COMMUNITY INCENTIVE GRANT PROGRAM
APPLICATION EVALUATION

Applicant: Harrow School Parent Advisory Council

Project Description: Harrow School Community Playground Project

Total Project Cost: $116,084.87

Grant Requested: $ 58,000.00

Maximum Allowed: $ 58,042.43

Date of Application: April 1, 2003

% of Total Project Cost: 49%

Funding Sources:	Amount	Confirmed
Children's Heritage Winnipeg School Division #1	$51,000.00	YES
Special Conservation Fund	$65,084.87	NO
Community Places Program	$65,084.87	NO
The Winnipeg Foundation	$65,084.87	NO
Total	$246,254.61	

	Meets Program Eligibility and Selection Criteria	Yes	No
1	Organization is a non-profit community recreation and sport organization or is a non-profit organization offering recreational services.	X	
2	Makes a significant contribution to the long-term benefit of the community at large in terms of improved facilities.	X	
3	Does not compete with or duplicate other community facilities.	X	
4	Benefits the community at large and remains accessible to all members of the community.	X	
5	Includes confirmation of sufficient resources to maintain and operate completed projects.	X	
6	Clearly articulates a plan of activities including projected work schedules, material, labour, equipment and other project requirements. Project leads to the completion of a substantial physical product.	X	
7	Is feasible within the project management capabilities of the applicant.	X	
8	Total project funding is confirmed.		X
9	Does not include any funds from the City.	X	

Criteria Exceptions:

Department Financial Implications:

Departmental Recommendations:
That this application be approved subject to the following conditions:
1. Confirmation of other funding sources
2. Approval of final plans and specifications for the project by the City of Winnipeg
3. The applicant entering into a formal agreement with the City of Winnipeg

Prepared by: Community Services Department
Date: April 1, 2003

THE CITY OF WINNIPEG
COMMUNITY INCENTIVE GRANT PROGRAM
APPLICATION

Please refer to the "Guide to Applicants" for assistance completing this form.

1. Name of Organization: Harrow School Parent Advisory Council
2. Mailing Address: 550 Harrow Street
   Postal Code: R3M 3A2 Phone No.: 453-3347
3. Name of designated officials to be contacted about this application:
   Name: Heather LeClaire Phone (Res.): 475-2217
   Position: Chairperson Phone (Bus.): 452-9427
   Name: Greg Blanco Phone (Res.): 489-2074
   Position: Parent Council Advisor Phone (Bus.): 772-8476
4. How long has the organization been in operation? 1953
5. **CIGP Requested Amount** $ 58,000.00 (Max. 50% of Total Project Cost)

LIST OTHER SOURCES OF FUNDING	**AMOUNT**	**CONFIRMED**
SOURCE # 1. Children's Heritage Wpg. School Div.	$ 51,000.00	YES ☑ NO ☐
SOURCE # 2. Special Conservation Fund	$ 65,084.87	YES ☐ NO ☑
SOURCE # 3. Community Places Program	$ 65,084.87	YES ☐ NO ☑
SOURCE # 4. The Winnipeg Foundation	$ 65,084.87	YES ☐ NO ☑
Total Project Cost	$ 116,084.87	

Has this project received prior funding under the Community Incentive Grant Program? YES ☐ NO ☑

6. Name of Project: Harrow School Community Playground Project
7. Location of Project: Harrow School 550 Harrow Street.
   Preferred Start Date: June 1/03 End Date: June 1/04
8. **Detailed Project Description: Attach on separate sheets or use the reverse side of this application.**

APPLICANT SIGNATURES

I/We hereby certify that I/we am/are the authorized signing officer(s) of the applying organization and this application is accurate to the best of my/our knowledge.

Heather LeClaire — Chairperson Parent advisory council — March 26/03
SIGNATURE — TITLE/POSITION — DATE

Greg Blanco — Member at Large Parent Advisory council — DATE March 26/03
SIGNATURE — TITLE/POSITION

PARENT ADVISORY COUNCIL
HARROW SCHOOL
550 Harrow Street
Winnipeg, Manitoba
R3M 3A2

Telephone: 453-3347 or Fax: 453-1135

Maryse Mymin, Principal
Heather LeClaire and Corrinne Bourgeois Thibert, Co-Chairpersons

March 24, 2003

Community Incentive Grant Program
8th Floor – 395 Main Street

We are undertaking a recreational area renovation initiative at Harrow School as our existing structure is no longer safe and needs to be replaced. The project will include two new climbing structures, upgraded baseball and soccer fields, a fitness track and landscaping (including trees, shrubs, benches, lighting and garbage receptacles).

We are planning to have one climbing structure for young children and one structure for older children. These structures will be in separate areas of the playground.

The two new mini soccer fields, baseball diamond and winding fitness track will provide safe athletic surfaces for both school and community use.

The aesthetics of the landscaping (lighting, benches and greenery) will make the area more attractive to seniors and families.

Our aim is to provide a welcoming recreational area for families living in the community as well as local church groups because there are not currently any parks within safe walking distance for the Harrow community youth. This area is bordered by major intersections and busy roads, namely; Grant Avenue, Taylor Avenue, Stafford Avenue and Waverley Street (as well as the C.P. Rail line which runs along Taylor Avenue).

