master Plan, to ensure that feedback on the Preliminary Network Concepts can be incorporated into the draft plan.

A second round of engagement with Council, the public, and other stakeholders will take place before the completion of the Final Service & Infrastructure Plan and Final Rapid Transit Master Plan.

The final project completion date remains the same, but the first instance of reporting back to Council will be as part of public and stakeholder engagement in Fall 2019. A report to Council is expected to follow in May/June 2020.

RECOMMENDATIONS

1. That the Public Service provide updates to Council through the Public and Stakeholder Engagement Process in Fall 2019, before the completion of the Draft Service & Infrastructure Plan and Draft Rapid Transit Master Plan.

2. That the Public Service provide updates to Council through the Public and Stakeholder Engagement Process in January 2020, before the completion of the Final Service & Infrastructure Plan and Final Rapid Transit Master Plan.

3. That the updated project milestones for the consultant to report back to the Public Service be approved as follows:

Draft Service & Infrastructure Plan:	October 31, 2019
Draft Rapid Transit Master Plan:	December 31, 2019
Final Service & Infrastructure Plan:	January 31, 2020
Final Rapid Transit Master Plan:	February 28, 2020

4. That the Public Service report back to Council on the Final Service & Infrastructure Plan and Final Rapid Transit Master Plan no later than June 2020.

5. That the proper officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

At its July 19, 2018 meeting, Council approved a plan that envisioned the Transit Department reporting back to Council after specific milestones had been reached. The project work plan and milestones have been updated, and approval by Council is required.

IMPLICATIONS OF THE RECOMMENDATIONS

There are no financial implications associated with the recommendations presented in this report.

HISTORY/DISCUSSION

History

At its July 19, 2018 meeting, Council approved the following motion:

1. That the Rapid Transit Master Plan and Transit Strategic Service Plan be combined into a single plan called the Winnipeg Transit Master Plan.
2. That the Winnipeg Transit Master Plan be the means through which Transit addresses requests from Council for Transit to:
    a. Develop "a long term strategic plan in 2018, to include but not be limited to, reduced fares for low-income riders, appropriate financial projections, service goals, performance metrics, and related benchmarking data, as well as a capital investment plan and financing strategy for this plan, and report back to Council" (from Item M in Minute 52 from the December 12, 2017 Council meeting); and
    b. "as part of the Transit Strategic Service Plan, Winnipeg Transit consider a proposed network of bus routes to provide frequent service that is integrated with Rapid Transit planning" (Item no. 6 in Minute 531 from the July 19, 2017 Council meeting).

3. That the timelines for reporting back on the two approved Council motions noted in this report be replaced with the requirement to report back after each of the following milestones:
    i. Draft Transit Service & Infrastructure Plan: 2019-04-30
    ii. Final Transit Service & Infrastructure Plan: 2019-08-30
    iii. Draft Rapid Transit Master Plan: 2019-08-30
    iv. Final Rapid Transit Master Plan: 2020-01-31
4. That the proper officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

The Request for Proposals for the Winnipeg Transit Master Plan (Bid Opportunity 765-2018) was issued on August 13, 2018, with a closing date of September 13, 2018. The contract was awarded to Stantec Consulting Ltd. on November 16, 2018.

The award date was three months later than originally anticipated for two primary reasons:

- the requirement to take the terms of reference to the Transit Advisory Committee (one month), and;
- the size of the RFP responses from bidders that required a thorough review (two months).

Work began in earnest as soon as the award was made, but by this time, the anticipated project milestones were not achievable.

Current Status

Adhering to the original work plan, where the Draft Transit Service & Infrastructure Plan would have been completed before work on the Draft Rapid Transit Master Plan would have begun, would have required public engagement to take place during the summer months, going against established City practice.

In order to account for this change, a new internal milestone (Preliminary Network Concepts) was created for the mid-summer of 2019, and the remaining project work plan, timeline, and milestones were updated to reflect this:

Preliminary Network Concepts:	August 15, 2019
Public and Stakeholder Engagement:	Fall 2019
Draft Service & Infrastructure Plan:	October 31, 2019
Draft Rapid Transit Master Plan:	December 31, 2019
Public & Stakeholder Engagement:	January 2020
Final Service & Infrastructure Plan:	January 31, 2020
Final Rapid Transit Master Plan:	February 28, 2020
Report to Council:	May/June 2020

The information that will be completed as part of the Preliminary Network Concepts step and presented to the public in Fall 2019 will include some elements overlapping with the Rapid Transit Master Plan, including identifying the key transit corridors which would be studied for short-, medium- and long-term conversion to rapid transit corridors.

Engagement with Council, the public, and other stakeholders will take place after the development of the Preliminary Network Concepts, but before the creation of the Draft Service & Infrastructure Plan and Draft Rapid Transit Master Plan, to ensure that feedback on the Preliminary Network Concepts can be incorporated into the draft plan.

A second round of engagement with Council, the public, and other stakeholders will take place before the completion of the Final Service & Infrastructure Plan and Final Rapid Transit Master Plan.

With these updates to the project milestones, the project remains on budget, and continues to be on track for completion by March 31, 2020, per the requirements of the federal Public Transit Infrastructure Fund.

A final report to Council from the Department will be submitted no later than June 2020.

The project is ongoing and is achieving substantial progress at a rapid pace. The initial round of public engagement was completed in April 2019, and work is now ongoing reviewing the feedback, analyzing Transit's performance and ridership data, and developing the Preliminary Network Concepts.

FINANCIAL IMPACT

Financial Impact Statement **Date:** June 10, 2019

Project Name:
Alignment of Winnipeg Transit Master Plan, Project Work Plan and Milestones

COMMENTS:

There are no financial implications associated with the recommendations presented in this report.

original signed by:
Laurie Fisher, CPA, CA
Manager of Finance & Administration

CONSULTATION

This Report has been prepared in consultation with:

n/a

OURWINNIPEG POLICY ALIGNMENT

Our Winnipeg – Sustainable Transportation

01-01b Key Directions for Connecting and Expanding Our Sustainable Transportation and Infrastructure Network.

2011 Transportation Master Plan

Rapid Transit Direction One: Implement a rapid transit network as part of the transit system to provide a viable alternative to the auto mobile and to reduce existing and future road congestion.

Rapid Transit Direction Two: Align land use and transportation planning decisions to support the rapid transit network.

SUBMITTED BY

Department: Transit
Division: Service Development
Prepared by: Bjorn Radstrom, Manager of Service Development
Date: June 10, 2019