**Minutes – Executive Policy Committee – January 20, 2021**

## REPORTS

**Item No. 3 City of Winnipeg Nominee – Inland Port Special Planning Area Authority Board**

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and recommended to Council:

1. That David Jopling, Manager, Urban Planning and Design Division, be nominated as the City of Winnipeg representative to the Inland Port Special Planning Area Authority Board for a three-year period expiring December 31, 2023.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

Moved by Councillor Gilroy,

That the recommendation of the Winnipeg Public be concurred in and forwarded to Council.

| | | |
|---|---|---|
| Yea: | Bowman, Allard, Browaty, Gillingham, Gilroy, Mayes, Rollins | 7 |
| Nay: | | 0 |

Carried

# ADMINISTRATIVE REPORT

**Title:** City of Winnipeg Nominee – Inland Port Special Planning Area Authority Board

**Critical Path:** Executive Policy Committee – Council

## AUTHORIZATION

| Author | Department Head | CFO | CAO |
|---|---|---|---|
| J. Kiernan | J. Kiernan | N/A | M. Ruta,<br>Interim CAO |

## EXECUTIVE SUMMARY

The City's seat on the Inland Port Special Planning Area Authority has remained vacant since December 31, 2019, when the three-year term of the previous City representative expired. This report identifies an appropriate nominee for appointment to the Inland Port Special Planning Area Authority by the Lieutenant Governor in Council.

## RECOMMENDATIONS

1. That David Jopling, Manager, Urban Planning and Design Division, be nominated as the City of Winnipeg representative to the Inland Port Special Planning Area Authority Board for a three-year period expiring December 31, 2023.

2. That the proper officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

## REASON FOR THE REPORT

Section 12.9(1) of *The Planning Act* prescribes the composition of the Inland Port Special Planning Area Authority, which includes a representative from the City of Winnipeg. The City's seat has remained vacant since the three-year term of the previous City representative expired on December 31, 2019. The City of Winnipeg has been invited to nominate a representative by resolution of Council (see Attachment A – Letter from Municipal Relations)

## IMPLICATIONS OF THE RECOMMENDATIONS

If the recommendation is concurred in, the Council resolution will be provided to Manitoba Municipal Relations which identifies David Jopling, Manager, Urban Planning and Design Division, as the City's nominee for appointment to the Inland Port Special Planning Area Authority by the Lieutenant Governor in Council.

## HISTORY/DISCUSSION

### LEGISLATIVE FRAMEWORK

- *The Planning Act Amendment (Special Planning Areas)* legislation was adopted on March 8, 2016. The legislation created the Inland Port Special Planning Area and the Inland Port Special Planning Authority (IPSPA). It also transferred approving authority for planning and subdivision applications from the RM of Rosser and the South Interlake Planning District (SIPD) to the Minister of Municipal Government (now Municipal Relations).
- The IPSPA advises the Minister of Municipal Relations on planning matters within the Inland Port Special Planning Area, including development proposals. Within the Inland Port Special Planning Area, the IPSPA will hold public hearings to:
    - Consider the adoption of, or amendment to, a development plan by-law, a secondary plan by-law, a zoning by-law, subdivision applications, and the declaration of obsolete plans of subdivision.
    - Hear and decide appeals respecting applications for variances and conditional uses.
    - Advise and assist the Minister on matters affecting land use planning within the area.
    - Perform any other duties assigned to it by the Minister.
- Section 12.9(1) prescribes the composition of the IPSPA as follows:
    - Two representatives of the RM of Rosser, at least one of whom must be a member of Rosser Council.
    - One representative of the City of Winnipeg.
    - One representative of CentrePort Canada Inc.
    - One representative of Winnipeg Airports Authority Inc.
    - One representative of the Province of Manitoba.
- The City of Winnipeg's representative must be nominated by Council resolution, and this nominee has to be recommended to the Lieutenant Governor in Council by the Minister of Municipal Relations for appointment to the Authority.
- As per Section 12.4(1) of *The Planning Act*, the term of office for a member of the IPSPA is three years.
- The City's seat has remained vacant since December 31, 2019, when the three-year term of the previous City representative expired. The City of Winnipeg must nominate a representative by resolution of Council.

### MEMBER COMPETENCIES

- According to Manitoba Municipal Relations (formerly Manitoba Municipal Government), the following are desirable competencies of IPSPA members:
    - Knowledge of issues pertaining to land use planning and sustainable development;
    - Ability to think strategically and consider issues from a regional and provincial perspective;
    - Willingness to meet on a regular basis to review development applications and receive input from stakeholders;
    - An understanding of administrative tribunal and appeal procedures is an asset;

- The ability to read and interpret written and visual material and verbal information to ascertain facts and then make and articulate recommendations in a fair and unbiased manner;
- Excellent written and oral communication and active listening skills are required; and
- Legal knowledge would be an asset but is not essential.

**OTHER CONSIDERATIONS**

- As the IPSPA is expected to operate in a fair, objective and transparent manner, the City of Winnipeg must also consider any real, apparent or potential conflict of interest situations prior to nomination of any individual. This involves careful consideration to avoid or effectively resolve conflict of interest situations where private or personal interests improperly influence or could reasonably be perceived to improperly influence the performance of a member's duties and responsibilities. IPSPA members will be required to sign a Conflict of Interest Declaration Form.
- Board members are eligible for coverage of expenses according to Manitoba's General Manual of Administration.

**NOMINEE**

- David Jopling was named as the Manager of the Urban Planning and Design Division in August 2020.
- David is a Registered Professional Planner. David has a Master Degree in City Planning and is a member in good standing of the Manitoba Professional Planners Institute and the Canadian Institute of Planners.
- Prior to accepting his current position at the City of Winnipeg, David was the Manager of Planning, Landscape Architecture and Urban Design with a private consultant, WSP Canada. In this role he coordinated planning and development contracts throughout Manitoba, including the airport area.
- As a Policy Planner for Manitoba Local Government (now Manitoba Municipal Relations) from 2001 to 2010, David has a strong understanding of capital region land use planning matters.

**FINANCIAL IMPACT**

## Financial Impact Statement Date: December 16, 2020

## Project Name:

**City of Winnipeg Nominee, Inland Port Special Planning Area Authority Board**

**COMMENTS:**

There are no financial implications associated with this report.

*Mike McGinn December 16, 2020*

Mike McGinn, CPA, CA
Manager of Finance

## CONSULTATION

This Report has been prepared in consultation with:

Internal Consultation: N/A

External Consultation: Manitoba Municipal Relations

## OURWINNIPEG POLICY ALIGNMENT

The Complete Communities Direction Strategy directs the City of Winnipeg to support the role of James Armstrong Richardson International Airport as a major transportation hub for passengers and cargo. Supporting Direction and Enabling Strategies include:

- Collaborate with the Winnipeg Airports Authority on initiatives that capitalize on the airport's capacity to generate strategic economic development.
- Work with the WAA and partners in the realization of the Airport Area as a major centre for goods distribution and manufacturing and airport-related commercial/employment activity.

## WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

N/A

## SUBMITTED BY

Department: Planning, Property and Development
Division: Urban Planning and Design
Prepared by: James Platt
Date: December 16, 2020

Attachment A – Letter from Provincial Municipal Relations