Minutes – Executive Policy Committee – September 10, 2019

REPORTS

Item No. 10 Engage Winnipeg Policy

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and recommended to Council:

1. That the City of Winnipeg Engage Winnipeg Policy (Appendix A) be approved.

2. That the Public Service review the Engage Winnipeg Policy and report back to Council at a minimum of every five years on the implementation of the policy and an evaluation of public engagement at the City of Winnipeg.

3. That the Proper Officers at the City of Winnipeg be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

Moved by Councillor Rollins,

That the recommendation of the Winnipeg Public Service be concurred in and forwarded to Council.

Carried

ADMINISTRATIVE REPORT

Title: Engage Winnipeg Policy

Critical Path: Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
M. Vespa	F. Wiltshire	N/A	D. Wardrop, Acting Interim CAO

EXECUTIVE SUMMARY

The Engage Winnipeg Policy (the Policy) intends to provide an approach and foundation for the Public Service to move towards more open, transparent, and accountable public engagement. The Policy is a result of dialogue and collaboration with the public, stakeholders, and internal departments.

As the Policy is applied and the contents are shaped through dialogue with the public, City departments, Councillors, and stakeholders, the Policy is intended to progress and change. The principles and approaches to engagement set out in the Policy are not proposed as a conclusive answer to improving public engagement, as new ideas and outcomes may, and should, develop over time. Continual collaboration, discussion, and capacity building are necessary for the implementation of the Engage Winnipeg Policy, and next steps, to be successful.

RECOMMENDATIONS

1. That the City of Winnipeg Engage Winnipeg Policy (Appendix A) be approved.

2. That the Public Service review the Engage Winnipeg Policy and report back to Council at a minimum of every five years on the implementation of the policy and an evaluation of public engagement at the City of Winnipeg.

3. That the proper officers at the City of Winnipeg be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

On February 22, 2017, Council approved the Open Government Policy, which established ‘participation’ as one of four core Open Government principles.
In addition, on June 21, 2018, Council accepted that the Audit of the William R. Clement Parkway / Sterling Lyon Parkway Extension Project report be received as information. The Public Service committed to developing a public engagement policy in response to several of the Auditor’s recommendations.

Council approval is required for the adoption of a City Policy.

IMPLICATIONS OF THE RECOMMENDATIONS

The Public Service will begin working on implementing the Engage Winnipeg Policy across all City departments, and will review the policy and report back to Council every five years on the implementation of the policy and an evaluation of public engagement at the City of Winnipeg.

The implementation of the Policy will also initiate the development of a Public Engagement Framework (through an administrative standard) and comprehensive toolkit to provide guidance to the Public Service on how to implement the Engage Winnipeg Policy. The Policy will provide the foundation for more consistent public engagement, and the Framework and toolkit will provide details and tools on how to apply the Policy to the various Public Engagement projects undertaken at the City.

The administrative standard will provide appropriate guidance and criteria and a set of processes, communications, activities, events, and options for incorporating public feedback. It will also provide guidance on how to communicate with the public on how feedback will be used in the decision making process.

HISTORY/DISCUSSION

The City of Winnipeg has public engagement expertise, experience, and interest in conducting meaningful public engagement but does not have a standardized policy that is implemented City-wide. The Office of Public Engagement (OPE) has compiled input from the public, City departments, Councillors, and stakeholders to develop the draft Engage Winnipeg Policy (attached as Appendix A). Further, their feedback has been incorporated into the attached draft Engage Winnipeg Policy.

The OPE was created on January 30, 2015 to support the City’s public consultation and engagement activities and is tasked with ensuring that there is consistency and transparency in sharing information with citizens about City projects. Organizationally, the OPE is located in the City's Customer Service & Communications Department.

