THE CITY OF WINNIPEG

BY-LAW NO. 118/2020

A By-law of THE CITY OF WINNIPEG to establish the Winnipeg Wellness Grant Program

WHEREAS the COVID-19 pandemic has resulted in physical, mental, emotional and spiritual distress on the part of many Winnipeggers;

AND WHEREAS the City of Winnipeg wishes to provide financial support to schools, community centres, businesses and business organizations, charities and other non-profit organizations or community groups to assist them in providing community activities and initiatives that will reduce the physical, mental, emotional and spiritual stress of the pandemic and allow residents to connect with one another in a safe way;

NOW THEREFORE THE CITY OF WINNIPEG, in Council assembled, enacts as follows:

Short title

1 This By-law may be cited as the "Winnipeg Wellness Grant Program By-law".

Definitions

2(1) In this By-law

"business" includes a sole proprietorship, a partnership and a corporation;

"business organizations" includes Business Improvement Zones;

"City Clerk" means the City Clerk appointed pursuant to section 96 of *The City of Winnipeg Charter*;

"City Council" means the council of The City of Winnipeg;

"City councillor" means a member of City Council other than the Mayor;

"charity" means an organization that has been issued a charity registration number by the Canada Revenue Agency;

"community centre" means an organization that operates a recreation or activity centre that is open to members of the community and includes community centres that are members of the General Council of Winnipeg Community Centres;

"community group" means an unincorporated group of individuals that has or intends to provide activities and services for the benefit of their community;

"Council" means the council of the City;

"grant" means a grant sought or paid under the Program;

"non-profit organization" means a non-share capital corporation;

"post-secondary institution" means a university, college, technical school or other post-secondary institution, whether public or private;

"private school" means a private school as defined in *The Education Administration Act*;

"Program" means the Winnipeg Wellness Grant Program created by this By-law;

"public school" means a public school as defined in *The Education Administration Act*;

"school" includes a public school, a private school and a post-secondary institution.

Winnipeg Wellness Grant Program established

3 The Winnipeg Wellness Program is hereby established in order to provide financial support to schools, community centres, businesses and business organizations, charities and other non-profit organizations, as well as to community groups to assist them in providing community activities and initiatives that will reduce the emotional, physical and spiritual stress of the pandemic and allow residents to connect with one another in a safe way.

City Clerk to issue grants on recommendations of individual City councillors

4(1) Subject to this By-law, the City Clerk may issue one or more grants of up to $40,000 each under Winnipeg Wellness Grant Program to a school, community centre, business, business organization, charity or non-profit incorporated organization for purposes consistent with the Program.

4(2) Subject to this By-law, the City Clerk may issue one or more grant of up to $5000 in total under Winnipeg Wellness Grant Program to a community group for purposes consistent with the Program.

4(3) The City Clerk must not issue a grant unless the recipient has completed an application form and has submitted it to the City Clerk prior to February 28, 2021, which sets out how the grant will be used to fund a community activity or initiative that will reduce the emotional, physical and spiritual stress of the pandemic and allow residents to connect with one another in a safe way.

4(4) Despite the requirement that application forms must be submitted prior to February 28, 2021, the City Clerk may issue grants prior that that date.

4(5) The City Clerk must not issue a grant unless a City councillor has reviewed the recipient's grant application and has recommended the issuance of the grant and the amount of the grant.

4(6) Each City councillor may only recommend a maximum of $40,000 in grants to be issued under the Program.

4(7) If more than one City councillor recommends a grant be issued to an organization or group, the City Clerk may issue more than one grant to the organization or group.

Grants must be used for purposes set out in application by April 30, 2021, report required

5 The organization - or, in the case of a community group, the individual who applies for a grant on behalf of the community group - is responsible for ensuring that

(a) a grant issued under this By-law is used to fund the community activity or initiative for which the grant was sought;

(b) the expenses which the grant is used to defray are incurred prior to April 30, 2021;

(c) the grants issued under the Program are used only to defray expenses incurred to provide the community activity or initiative for which the grant was sought and not to enrich or profit the organization or the members of the group that is the recipient of the grant;

(d) a report is provided to the City Clerk prior to June 30, 2021 setting out the uses of the grant funds; and

(e) any grant funds that are unused are returned to the City Clerk.

City Clerk to administer Program

6 The City Clerk is authorized to administer the Program and to take all reasonable actions for this purpose. In particular, the City Clerk is authorized to create an application form for potential grant recipients and to require information to be set out in the application that is reasonably required in order to administer the Program and issue grants.

City Clerk to return unused funds to general revenue

7(1) The City Clerk must ensure that

(a) any funds allocated by Council to the Program which are not issued as grants;

(b) any grant funds issued which are not used by grant recipients and are returned to the City Clerk under clause 5(e);

are returned to the general revenues of the City of Winnipeg.

7(2) For greater certainty, no funds allocated by Council to the Program may be carried over to be used as a later date.

City Clerk to report to SPC on Finance

8 The City Clerk shall report to the Standing Policy Committee on Finance by December 31, 2021 as to the use of the grants issued under the Program.

DONE AND PASSED this 16th day of December, 2020.

Mayor

City Clerk

Approved as to content:

City Clerk

Legally reviewed and certified as to form:

for Director of Legal Services and City Solicitor