Appendix 2 : PPD Process Improvement Projects: Status (March, 2021)

Completed Projects

2020 Report Reference	Project Name
2019 Projects (already in progress)	OPCP SOP Review
	Amanda7 Assessment
	Beautification & Functional Improvements – Permits Online (Minor)
	Commercial Inspections Generic Email Addresses
	Commercial Plan X: PDCA
	D&I KPI Development
	D&I Process Improvement Website
	Digital Permitting - Accessory Structures
	Housing SOP (Phase 1)
	Housing Work Instructions (Permit Technicians)
	OPCP Staff Coverage
	Permit Customer Feedback Survey
	Plan Approvals (Council Report)
	Property Posting Process Review
	Re-Issuance Of Electronic Data
	Trade Permits - Eliminate Email Submission
	Value Of Construction
	Videos
	Work Alone SOP
	Sign Matrix
KPMG Workshop Commercial Inspections	4th Floor Walk-In Assessment
	Commercial Inspections Website Update
	Commercial Inspections: Aged Permits
	Commercial Inspections: Follow-Up Re Production Of Plans Onsite
	Commercial Inspections: Mandatory Inspections
	Electrical Inspections Triage Review
	Electrical Triage Process Design
	Fire Prevention/Public Works Coordination
	Interim Strategy Commercial Inspections (Audit Phase 1)
	Permit Technician Training: Occupancy
	Commercial Inspections: Use Of Certifications
KPMG Workshop: Commercial Permitting	Addressing
	Commercial Permitting: Interim Procedures
	Commercial Plan X: Aged Permits
	Courier Service Options
	Electronic Processing of Commercial Permits
	Procedures For Issuing Fee Notice And Following Up On Payment
	Pay Later Option
	Use Of ADL
	Zoning and Permits Office: Promotion Of Application Appointments
Fleet Analysis	Vehicle Placards

Completed Projects (Continued)

IAG Workshop	Application Forms
	Communication Of Occupancy Permit Issuance
	Communications With Applicants
	Copying Owners On Email Communications
	Customer Instructions On How To Update People Folder Information Online
	Customer Service Training
	Document Requirements
	Industry Engagement In Digital Expansion (Permits Online Expansion – Accessory Structures)
	Inspections Consistency
	Multiple Copy Reductions
	Multi-Tenancy & Occupancy
	Permit Management
	Professional Disagreements
	Title Insurance
Red Tape Review	Annual Fee Review 2020
	Clarify Occupancy Requirements
	Commercial Inspections Code Training
	Commercial Inspections Interim Strategy Review/2020 Strategy
	Commercial Inspections System/Plan
	Engineering Drawings For Signs
	M2 Mechanical Permit Process (Jurisdictional scan)
	Structural Drawings (Shop Drawings & Structural Drawings – jurisdictional scan)
	Interim Commercial Online Inspections Request Form (St Solution)
	Permits Online: Sign User Guide
	Conditional Use Automated Reminder for Customers
	Review of Expiry Date Requirements for Conditional Uses
	Assess Consistency in Application of Expiry Date Requirements
New Projects (Identified in 2020 in addition to original 2020 work plan)	Emergency Residential Shelters SOP & Application Form
	High Volume/Peak Season Operational Strategy
	Commercial Compliance Staff Restructure
	Info Bulletin: Emergency Residential Shelters
	MHBA Breakfast Session On City Of Winnipeg Online Tools
	Mobile Signs (Amendments)
	Open Data
	Special Events Permitting Process Streamlining/Advance Planning
	Virtual Inspection (AVI) Program
	Industry Engagement Re Same Day Commercial Inspections
	Real Estate Board Presentation - Moving Ahead With Digital Permitting
	District Map Updates - Commercial Inspections
	Training Program - Housing

Active Projects

2020 Report Reference	Project Name	Additional notes, explanation
2019 Projects (already in progress)	Amanda7 Digital Permitting Strategy (Program Charter)	Pre-project assessment and requirement gathering in 2020
	Amanda7 Upgrade (Like For Like)	Requirement gathering begun in 2020
	Amanda7 Enhancement Phase 1 (Trade, Building and Development Permits)	Requirement gathering begun in 2020
	Amanda7 Enhancement Phase 2 (Zoning, Planning, Land Dev and Phase 2 D&I projects)	Requirement gathering begun in 2020
	CPFS, Zoning Memos, Verification Of Use Letters	Requirements gathered, Tying to AMANDA7
	Online Payment Options Above $10,000	Requirements gathered, Tying to AMANDA7
	Permits Online Registration Process	Requirements gathered, Tying to AMANDA7
	D & I Team Alignment	
	Digital Signs (Compliance/Licensing)	
	Peoplesoft Online Training (2020)	
	Permits Direct Line (Phase 2 - 5300)	COVID19
	Digitalization of Priority Records	
	311 Service Level Agreement Update	
	Purchasing SOP (D&I)	
KPMG Workshop Commercial Inspections	Automating Daily Inspection Logs (Inspections Field App)	
	Commercial Inspections Defects Checklist (Phase 1)	
	Occupy Only Permit Inspection TA-OC Only One Inspector	
KPMG Workshop: Commercial Permitting	Concurrent Building Permit and Development Permit Processing	Requirements gathered, Tying to AMANDA7
	Pre-Application Consultation Process/Information Services	Requirements gathered, Tying to AMANDA7
IAG Workshop	Expansion of Digital Applications	AMANDA7
	Interim Occupancy Fee	
	Professional Letter/Certification Requirements (Plan Examinations)	
	Senior Inspector	
Red Tape Review	Existing Construction/Renovation & Code Interpretation	Pending changes to National/Provincial codes
New Projects (Identified in 2020 in addition to original 2020 work plan)	Flood Fringe SOP	
	Mobile Signs (Process Update/Implementation)	
	Plan Approvals Compliance Program 2021	
	Provincial Recommendations (Bills 37/38)	
	Annual Fee Review 2021 (effective Jan 1 2022)	
	Bulletin: Display Suites	
	Plan Approvals Pilot Program 2020	
	Plain Language Posters For Planning Application Notices	
New Projects (identified in 2021)	Permitting for Tenant Bldgs – Sm Projects (Report to Council)	
	Amnesty – Enforcement Fees 2021 (Report to Council)	
	Residential Infill – Construction Site Practices	