Since permanent staff (one manager and three public engagement officers) began their positions in January 2017, the OPE has been working to understand City processes and the many ways the Public Service engages with Winnipeggers. OPE staff have been involved in over 120 projects since it was initiated in 2015. A full listing of projects is available in Appendix B. Each project has offered insight into the key principles and important aspects of public engagement that should be reflected in a relevant public engagement policy to ensure all members of the Public Service, elected officials, and the public are using the same foundation and basis for measuring meaningful public engagement.

Notable accomplishments:

- Introduction of an online engagement hub (winnipeg.ca/publicengagement), including a list of all projects, events, newsletters, and ways to get involved.
- All OPE staff trained with International Association for Public Participation (IAP2) foundations training, IAP2 strategies for dealing with opposition and outrage, and public participation facilitation training.
- Centralized hub of templates for internal access to up-to-date tools and guidelines.
- A one-year, centralized subscription for an online engagement tool, funded through the Innovation Fund. This subscription saved the City $112,000 that would have been spent if each project (14 total) had used the software individually.
- RFP for online engagement tool released (closed on June 11, 2019); contract awarded August 8, 2019.

Policy Development

The Policy was developed through gathering input from the public and departments, discussions with Councillors, researching policies in other jurisdictions, and discussions with public engagement practitioners. The purpose of gathering feedback was to answer three key questions:

- What is working well with public engagement?
- What are the challenges?
- How can we work together to improve public engagement?

OPE's involvement in over 120 projects has provided an in-depth understanding of areas for improvement, what the public values about public engagement, areas where guidance is needed, inconsistencies, and the City's public engagement strengths. Lessons learned and best practices from City projects were a key driver in developing the Engage Winnipeg Policy. In addition, the table below outlines the key activities that contributed towards policy development.

Timeframe	Activities	Outcomes
Fall 2016	Meetings with Councillors	Better understanding of Councillor's vision for engagement
Summer 2017	Public engagement newsletter question of the week	Qualitative feedback on what is most important to those who are interested in public engagement and their vision for the future of engagement.
Fall and Winter 2017	Jurisdictional scan	Elements most relevant to Winnipeggers' and the Winnipeg Public Service's needs were adapted to the Winnipeg context to draft the Engage Winnipeg Policy.

		A full list of public engagement policies and frameworks examined as part of the jurisdictional scan are available in Appendix C.
February 2018	International Association of Public Participation Prairies Chapter Annual General Meeting	Feedback collected through activities around vision, strengths and weaknesses, and matching actions to priorities.
Early 2019	Meetings with Councillors to discuss draft Policy	Confirmation of support to move forward with draft policy.
Early 2019	Meetings with Public Engagement consultants	Feedback on what is working well, challenges, and how we can work together to overcome challenges.
Early 2019	Jurisdictional scan revisited	Further refinements to draft policy.
Spring 2019	Meetings with internal departments	Feedback on what is working well, challenges, and how we can work together to overcome challenges.
Summer 2019	Public engagement on draft policy	Further refinements to draft policy.

Table 1 Policy development activities

In the spring of 2019, the OPE gathered feedback from the public, internal departments, Councillors, and public engagement professionals to further refine the draft policy. Table 2 outlines the feedback received on the Policy and how the feedback is addressed in the policy or will be addressed in the next steps following policy approval. We also received other feedback that will be applied to the Framework development and next steps.

Section	Feedback	Consideration and/or change made
Purpose	Improve clarity on what is making the decision making better.	Original: support better decision making. Changed to: support better informed decision making.
Vision	The word ‘connected’ is too vague and unclear.	Original: A connected city that incorporates shared community values and knowledge to make better decisions. “Connected” removed.
Vision	‘Shared community values’ is a challenging term and may be too difficult to reach. Recognizing diverse perspectives may be more appropriate.	Original: A connected city that incorporates shared community values and knowledge to make better decisions. Changed to: A city where meaningfully engagement and recognition of diverse perspectives and knowledge contributes to better decision making.
When will the City engage?	Make language more specific to clarify when the City will engage.	Added “Public engagement” to each circumstance.
Definitions	Make clear that initiatives are included under the ‘project’ term, including feasibility studies and decommissioning	Wording changed to reflect more inclusive types of initiatives.
Principles	“Collaboration” is also a level of engagement	“Collaboration” changed to “Knowledge and partnership seeking”

