Minutes – Executive Policy Committee – June 16, 2021

Report – Standing Policy Committee on Water and Waste, Riverbank Management and the Environment – June 2, 2021

Item No. 1 Award of Contract for Front Load Collection of Solid Waste in the South West Area of Winnipeg – Tender No. 47-2021

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Water and Waste, Riverbank Management and the Environment and submitted the following to Council:

1. That the City award, enter into, execute and deliver a Contract for the front load collection of solid waste in the South West area of Winnipeg, for the period of February 1, 2022 until January 31, 2029 with Waste Connections of Canada Inc. dba Waste Connections of Canada in the estimated amount of $5,327,220.91 (annual inflation adjustment not to exceed a 5% increase) based on an estimated annual amount of $673,955.30, GST extra as applicable, and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the "Ancillary Agreements").

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report – Standing Policy Committee on Water and Waste, Riverbank Management and the Environment – June 2, 2021

DECISION MAKING HISTORY:

Moved by Councillor Mayes,

That the recommendation of the Standing Policy Committee on Water and Waste, Riverbank Management and the Environment be concurred in and forwarded to Council.

Yea:	Bowman, Allard, Browaty, Gillingham, Gilroy, Mayes, Rollins	7
Nay:		0

Carried

STANDING COMMITTEE RECOMMENDATION:

On June 2, 2021, the Standing Policy Committee on Water and Waste, Riverbank Management and the Environment concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

Title: **AWARD OF CONTRACT FOR FRONT LOAD COLLECTION OF SOLID WASTE IN THE SOUTH WEST AREA OF WINNIPEG TENDER NO. 47-2021**

Critical Path: **Standing Policy Committee on Water and Waste, Riverbank Management and the Environment – Executive Policy Committee – Council**

AUTHORIZATION

Author	Department Head	CFO	CAO
M. Gordichuk, CCLP, Manager of Solid Waste Services	M. L. Geer, CPA, CA, Director, Water and Waste Department	C. Kloepfer	M. Ruta, Interim CAO

EXECUTIVE SUMMARY

This report is for the award of a contract to Waste Connections of Canada Inc. dba Waste Connections of Canada for the front load collection of solid waste in the South West area of Winnipeg for the period of February 1, 2022 until January 31, 2029. The procurement is through the Tender process. This project is financed from the annual Current Budget for Multi-Family Refuse Collection 001 521080 201962 999. The recommendation of this report is compliant with the Materials Management Policy and applicable trade agreements.

RECOMMENDATIONS

1. That the City award, enter into, execute and deliver a Contract for the front load collection of solid waste in the South West area of Winnipeg, for the period of February 1, 2022 until January 31, 2029 with Waste Connections of Canada Inc. dba Waste Connections of Canada in the estimated amount of $5,327,220.91 (annual inflation adjustment not to exceed a 5% increase) based on an estimated annual amount of $673,955.30, GST extra as applicable, and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing (the **"**Ancillary Agreements**"**).

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

As the contract is for a purchase that obligates the City to future budgets, and the term of the Contract exceeds 5 years, Council approval is required in accordance with B8.2.2 of the Materials Management Policy F1-003.

IMPLICATIONS OF THE RECOMMENDATIONS

Funding for this project is available from the annual Current Budget for Multi-Family Refuse Collection 001 521080 201962 999.

HISTORY / DISCUSSION

The work of this contract consists of front load collection of solid waste in the South West area of Winnipeg.

The Tender closed on March 24, 2021, with bids being received as follows:

	Annual Bid Price
Waste Connections of Canada Inc. dba Waste Connections of Canada	$ 673,955.30
GFL Environmental Inc.	$ 814,591.60
Miller Waste Systems Inc.	$ 857,339.16
Omar's Environmental Ltd.	$ 1,058,649.20

Note: all prices are based on the annual bid price, not including inflationary adjustments.

Pre-bid Estimate $1,055,041.20 (annually)

An annual inflationary adjustment, not to exceed five percent, is added to the costs based on inflationary costs to the operations of the contract including fuel, salaries and Consumer Price Index.

The Public Service is satisfied that the low Bidder has the necessary resources to perform all of the work in accordance with the requirements of the specifications. The low Bidder has satisfactorily carried out previous works of a similar nature.

The recommended Contractor has a workplace safety and health program meeting the requirements of The Workplace Safety and Health Act (Manitoba), as confirmed in a letter dated April 21, 2021 from an independent reviewer acceptable to the City.

The requirements for Bid Security and the execution of a formal contract were waived for this purchase in accordance with the authority delegated to the Manager of Materials pursuant to Administrative Standard FM-002.

The bid recommended for acceptance is the low bid meeting all requirements of the specifications. This offer is open for acceptance until July 22, 2021.

FINANCIAL IMPACT

Financial Impact Statement

Date: April 21, 2021

Project Name:

First Year of Program **2022**

AWARD OF CONTRACT FOR FRONT LOAD COLLECTION OF SOLID WASTE IN THE SOUTH WEST AREA OF WINNIPEG
TENDER NO. 47-2021

	2022	2023	2024	2025	2026
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 617,792	$ 704,845	$ 740,087	$ 743,036	$ 777,095
Less: Incremental Revenue/Recovery	-	-	-	-	-
Net Cost/(Benefit)	$ 617,792	$ 704,845	$ 740,087	$ 743,036	$ 777,095
Less: Existing Budget Amounts	617,792	704,845	740,087	743,036	777,095
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments: Contract costs have been built into the Department's future operating budgets. The contract is subject to an annual inflation adjustment as per Tender No. 47-2021 (not to exceed a 5% increase). The maximum contract amount for the period of February 1, 2022 to January 31, 2029 is estimated at $5,327,220.91 assuming 5% annual inflation. (Not shown: Contract years Jan 01, 2027-Jan 31, 2029 total of $1,744,369.23) Funds are budgeted in the operating accounts Multi-Family Refuse Collection - South Account Distribution No. 001 521080 201962 999.

"Original signed by L. Szkwarek, CPA, CGA"
Lucy Szkwarek, CPA, CGA
Manager of Finance and Administration

CONSULTATION

In preparing this report there was consultation with:

Legal Services Department (as to legal issues)
Materials Management Division, Corporate Finance Department

OURWINNIPEG POLICY ALIGNMENT

This report is in accordance with the OurWinnipeg policies through ensuring that solid waste services are delivered in a manner that is consistent with Provincial regulations.

OurWinnipeg Reference: Solid Waste Management

WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

N/A

SUBMITTED BY

Department: Water and Waste
Division: Solid Waste Services
Prepared by: Sam Brask, C.E.T.
Date: April 29, 2021
File No.: G-156