Reprioritized Projects/Anticipated/New

2020 Report Reference	Project Name	Additional notes, explanation
In Progress	Digital Permitting - Integration with Partners External To Division	AMANDA7
	Enforcement Services Strategic Planning	
	Flood Fringe Online Information	
	Housing IAG	
	Rewrite/Restructuring Of Building Bylaw	
	Rental Rooms In Single Family Dwellings	Provincial jurisdiction
	VDV Audit	
	Work Without A Permit	
	Digital Signs (RIS & Implementation if required)	
KPMG Workshop Commercial Inspections	Commercial Inspections (LT Audit - Phase 2)	
	Auto-Issuance of Occupancy Permits	
	Commercial Inspections Fee Structure	
	Commercial Inspections: Development of Green Sticker Program	
	Commercial Inspections: Grouping Inspections	
	Occupy-Only Permits	
	Scheduling Process/Resource Requirements Review	
	Commercial Inspections: Defects Checklist Automation Phase 2(Customer Emails)	
	Commercial Inspections Permits Online Functionality	AMANDA7
KPMG Workshop Commercial Permitting	Fee Payment Prior To Review	
IAG Workshop	Application Streamlining/Simplification	
	Commercial Inspections: Inspections Procedures For Large Projects	
	Contractor Qualifications (General Contractors)	
	Development Permit Parameters (Development Agreements)	
	Development Permit Process Review	AMANDA7
	Newbuilding Code Adoption (General)	Provincial jurisdiction
	Newbuilding Code Adoption (Rooming Houses)	
	Real-Time Online Inspections Scheduling (Lt Solution)	
	Customer Communication with Water & Waste, Public Works	
Red Tape Initiative	Conditional Uses – Full Digital Processing	AMANDA7
New Requests	Aging/Aged Permits (Pre-Issuance) SOP	
	Customer Computer In Zoning & Permits	
	Flood Fringe Reg 266/91 Proposed Amendments	
	Flood Fringe Regulation 266/91 Review	
	French Language Services Strategy	
	Infill Compliance Program	
	Mobile Home Housing Stream	
	Online Fee Calculator	
	Temporary Parking Lots	
	Unsafe Orders/Escalation to Enforcement	
	OPCP Program Expansion	
New Requests	Elms For Mass Emails	
	Electrical Annual Permits (2020 Fees Report Implementation - Phase 2)	

	Legal Grow Ops Sop	
	Mandatory Housing Inspections Review	
	Streets and Transportation Process Review	
	Commercial Inspections - Mandatory Business Rules (Phase 2)	
	Commercial Inspections Online Scheduling (Phase 2)	
	Commercial Inspections: Cancellation Fees/Work Not Ready	
	Repair Garage Brochure Updates	
	Commercial Permit Expiry and Extensions Process	
	Procedures For Acceptance/Review Of Revised Plans Post-Issuance	
	MU Bulk Closure	
	Zip File Rules	
	Occupancy Process Addition	
	Transition Of ICR Monitoring From PI To Ops	
	Transition Of Row Units From HO To MU	
	Electrical Standby Procedure Review	
	Demo Process - Licensed Contractor Program	
	D&I PI Website Updates 2021	
	D&I 2021 Action Plan	
	Automate Monthly/Bimonthly Emails	
	Permit Issuance SOP (High Level)	
	Housing Inspections SOP	
	Inspections SOP (High Level)	
	Demo Process - SOP	
	W&W Backflow Preventer	
	Revised Plan Submissions Pre And Post Permit Issuance	
	Changes To Design Professional/Contractor	
	Purchasing Review	
	AR Attempt Result List	
	Sign Permit Webpage	
	Electrical Code Deviation Requests - Clerk Support (Pilot/Interim)	
	Electrical Code Deviation Requests/Alternative Solutions - Online Processing	
	Development Of Bulletin: SOP	
	AMANDA Review To Improve Enforcement Workflow	
	Enforcement Technology	
	Business Rules For Fee Waiver	
	Email Management Tool	
	Engineering Specs For Infill Housing	
	BLC - Infill Housing	
	Applying Fees To Property Taxes	
	Open Data Replacement For Manual Monthly Reports	
	Procedures For BP Review Pending Land Development Approvals	
	Building Code Application to Narrow Infill Housing	
	Winnipeg Building Commission SOP	
	New Boarding Permit Type (CBES)	
	Bulletins: Landscape lighting, Fire Alarms, Secondary Suites, Insulation and Poly Inspections, Machine Roomless	
	Commercial Building Info Centre webpage	

Cancelled/Not Required

2020 Report Reference	Project Name
KPMG Workshop Commercial Inspections	IT Solutions For Inspections Intake Data Logs (not required)
KPMG Workshop: Commercial Permitting	Cloud-Based Alternatives For Permitting Services (not required)
Red Tape Initiative	Conditional Use Text Amendments (not required)