Principles	The use of the term ‘participant’ is unclear.	The term ‘participant’ was replaced or removed to improve clarity.
Types of Engagement	Remove reference to ‘levels’ of engagement as this implies a hierarchy. Different levels are applied in different circumstances, rather than one being better than another.	‘Levels of Engagement’ changed to ‘Types of Engagement’
Types of Engagement	‘Inform’ should be a separate type of engagement.	Although ‘inform’ is recognized on the IAP2 spectrum, the Policy defines public engagement as a process where the city collects input. Informing is a one-way communication effort by the City and is recognized as required all types of engagement.
General	The policy is vague. Suggestions for specific changes.	The public engagement framework will serve as the ‘how to’ document with regards to applying the general foundation set out in the Policy.

Table 2 Policy feedback and response

The Engage Winnipeg Policy provides definitions, guidance as to when the policy should be applied, a vision, guiding principles, types of public engagement, and roles and responsibilities. The Policy responds to evolving public expectations for clear and consistent opportunities to become involved in the decisions that affect them.

Next Steps

The Engage Winnipeg Policy provides the foundation for consistent and transparent public engagement. There is still plenty of work to do and it will take a collaborative and concerted effort to improve public engagement and reach the vision set out in the Policy. The details on the application of that approach will be provided through the Engage Winnipeg Framework and engagement toolkit, which will be developed following the approval of the Engage Winnipeg Policy.

The OPE intends to engage the public and stakeholders over the next year to develop a comprehensive Framework and toolkit to support the Engage Winnipeg Policy and ensure the Public Service, elected officials, and the public have the resources and support available to engage meaningfully and reach the Engage Winnipeg Policy vision.

FINANCIAL IMPACT

Financial Impact Statement **Date:** August 14, 2019

Project Name:

Engage Winnipeg Policy

Comments:

There are no financial implications related to the recommendation of this report.

Original signed by
Melissa Wensel
Acting Manager of Finance (Campus)
Corporate Finance Department

CONSULTATION

This Report has been prepared in consultation with:
Internal department representatives from Community Services, Property, Planning, and Development, Public Works, Winnipeg Transit, and Water and Waste.

OURWINNIPEG POLICY ALIGNMENT

03-1 Direction 2: Provide equitable access to municipal programs, services and facilities.

>Strive to engage a diverse cross section of local stakeholders in planning initiatives.
>Support the provision of services and communication in age-friendly and alternative formats. Work to implement accessible City communications.

The Engage Winnipeg Policy principles include representation and inclusivity, reflecting the need to engage diverse stakeholders in formats that are accessible to all.

03-2 Direction 3: Work in partnership with communities to identify and address neighbourhood issues.

The Engage Winnipeg Policy provides a foundation for meaningful public engagement to address neighbourhood issues through considering input and feedback at the project level.

SUBMITTED BY

Department: Customer Service & Communications
Division: Office of Public Engagement
Prepared by: Morgan Vespa, Manager of Public Engagement
Date: August 14, 2019

Attachments:

Appendix A: Engage Winnipeg Policy
Appendix B: Office of Public Engagement project involvement list
Appendix C: Jurisdictional scan summary

