Minutes – Executive Policy Committee – March 17, 2021

Report – Standing Policy Committee on Protection, Community Services and Parks – March 10, 2021

Item No. 1 Funding Agreement between the City of Winnipeg and The Winnipeg Foundation for Enhanced Maintenance of Munson Park (River Heights-Fort Garry Ward)

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection, Community Services and Parks and submitted the following to Council:

1. That the City enter into, execute and deliver a funding agreement with The Winnipeg Foundation to enhance maintenance and park improvements at Munson Park and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the "Ancillary Agreements").

2. That the Chief Financial Officer be authorized to negotiate and approve the terms of the funding agreement in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report – Standing Policy Committee on Protection, Community Services and Parks – March 10, 2021

DECISION MAKING HISTORY:

Moved by Councillor Rollins,

That Rule 10(3) of The Procedure By-law No. 50/2007 be suspended in order that the following item, which was received less than four business days preceding the committee meeting, be considered by Committee.

Carried

Moved by Councillor Rollins,

That the recommendation of the Standing Policy Committee on Protection, Community Services and Parks be concurred in and forwarded to Council.

Yea:	Bowman, Allard, Browaty, Gillingham, Gilroy, Mayes, Rollins	7
Nay:		0

Carried

STANDING COMMITTEE RECOMMENDATION:

On March 10, 2021, the Standing Policy Committee on Protection, Community Services and Parks concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

Title: Funding Agreement between the City of Winnipeg and The Winnipeg Foundation for Enhanced Maintenance of Munson Park

Critical Path: Standing Policy Committee on Protection, Community Services and Parks – Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
D. Domke	J. Berezowsky	P. Olafson, Interim CFO	M. Ruta, Interim CAO

EXECUTIVE SUMMARY

On May 25th, 2020, The Winnipeg Foundation approached the City of Winnipeg about enhancing the maintenance of Munson Park, located at 475 Wellington Crescent. The purpose of the funding is to improve upon existing maintenance practices, and provide an improved service level for the park. The length of the proposed funding agreement is 7 years for a total of $130,000.00. Enhanced maintenance includes adding new naturalized components, maintaining existing naturalized components, and maintaining flower beds. A portion of this funding is also available for significant rehabilitative improvements. The City will be required to generate letters and a final report to the Winnipeg Foundation on the condition of the park during the lifetime of the agreement.

RECOMMENDATIONS

1. That the City enter into, execute and deliver a funding agreement with The Winnipeg Foundation to enhance maintenance and park improvements at Munson Park and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the “Ancillary Agreements”).

2. That the Chief Financial Officer be authorized to negotiate and approve the terms of the funding agreement in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

3. That the proper officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

Approval by Council is required for the City to enter into the funding agreement.

IMPLICATIONS OF THE RECOMMENDATIONS

Approval of these recommendations would allow the City to receive funding from the Winnipeg Foundation in the amount of $130,000.00 ($15,000.00 per year for a period of 7 years) plus an additional $25,000.00 over the same period for major refurbishments in the park. Timing is of the essence, as the funding agreement must be signed and returned to The Winnipeg Foundation prior to the start of maintenance and park improvements in May 2021.

HISTORY/DISCUSSION

On May 25th, 2020 The Winnipeg Foundation approached the City of Winnipeg about enhancing the maintenance of Munson Park, located at 475 Wellington Crescent. The length of the proposed funding agreement is 7 years for a total of $130,000.00. The funding is separated into 7 annual allocations of $15,000.00 per year for enhanced maintenance (totaling $105,000.00) with the remaining $25,000.00 in funding allocated to rehabilitative improvements.

The enhanced maintenance over 7 years includes (i.e.: $15,000.00 per year over 7 years):

1. New Naturalized components – the planning, coordinating and management of new naturalized components in the park including the supply of trees and shrubs and understory herbaceous plants as well as the watering and maintenance of the aforementioned stock.
2. Existing Naturalized components – the planning, coordinating and management of existing naturalized components in the park including the removal of tall shrubs to improve visibility into the park.
3. Flower beds – the planning, coordinating and management of the four (4) annual planting beds in the park including the design and supply of flowers as well as the watering and maintenance of the aforementioned stock.

