Winnipeg

Legal Services Department • Services juridiques

INTER-OFFICE MEMORANDUM

TO:	**Marc Lemoine** City Clerks	**FROM:**	**Harold Dick** Legal Services
FILE:	G.1/2020(288)	**DATE:**	December 14, 2020

RE: Winnipeg Wellness Grant Program By-Law

Please find enclosed a by-law entitled the Winnipeg Wellness Grant Program By-Law.

This By-Law is intended to operationalize the following amended recommendation in the proposed 2021 Operating Budget.

I. "That Council approve a one-time grant program (Winnipeg Wellness Fund), funded by Federal Safe Restart funding, in the amount of $600,000 for any amount of grant to support schools, community centres, faith-based organizations, businesses and business organizations (including BIZes), charities and non-profit incorporated organizations and for grants of no more than $5,000 to community groups to provide community activities and initiatives that reduce the emotional, physical and spiritual stress of the pandemic and allow residents to connect with one another in a safe way, said program to be administered by the City Clerk, subject to the following parameters:

   i. That the City Clerk issue grants only to organizations or groups recommended by a City councillor in an amount recommended by the councillor and each councillor be limited to making recommendations of $40,000 in grant funding;
   ii. That the grants be issued only to eligible organizations or groups who accept responsibility for expending the grant funds in accordance with their application for the grant funding;
   iii. That the funding be used only to defray expenses in providing the activity or initiative and not to enrich or profit the recipient organization or group;
   iv. That the deadline for submissions of applications for grants be February 28, 2021 (although grants may be issued prior to the deadline) and the expenses for which the funds are to be used must be incurred by the recipient organization prior to April 30, 2021;
   v. That the recipient organization provide a report to the City Clerk as to the use of the grant funds prior to June 30, 2021;
   vi. That the City Clerk report to the Standing Policy Committee on Finance as to the use of the grant funds by December 31, 2021; and
   vii. That no funds be carried over to a future date and any unused funds be returned to general revenue."

Please submit the attached By-Law as part of the agenda for Council's special meeting on December 16, 2020, so that, of Council approves this motion, the attached By-Law may be enacted by Council at

the same meeting.

If you have any questions, feel free to contact me.

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HAROLD DICK
Solicitor

HD/mr

Enclosure