Appendix B: Office of Public Engagement project involvement list

Project Name	Engagement planning, process and follow up					French	Department	OPE role	Engage lead
	2015	2016	2017	2018	2019*				
4R Winnipeg Depots	x						Water and Waste	Engagement lead	OPE
A Better Bridge for Arlington			x	x	x		Public Works	Dept. support	consultant
Accessibility Plan		x				x	Planning, Property and Development	Dept. support	dept.
Accessible On-Street Parking Pilot Program				x	x	x	Winnipeg Parking Authority	Engagement lead	OPE
Adjustable Bike Lane Curbs Pilot			x	x			Public Works	Engagement lead	OPE
Armstrong's Point Heritage Process	x	x	x	x			Planning, Property and Development	Dept. support	dept.
Athletic Field Review			x	x	x	x	Public Works	Dept. support	consultant
Back-in, Angled Parking Pilot			x	x			Public Works	Engagement lead	OPE
Bicycle Registry at Time of Purchase					x		Community Services	Engagement lead	OPE
Bill and Helen Norrie Library					x		Community Services	Engagement lead	OPE
Biosolids Land Application			x	x		x	Water and Waste	Engagement lead	OPE
Bishop Grandin Walk Bike Bridge Over Pembina Highway			x	x		x	Public Works	Engagement lead	OPE
Bridge replacement on Dublin Avenue at Omand's Creek				x	x		Public Works	Dept. support	consultant
Bridgwater Neighbourhood Pathway Lighting				x		x	Planning, Property and Development	Engagement lead	OPE
Canoe Club Golf Course Reimagining			x	x		x	Golf Services	Engagement lead	OPE
Chevrier Walk Bike Project				x			Public Works	Dept. support	consultant
Chief Peguis Trail Extension West			x	x	x		Public Works	Dept. support	consultant
Climate Action Plan			x	x		x	Chief Administrative Offices	Dept. support	consultant
Combined Sewer Overflow Master Plan	x						Water and Waste	Engagement lead	OPE

Project Name	Engagement planning, process and follow up 2015	2016	2017	2018	2019	French	Department	OPE role	Engage lead
Corydon-Osborne Area Plan Implementation		x					Planning, Property and Development	Dept. support	consultant
Development Application Notification Review			X	x	x	x	Planning, Property and Development	Engagement lead	OPE
Digital Signs Licensing				x	x	x	Planning, Property and Development	Engagement lead	OPE
Downtown lighting audit				x			CAO	Engagement lead	OPE
Eastern Corridor Study			x	x	x	x	Winnipeg Transit	Dept. support	consultant
East End Cultural & Leisure Centre Greenspace & Active Transportation Connection		x					Planning, Property and Development	Dept. support	dept.
Empress Street and Overpass Reconstruction and Rehabilitation Study			x	x			Public Works	Dept. support	consultant
Engage Budget 2017: Let's Talk		x	x				Corporate Finance	Dept. support	consultant
Engage Budget 2018			x	x		x	Corporate Finance	Engagement lead	OPE
Engage Budget 2019				x	x	x	Corporate Finance	Engagement lead	OPE
Fermor Avenue Bridge over Seine River Rehabilitation and Roadworks		x	x	x		x	Public Works	Dept. support	consultant
Ferry Road Riverbend CSO Relief		x					Public Works	Dept. support	dept.
Finestone Park Redevelopment				x			Planning, Property and Development	Engagement lead	OPE
Food Council	x	x				x	Planning, Property and Development	Dept. support	dept.
French Language Services Review				x	x	x	CAO	Engagement lead	OPE
Grace Café questionnaire - internal					x		CAO	Engagement lead	OPE
Grant Park Recreation Campus Plan & Feasibility Study		x	x				Community Services	Dept. support	consultant
Gord Dong Park Redevelopment			x	x			Public Works	Engagement lead	OPE
Handbills and Posters		x	x				Community Services	Engagement lead	OPE

