Minutes – Executive Policy Committee – December 9, 2020

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – December 4, 2020

Item No. 3 Directing Transportation Project Requests to the 311 System

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works, as amended, and submitted the following to Council:

1. That the following motion be referred to all five Community Committees in January, 2021, for discussion and recommendations back to the Standing Policy Committee on Infrastructure Renewal and Public Works:

   "WHEREAS Councillors and the public are looking out continually for opportunities to improve transportation conditions in their communities and throughout Winnipeg, and that when these are reviewed by the Winnipeg Public Service and are determined to be necessary, the provision of them is recognized as having being beneficial to life in Winnipeg;

   AND WHEREAS these types of projects take the form of various types of small to medium-sized transportation project such as, but not limited to traffic calming measures, installation of stop signs/yields/signals, changes to signal timing, etc.;

   AND WHEREAS at the moment, there is inconsistency in how incoming projects of this type "get onto the workplan" of the Winnipeg Public Service, with some inquiries being received by the Public Service through 311, while other projects arrive through the Standing Policy Committee on Infrastructure Renewal and Public Works and thus become prioritized because of Standing Committee's requirement for a stated timeline for completion of the analysis/review;

   AND WHEREAS because of the timeline, this may place some lower-priority projects (coming in via the Standing Policy Committee on Infrastructure Renewal and Public Works) ahead of other projects which might have a higher priority (positive impact, number of people impacted) only because of the former came in initially via the Standing Committee;

   AND WHEREAS the number of small requests regularly can take up greater than half the agenda at the Standing Policy Committee on Infrastructure Renewal and Public Works meetings, when these files are relatively small in scale and do not impact the entire city;

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – December 4, 2020

EXECUTIVE POLICY COMMITTEE RECOMMENDATION (continued):

AND WHEREAS the Winnipeg Public Service has been working on processes to streamline and document the workflow process needed to review and implement said improvements/upgrades;

AND WHEREAS there are already scripting processes in place to handle incoming transportation project requests through the 311 system;

AND WHEREAS the intent of the following is not to downgrade the process of handling transportation requests but rather to treat them all as important projects and not in a two-tier fashion, while improving the handling of higher-profile projects through the Standing Policy Committee on Infrastructure Renewal and Public Works;

THEREFORE BE IT RESOLVED that the Executive Policy Committee be requested to direct the Winnipeg Public Service to:

A. Report back to the Standing Policy Committee on Infrastructure Renewal and Public Works within 120 days on the following:

   i. Updates to 311 scripting, and other necessary measures to ensure that the majority of transportation project requests, including traffic studies, can be initiated through the 311 process, rather than by way of motions to the Standing Policy Committee on Infrastructure Renewal and Public Works;

   ii. A record keeping system to track the incoming transportation project requests, and ensure that they are prioritized in an equitable and timely fashion;

B. Provide a quarterly report to the Standing Policy Committee on Infrastructure Renewal and Public Works, beginning in June, 2021, on the volume of files being handled through this process, and the timeline for completion; and

C. Clearly communicate to Council, and members of the public that the process for initiating transportation project requests will be to submit a request to the Public Service through 311."

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the forgoing.

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – December 4, 2020

DECISION MAKING HISTORY:

Moved by Councillor Gillingham,

That Rule 10(3) of The Procedure By-law No. 50/2007 be suspended in order that the following item, which was received less than four business days preceding the committee meeting, be considered by Committee.

Carried

Moved by Councillor Allard,

That the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works be concurred in, with the following amendment and forwarded to Council:

- In Recommendation 1.A.i, add the words ", including traffic studies, immediately after "majority of transportation project requests"

Yea:	Bowman, Allard, Browaty, Gillingham, Gilroy, Mayes, Rollins	7
Nay:		0

Carried

STANDING COMMITTEE RECOMMENDATION:

On December 4, 2020, the Standing Policy Committee on Infrastructure Renewal and Public Works submitted the following to the Executive Policy Committee and Council:

1. That the following motion be referred to all five Community Committees in January, 2021, for discussion and recommendations back to the Standing Policy Committee on Infrastructure Renewal and Public Works:

   "WHEREAS Councillors and the public are looking out continually for opportunities to improve transportation conditions in their communities and throughout Winnipeg, and that when these are reviewed by the Winnipeg Public Service and are determined to be necessary, the provision of them is recognized as having being beneficial to life in Winnipeg;

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – December 4, 2020

DECISION MAKING HISTORY (continued):

STANDING COMMITTEE RECOMMENDATION (continued):

AND WHEREAS these types of projects take the form of various types of small to medium-sized transportation project such as, but not limited to traffic calming measures, installation of stop signs/yields/signals, changes to signal timing, etc.;

AND WHEREAS at the moment, there is inconsistency in how incoming projects of this type "get onto the workplan" of the Winnipeg Public Service, with some inquiries being received by the Public Service through 311, while other projects arrive through the Standing Policy Committee on Infrastructure Renewal and Public Works and thus become prioritized because of Standing Committee's requirement for a stated timeline for completion of the analysis/review;

AND WHEREAS because of the timeline, this may place some lower-priority projects (coming in via the Standing Policy Committee on Infrastructure Renewal and Public Works) ahead of other projects which might have a higher priority (positive impact, number of people impacted) only because of the former came in initially via the Standing Committee;

AND WHEREAS the number of small requests regularly can take up greater than half the agenda at the Standing Policy Committee on Infrastructure Renewal and Public Works meetings, when these files are relatively small in scale and do not impact the entire city;

AND WHEREAS the Winnipeg Public Service has been working on processes to streamline and document the workflow process needed to review and implement said improvements/upgrades;

AND WHEREAS there are already scripting processes in place to handle incoming transportation project requests through the 311 system;

AND WHEREAS the intent of the following is not to downgrade the process of handling transportation requests but rather to treat them all as important projects and not in a two-tier fashion, while improving the handling of higher-profile projects through the Standing Policy Committee on Infrastructure Renewal and Public Works;

THEREFORE BE IT RESOLVED that the Executive Policy Committee be requested to direct the Winnipeg Public Service to:

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – December 4, 2020

DECISION MAKING HISTORY (continued):

STANDING COMMITTEE RECOMMENDATION (continued):

A. Report back to the Standing Policy Committee on Infrastructure Renewal and Public Works within 120 days on the following:

   i. Updates to 311 scripting, and other necessary measures to ensure that the majority of transportation project requests can be initiated through the 311 process, rather than by way of motions to the Standing Policy Committee on Infrastructure Renewal and Public Works;

   ii. A record keeping system to track the incoming transportation project requests, and ensure that they are prioritized in an equitable and timely fashion;

B. Provide a quarterly report to the Standing Policy Committee on Infrastructure Renewal and Public Works, beginning in June, 2021, on the volume of files being handled through this process, and the timeline for completion; and

C. Clearly communicate to Council, and members of the public that the process for initiating transportation project requests will be to submit a request to the Public Service through 311."

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the forgoing.