The remaining $25,000.00 is allocated towards rehabilitative improvements. The Winnipeg Foundation stipulates the City may request or make cumulative requests for a total of $25,000.00 to further augment the care and maintenance of Munson Park as follows:

1. Rehabilitative improvements – include improvements on an “as required” basis. Examples of these improvements include: granular pathway maintenance, pathway crack sealing, pathway slurry seal, pathway replacement, lighting repair/replacement and large tree replanting.
2. Fence Maintenance – the painting and maintenance of the wrought iron fencing which shall occur in 2021 and as often as necessary thereafter depending on the available funding.

In return for this funding, the City will provide an annual letter to the Winnipeg Foundation stating the City is adhering to the agreement and requesting necessary funding. When the term of the funding agreement has concluded, the City will generate a comprehensive report to The Winnipeg Foundation on the state of maintenance in Munson Park detailing how this funding has improved maintenance standards above what Winnipeg citizens would normally expect to see and experience.

Impact of the Parks and Open Space Budget

The funding will be utilized in the Parks and Open Space operating budget. The funding will offset the direct costs associated with enhanced maintenance of Munson Park. The 2021 Operating Budget has been adopted. In 2021, an over-expenditure report will be required to transfer the funds received to the operating budget, to cover the additional expenditures. For 2022 to 2027, the expenses and recovery related to the enhanced maintenance of Munson Park will be budgeted to capture this agreement between the City of Winnipeg and The Winnipeg Foundation.

FINANCIAL IMPACT

Financial Impact Statement

Date: January 27, 2021

Project Name:

Funding Agreement between the City of Winnipeg and The Winnipeg Foundation for Enhanced Maintenance of Munson Park

First Year of Program **2021**

	2021	2022	2023	2024	2025
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 15,000	$ 15,000	$ 40,000	$ 15,000	$ 15,000
Less: Incremental Revenue/Recovery	15,000	15,000	40,000	15,000	15,000
Net Cost/(Benefit)	$ -	$ -	$ -	$ -	$ -
Less: Existing Budget Amounts	-	-	-	-	-
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments:

The direct costs represent the costs associated with the enhanced maintenance of Munson Park. The recovery represents the funds received from The Winnipeg Foundation to cover the direct costs. The length of the proposed funding agreement is 7 years for a total of $130,000.00. The funding is separated into 7 annual allocations of $15,000.00 per year for enhanced maintenance (totaling $105,000.00) with the remaining $25,000.00 in funding allocated to rehabilitative improvements estimated to be received by 2023.

The 2021 Operating Budget has been adopted. In 2021, an over-expenditure report will be required to transfer the funds received to the operating budget, to cover the additional expenditures. For 2022 to 2027, the expenses and recovery related to the enhanced maintenance of Munson Park will be budgeted to capture this agreement. Funding to be recieved in years 2026 and 2027 total $30,000.00.

"Original signed by J. Peters, CPA, CGA"
J. Peters, CPA, CGA
Acting Manager of Finance & Administration

CONSULTATION

This Report has been prepared in consultation with:

Legal Services (as to legal issues)

OURWINNIPEG POLICY ALIGNMENT

The report is in accordance with the OurWinnipeg policy to Protect and Enhance the Urban Forest 02-2 Environment and Direction Strategies of ‘Complete Communities’ and ‘A Sustainable City’.

WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

The Report is in accordance with Strategic Opportunity #7:

- 7.2 Increase and Preserve Tree Canopy (Primary Responsibility: Public Works Department).
- 7.3 Preserve and Manage Parks and Natural Areas to Support Climate Change Mitigation (Primary Responsibility: Public Works - Parks).

SUBMITTED BY

Department: Public Works
Division: Parks and Open Space
Prepared by: David A. Domke, Manager, Parks and Open Space
Date: January 27, 2021