Project Name	Engagement planning, process and follow up 2015	2016	2017	2018	2019	French	Department	OPE role	Engage lead
Handi-Transit Renaming Campaign			x	x		x	Winnipeg Transit	Engagement lead	OPE
Happyland Park Playground Renewal		x	x			x	Planning, Property and Development	Engagement lead	OPE
Kilcona Park Improvements/Transcona Stadium			x				Public Works	Engagement lead	OPE
Lord Roberts Community Traffic Study				x	x		Public Works	Engagement lead	OPE
Low Income Transit Pass Program				x	x	x	Winnipeg Transit	Engagement lead	OPE
Lyndale Drive	x	x					Public Works	Dept. support	consultant
Main Street Diamond Lane Study		x					Winnipeg Transit	Dept. support	consultant
Marion Dugald Transportation Improvement Study			x			x	Public Works	Engagement lead	OPE
Marion Street Widening Study	x	x				x	Public Works	Dept. support	consultant
Market Lands Initiative - Redevelopment of the Public Safety Building & Civic Centre Car Park site		x	x	x			Planning, Property and Development	Dept. support	external organization
McKittrick Park and Fort Rouge Leisure Centre Green Space Improvements			x	x			Planning, Property and Development	Engagement lead	OPE
Moving on Marion					x	x		Engagement lead	OPE
North District Police Station				x			Winnipeg Police Service	Engagement lead	OPE
North St. Boniface Secondary Plan & Boulevard Provencher PDO Review		x				x	Planning, Property and Development	Engagement lead	OPE
North Winnipeg Antenna System Project		x		x			Corporate Support Services	Engagement lead	OPE
Off Leash Dog Areas Master Plan		x	x	x	x	x	Planning, Property and Development	Dept. support	consultant
Organics diversion strategy	x						Water and Waste	Dept. support	dept.
OurWinnipeg Review			x	x	x	x	Planning, Property and Development	Dept. support	dept.

Project Name	Engagement planning, process and follow up 2015	2016	2017	2018	2019	French	Department	OPE role	Engage lead
Parker Storm Retention Basin			x				Water and Waste	Engagement lead	OPE
Pembina Highway Speed Limit Review - Perimeter Highway to the La Salle River Bridge			x	x		x	Public Works	Engagement lead	OPE
Pembina Highway Speed Limit Review - south of the La Salle River Bridge			x	x		x	Public Works	Engagement lead	OPE
Pembina Highway Rehabilitation and Active Transportation		x					Public Works	Dept. support	consultant
Planning, Property and Development Department Internal Communications				x			Planning, Property and Development	Dept. support	dept.
Plessis Road and Kildare Avenue Intersection Upgrade and the Twinning of Transcona Boulevard			x				Public Works	Event coordination	OPE
Precinct E Stakeholder Consultation		x					Planning, Property and Development	Dept. support	dept.
Reconstruction of Dublin Avenue from St. James Street to Midland Street/Notre Dame Avenue				x	x		Public Works	Dept. support	consultant
Red Tape Reduction					x	x	CAO	Engagement lead	OPE
Rehabilitation of St. James Street from Saskatchewan to Dublin	x	x					Public Works	Dept. support	dept.
Replacement of Truro Creek Culverts			x	x			Public Works	Dept. support	consultant
Residential Infill Strategy			x	x	x	x	Planning, Property and Development	Dept. support	dept.
Residential Parking Permit and Loading Zone Program Review		x					Winnipeg Parking Authority	Dept. support	dept.
Rose Hill Park Renewal		x	x				Planning, Property and Development	Engagement lead	OPE
Route 90 Improvements Study				x	x		Public Works	Dept. support	consultant

