Minutes – Executive Policy Committee – November 17, 2021

Report – Standing Policy Committee on Protection, Community Services and Parks – November 9, 2021

Item No. 1 Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses)

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection, Community Services and Parks and submitted the following to Council:

1. That this report be received as information.

Report – Standing Policy Committee on Protection, Community Services and Parks – November 9, 2021

DECISION MAKING HISTORY:

Moved by Councillor Rollins,

That the recommendation of the Standing Policy Committee on Protection, Community Services and Parks be concurred in and forwarded to Council.

Yea:	Bowman, Allard, Browaty, Gillingham, Gilroy, Mayes, Rollins	7
Nay:		0

Carried

STANDING COMMITTEE RECOMMENDATION:

On November 9, 2021, the Standing Policy Committee on Protection, Community Services and Parks concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

Title: Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses)

Critical Path: Standing Policy Committee on Protection Community Services & Parks – Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
S. Reich	C. Schmidt	N/A	M. Jack

EXECUTIVE SUMMARY

This report provides Council with the requested annual update on the annual inspections of Converted Residential Dwellings with Shared Facilities and 30-month inspections of Converted Residential Dwellings; the Winnipeg Regional Health Authority education effectiveness; 311 screening; number of complaints, inspections, compliances, and outstanding inspections; anything regarding the by-law safety issues; and recommendations.

RECOMMENDATIONS

That this report be received as information.

REASON FOR THE REPORT

On November 7, 2016, Council concurred in the recommendation of the Standing Policy Committee on Protection, Community Services and Parks and adopted the following:

2. That the Winnipeg Public Service be requested to report back annually on Converted Residential Dwellings with shared Facilities, including but not limited to the Winnipeg Regional Health Authority education effectiveness; 311 screening; number of complaints, inspections, compliances, and outstanding inspections; and anything regarding the by-law safety issues, and recommendations.

IMPLICATIONS OF THE RECOMMENDATIONS

There are no implications associated with this report as it is for information only.

HISTORY/DISCUSSION

Winnipeg Regional Health Authority Education:
A proactive and joint effort with the Winnipeg Regional Health Authority to educate their frontline workers on navigating issues related to client interactions with the City of Winnipeg Community By-law Enforcement and related by-laws was concluded with the desired outcomes. This was achieved by conducting onsite and interactive sessions with their staff.

311 Screening:
The Planning Property and Development Department (PPD) has a process related to 311 screening of illegal rooming house reporting by citizens. PPD posts year-to-date inspection statistics on their website. 2020 data is attached to this report and also available, along with data for previous years, at: Rooming House Metrics - Planning, Property and Development - City of Winnipeg.

In addition to the statistics regarding illegal rooming houses, the Public Service receives complaints from 311 regarding legally established converted residential dwellings.

- 2020 - Fire Prevention – 11 complaints from 311 related to CRDs
- 2020 - CBES – 156 complaints from 311 related to CRDs

Fire Safety Inspections:
The Fire Prevention Branch initiated annual inspections of licenced Converted Residential Dwellings (CRD) with Shared Facilities in November 2016 as per the Council decision of November 7, 2016.

Table 1 Inspections Completed by Fire Prevention
Table 1 reports the number of annual inspections completed and outstanding on licenced CRD Shared Facilities for 2020 and the number of 30-month CRD inspections completed and outstanding. The table also reports on the compliance rate based on the number of inspections conducted by CRD to achieve compliance.

Requirement	Annual target	Number Inspected 01/01/2020– 12/31/2020	Number Outstanding as of 12/31/2020
CRD Shared Facilities Annual 153	153	136	17
CRD 30 Month Inspections 507 / 2.5 = 203 per year	203	211	0
Compliance Rate by Inspection	**Compliant on 1st inspection**	**Compliant on 2nd inspection**	**Compliant 3 or more inspections**
CRD Shared Facilities Annual	35%	63%	2%
CRD 30 Month Inspections	25%	71%	4%

NOTE: The annual target is obtained from Community By-law and reflects the current number of licensed CRD Shared Facilities and the total CRDs divided to reflect the annual target. We do not include those that are vacant and monitored by the Vacant Building Program.

The number of outstanding inspections includes all inspections not completed for any reason. Included are those locations that are currently uninhabited due to fire, locations not presently being used as CRDs or in the process of converting from a CRD to single family or duplex, inspections where the property owner has failed to reply to a request(s) to schedule an inspection, where the inspection is scheduled but not complete, inspections with re-inspection pending and those instances where the Fire Inspector has yet to contact the property owner.

Table 2 Inspection Details
Table 2 reports the total number of complaints received by Fire Prevention from the public, other agencies and fire suppression personnel, the number of CRDs that were referred to Community By-law Enforcement, the number of inspections CBES completed, and their compliance rate.