Project Name	Engagement planning, process and follow up 2015	2016	2017	2018	2019	French	Department	OPE role	Engage lead
Rue des Trappistes Culvert Replacement and Road Reconstruction				x		x	Public Works	Engagement lead	consultant
Saskatchewan Avenue Road Reconstruction and Sturgeon Creek Culvert Replacement		x	x				Public Works	Dept. support	consultant
Seine Riverbank Stabilization			x	x		x	Water and Waste	Engagement lead	OPE
Sister MacNamara Park Redevelopment				x			Public Works	Engagement lead	OPE
Smart Cities Challenge				x		x	Corporate Support Services	Engagement lead	OPE
Smoking on Outdoor Patios at Restaurants and Bars By-law Review			x	x		x	Community Services	Engagement lead	OPE
South End Sewage Plant Hauled Waste Closure & Gravel Road Maintenance			x				Water and Waste	Engagement lead	OPE
Southwest Rapid Transitway (Stage 2) & Pembina Highway Underpass Project	x	x	x	x	x	x	Winnipeg Transit	Dept. support	consultant
Southwest Rapid Transitway route planning				x	x	x	Winnipeg Transit	Engagement lead	OPE
Southwest Rapid Transitway Stadium Station Artwork				x	x	x	Winnipeg Transit	Engagement lead	OPE
St. James Parks and Recreation Improvements					x		Planning, Property and Development	Engagement lead	OPE
St. John's Park Redevelopment Master Plan			x				Planning, Property and Development	Dept. support	consultant
St. Vital Library		x				x	Community Services	Dept. support	consultant
Support Local Initiative				x			Corporate Finance	Engagement lead	OPE
Surface Parking Lot Licensing					x	x	CAO	Engagement lead	OPE
Tache Promenade			x	x		x	Public Works	Dept. support	consultant
The Future of Brady	x						Water and Waste	Engagement lead	OPE

Project Name	Engagement planning, process and follow up 2015	2016	2017	2018	2019	French	Department	OPE role	Engage lead
The Oaks play structure			x	x			Planning, Property and Development	Engagement lead	OPE
The Winnipeg Zoning By-law No. 200/2006 Review	x	x					Planning, Property and Development	Dept. support	dept.
Transcona Library	x	x					Community Services	Dept. support	consultant
Transcona Cemetery Improvement Strategy			x	x			Planning, Property and Development	Engagement lead	OPE
Transcona Parks Update			x	x			Planning, Property and Development	Engagement lead	OPE
Transcona Pool		x					Community Services	Dept. support	consultant
Transit Master Plan					x	x	Winnipeg Transit	Dept. support	consultant
Urban Beekeeping Regulations	x	x					Planning, Property and Development	Dept. support	dept.
Urban Forest Strategy					x	x	Public Works	Dept. support	consultant
Valour Community Centre - Orioles Site Frontage Redevelopment			x				Planning, Property and Development	Engagement lead	OPE
Vehicles for Hire By-law			x	x	x		Winnipeg Parking Authority	Engagement lead	OPE
Victoria Jason Park - Skateboard Park Renewal				x			Planning, Property and Development	Dept. support	consultant
Walk Bike Chief Peguis Greenway Extension			x	x			Public Works	Dept. support	consultant
Walk Bike Downtown Bike Lanes		x	x				Public Works	Dept. support	consultant
Walk Bike East Fort Garry			x	x			Public Works	Dept. support	consultant
Walk Bike Osborne to Downtown Walk Bike Bridge and Connections			x	x	x		Public Works	Engagement lead	OPE
Walk Bike Princess Protected Bike Lane				x	x		Public Works	Dept. support	consultant
Walk Bike Seine River Crossing			x			x	Public Works	Dept. support	consultant
Walk Bike Southeast Corridor			x			x	Public Works	Dept. support	consultant
Walk Bike West Alexander to East Exchange Corridor			x	x			Public Works	Dept. support	consultant

Project Name	Engagement planning, process and follow up					French	Department	OPE role	Engage lead
	2015	2016	2017	2018	2019				
Walk Bike Wolseley to Downtown				x	x		Public Works	Dept. support	consultant
Walk Bike Wolseley to West Alexander Corridor			x	x			Public Works	Dept. support	consultant
Waste reduction at City Hall - internal				x			CAO	Survey development	dept.
Waverley Underpass Project	x	x	x				Public Works	Dept. support	consultant
Waverley West B Planning				x	x	x	Planning, Property and Development	Dept. support	dept.
Welcoming Winnipeg: Reconciling our History				x	x	x	Chief Administrative Offices	Engagement lead	OPE
Wellington Crescent Riverbank, Path, and Roadway Functional Design				x	x		Planning, Property and Development	Engagement lead	OPE
West Airport Servicing					x		Water and Waste	Engagement lead	OPE
William R. Clement Parkway and Sterling Lyon Parkway Extensions	x	x	x				Public Works	Dept. support	consultant
Windsor Park Neighbourhood Parks Redevelopment				x		x	Public Works	Engagement lead	OPE
Winnipeg Recreation and Parks Strategies				x	x	x	Community Services	Dept. support	consultant
Winnipeg Transit Bus Maintenance Garage Expansion Project		x	x				Winnipeg Transit	Dept. support	consultant
Yellow Ribbon Greenway Extension to St. Matthews Avenue			x	x			Public Works	Event coordination	OPE
Zoning and Permits Office Survey			x				Planning, Property and Development	Survey development	OPE
Number of Projects:	**15**	**34**	**59**	**70**	**38***	**47**			
Total projects: 120									

*Up to June 2019

OPE led:	**61**
Consultant led:	**44**
Department led:	**16**

Appendix C: Jurisdictional scan summary

City	Document name	Year	Next steps and/or notes	Sections adapted for Engage Winnipeg Policy draft
Aurora, ON	Community Engagement Strategy	2018		
Burlington, ON	Community Engagement Charter	2013		
Calgary, AB	Engage Policy	2013	Develop Framework	Title, Procedure, Spectrum
Chestermere, AB	Public Participation and Engagement Policy	2018		Public Participation Circumstances
Cobourg, ON	Community Engagement Policy	2016		Principles
Cochrane, ON	Public Engagement Policy	2014		Guiding Principles, Spectrum
District of West Vancouver, BC	Community Outreach and Engagement Policy	2018		
Edmonton, AB	Public Engagement Policy	2006	Council Initiative on Engagement in 2016	Guiding Principles for Public Engagement, Review
Fort Saskatchewan, AB	Public Engagement Policy	2012	Implement framework	
Grande Prairie, AB	Public Participation Policy Regulation	2018		Purpose
Guelph, ON	Community Engagement Policy	2014	Evaluation framework	Purpose, Guiding Principles, Responsibilities
Halifax, NS	Community Engagement Strategy	2008	Action plan development	Assessment
Halton Hills, ON	Community Engagement Strategy	2013		
Hamilton	Public Engagement Policy	2014	Develop toolkit	Core Principles
Kingston, ON	Public Engagement Framework	2017		Roles
Kitchener, ON	Community Engagement Review	2017	Develop policy	Principles
Lacombe, AB	Participation Policy for the Public	2018		Definitions

City	Document name	Year	Next steps and/or notes	Sections adapted for Engage Winnipeg Policy draft
Mississauga, ON	Our Community Engagement Strategy	2017	Finalize toolkit and templates, set up evaluation processes	Roles, how we got here
Montreal, QC	Montréal's Public Consultation and Participation Policy – The Challenge of Participation	2005		
Newmarket, ON	Community Engagement Policy	2017		
Niagara Falls, ON	Community Engagement Framework	2017		
Oakville, ON	Public Engagement Guide	2010	Implement procedure	
Okotoks, AB	Public Participation Strategy	2017		
Regional Municipality of Wood Buffalo, AB	Public Engagement Policy	2016	Update in three years	Purpose
St. Albert, AB	Public Participation Policy	2017		Spectrum
St. John's, NL	Engage! Policy	2014	Evaluated policy in 2017	
Strathcona County, AB	Public Engagement Policy	2018		Definitions
Vancouver, BC	Public Engagement Standards Policy	2017	Implementation, strategize	Principles
Victoria, BC	Foundations for Success: A strategy to improve Civic Engagement at The City of Victoria	2009		
Waterloo, ON	Guidelines for Public Engagement at the Region of Waterloo	2015		