CRD Inspection Details Fire Prevention	**2020**
Number of complaints for CRD Shared Facilities received by Fire Prevention	38
Number of complaints for CRD Shared Facilities initiated by officers	43
Number of complaints for CRD (30-month schedule) received by Fire Prevention	47
Number of complaints for CRD (30-month schedule) initiated by Fire Prevention Officers	98
CRD Inspection Details CBES	**2020**
Number of complaints for CRD Shared Facilities received through 311	156
Number of complaints for CRD Shared Facilities initiated by officers	26
Number of CBES Inspections of CRD Shared Facilities	307
CBES Compliance Rate (created 61 orders, 3 outstanding)	95%

Fire Prevention By-law Infractions Documented in CRDs with Shared Facilities:

FIRE PREVENTION	
BY- LAW INFRACTIONS DOCUMENTED IN 2020	
Fire extinguishers	100
Fuel-fired heating	88
Fire safety equipment & heating service label	80
Fire alarm system issues	38
Smoke alarms missing or not functioning	38
Egress issues	24
Combustible material storage	23
Electrical issues	20
Smoke alarm log	16
Lint traps	15
Extension cord misuse	14
Fire escape	12
Dryer vents	12
Fire alarm system inspection report required	11
Emergency procedures posted	9
Fire separations breached or compromised	9
Emergency lighting	5
Provide fire safety equip. or heating insp. report	3
Emergency exit sign for fire escape or balcony	2
Local fire alarm signage	1
Total	520

Neighbourhood Liveability By-Law Infractions Documented in CRDs with Shared Facilities:

COMMUNITY BY-LAW ENFORCEMENT SERVICES BY-LAW INFRACTIONS DOCUMENTED IN 2020	
Garbage Accumulation	34
Windows Not Properly Glazed	7
Weeds	5
Vegetation Not Trimmed	5
Grass Height	4
Windows and Doors Not Kept in Good Repair	4
Back Lane Numbering Posted	2
Accessory Structures and Fences	2
Boulevard Maintenance	2
Obtain A Permit	2
Balustrades Distances	1
Exterior Walls of Buildings Maintained	1
Capable of Being Locked or Secured	1
Nuisances and Unsanitary Conditions	1
Eavestrough Downspouts Installed	1
Eavestroughing, Fascia and Soffits Maintained	1
Electrical Equipment Maintained	1
Exterior Walls Protective Covering	1
Lice, Bed Bugs, Cockroaches, Silverfish or Other	1
Floors, Stairs, Walls Unsecured	1
Walls and Ceilings Maintained	1
Hazardous Buildings & Structures Repair, Remove	1
Insects, Rats, Mice and Other Pests Or Vermin	1
Interior Guards Required	1
Toilet Seats	1
Unapproved Decommission of Fire Alarm System	1
Unapproved Decommission of Fire Protection System	1
Walls and Ceilings Clean	1
Walls and Ceilings Finishes	1
Floor Coverings Good Repair	1
Total	87

FINANCIAL IMPACT

Financial Impact Statement **Date:** September 16, 2021

Project Name:

Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses)

COMMENTS:

There are no financial implications arising from this report.

Original signed by
John Hall FCMA, CGMA
Financial Controller
Fire Paramedic Service

CONSULTATION

In preparing this report, there was concurrence with:

- Community By-law Enforcement Services

OURWINNIPEG POLICY ALIGNMENT

This report aligns with the *OurWinnipeg* Policy by promoting safety in buildings and enforcing property-related housing standards that create and promote safe living conditions for communities.

WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

n/a

SUBMITTED BY

Department: Winnipeg Fire Paramedic Service
Division: Fire Prevention
Prepared by: Sherry Reich
Date: September 16, 2021
File No:

Attachments: Rooming House Metrics for 2020 (from PPD website)

2020

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
Agassiz	1	1	1	1
Booth	0	1	1	0
Bridgwater Forest	2	0	0	2
Bridgwater Lakes	2	0	0	2
Brooklands	1	0	1	0
Central River Heights	1	0	0	1
Central St. Boniface	1	0	0	1
Chalmers	1	0	1	0
Crescent Park	3	0	0	3
Crescentwood	1	0	1	0
Dakota Crossing	0	1	0	1
Daniel Mcintyre	1	0	1	0
Fairfield Park	2	2	0	4
Fort Richmond	13	29	6	36
Glenwood	0	1	0	1

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
Inkster-Faraday	1	0	1	0
Kildare-Redonda	1	0	0	1
Lord Roberts	1	0	0	1
Mandalay West	4	0	1	3
Margaret Park	2	1	0	3
Maybank	1	1	0	2
Meadowood	1	0	0	1
Minnetonka	2	1	2	1
Minto	1	0	0	1
Mission Gardens	1	0	0	1
Montcalm	4	1	2	3
Niakwa Place	0	1	0	1
North Point Douglas	0	1	1	0
Norwood East	1	0	0	1
Point Road	1	1	0	2
Pulberry	1	0	0	1

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
Richmond Lakes	0	1	0	1
Richmond West	4	0	0	4
River Park South	4	1	1	4
Rossmere-B	1	1	0	2
South Pointe	0	2	0	2
Southdale	1	0	0	1
Spence	1	1	2	0
St. George	0	1	0	1
St. John's	1	0	0	1
St. Matthews	0	2	0	2
Templeton-Sinclair	1	0	1	0
The Maples	1	0	0	1
Tyndall Park	3	0	1	2
Valley Gardens	1	0	0	1
Varennes	0	1	0	1
Waverley Heights	4	5	0	9

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
West Alexander	1	0	1	0
Weston	2	0	1	1
Whyte Ridge	1	0	0	1
William Whyte	1	3	0	4
Windsor Park	1	0	0	1
Wolseley	1	0	0	1
TOTAL	80	60	26	114