This project will result in a green space with multi-use functions on a safe, accessible site for a variety of user groups.

We are requesting your financial support to help us complete this initiative. With your support we hope to leave the Harrow community with a recreational area which will give a renewed and extended life to the area.

Please feel free to drop by the school at your convenience to assess the existing grounds.

Sincerely,

Harrow School Parent Council

PARENT ADVISORY COUNCIL
HARROW SCHOOL
550 Harrow Street
Winnipeg, Manitoba
R3M 3A2

Telephone: 453-3347 or Fax: 453-1135

Maryse Mymin, Principal
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HARROW SCHOOL PARENT ADVISORY COUNCIL
MISSION STATEMENT

The Parent Advisory Council is a non-profit organization dedicated to the education and well being of the students attending the school. The primary mandate is to promote effective communication between the home and the school. The Parent Advisory Council shall encourage parents to participate in meaningful activities to enhance the students school experience, and to be a part of the decision making process concerning issues relevant to the school.

- Purpose of the H.S.P.A.C. is to provide an opportunity for parents to have a say in the decision-making and various activities associated with the school including fund raising. The council was formed in 1953 when the school was built. The council is comprised of a chairperson, co-chair, secretary, treasurer, representative of the lunch program and staff representative (principal and one or more teachers). The council's membership averages 12 individuals. The purpose of the organization relates to the purpose of the project in that we want to provide a safe environment for our children to play in the community.

The target population for this project includes the school, with 135-170 students, two feeder daycares, one large junior/senior high school (population 1100), families in the community. There is currently no other play area in the community bordered by Grant Avenue, Taylor Avenue, Stafford Street and Waverley Street.

After visiting other play ground structures and landscaped surroundings and consulting with division personnel and architectural consultants, we have decided on suitable plans that would best meet the needs of our playground. (see attached plans.)

Projected use of playground facilities used during school hours and outside of school hours:
Small play structure – used by younger children, Nursery – Grade 2.
Larger play structure – used by older children, Grades 3 – Grade 6.
Track – used by all ages, running club, physical education class, teenagers, parents and grandparents.
Baseball diamond / soccer pitches – used by all children at recess, physical education programs, school extra curricular activities / teams, community club use, community use.
Landscape ie. benches, trees and shrubs – provide park like setting for children and community to enjoy.
Parent Advisory will provide community survey after project is completed.
School observations and data collection on a regular basis.

School Advisory Council and School received outside assistance from agencies, architect input and design for the playground structure and landscape. Regular maintenance of the playground and facilities will be the responsibility of the Winnipeg School Division.

See attached estimate.

- Project Budget includes the following other grants applied for:
  a. Special Conservation Fund
  b. Community Incentive Grant Program

c. Community Places Program
d. Manitoba Community Service Council
e. or promise of funds Winnipeg School Division Children's Heritage Fund - $20,000.00.

No other funds have been received from the other sources at this time. We will also be soliciting donations at our 50th anniversary celebration being held June 2003. We will request private donations from alumni. We do not have an estimate of how much will be received.
The H.S.P.A.C. raises funds throughout the year with the proceeds used to support programs currently running in the school (e.g. field trips, computer enrichment) however the amounts raised are not significant and have not been allocated to the funding of the special playground initiative at this time.

Winnipeg School Division will maintain site.

Perfect Landscaping
PH. 663-3771
— A COMPLETE LANDSCAPING SERVICE —
"We know you want it to be PERFECT"
Fax: 668-8475

ESTIMATE

Customer's Name: HARROW SCHOOL — MARYSE
Address: 550 HARROW ST — Phone: Res. 453-1135 FAX
Bus. 453-3347

SOD

SOIL — 1/4" LIMESTONE SUPPLIED.
TOPSOIL AND SEED TO MEET NEW GRADE OF LIMESTONE / FEATHER IN TO EXISTING GRADE.

EQUIPMENT — INSTALL LIMESTONE 4' PATHWAY APPROX 3" - 4" DEEP - LEVEL - TOWER PACK CONCRETE. — 6800.00

SHRUBS + TREES	SIZE	
29 - GREEN ASH	50mm	5800.00
7 - SILVER MAPLE	50mm	1470.00
12 - SHUBERT CHOKECHERRY	40mm	2640.00

1/OCC

MISC.

SUB TOTAL
G.S.T.
TOTAL

CONFIRMATION OF CONTRACT

DATE: MARCH 1/03 — ESTIMATOR: [signature] SIGN

PRICES IN EFFECT FOR 90 DAYS OF DATE. — CUSTOMER: SIGN

Box 7, GRP 582, R.R. 5, Winnipeg, Manitoba R2C 2Z2
Tel: (204) 632-7000
Toll Free: 1-800-889-4305
Fax: (204) 632-7421
Internet: www.pru.ca

PLAYGROUNDS-R-US
A DIVISION OF M3 CONTRACTING LTD.
23 Years At Play

QUOTATION
020651A
Phase 1

Customer: Harrow School
550 Harrow Avenue
Winnipeg, Manitoba

Attention: Maryse Mymin

Date: June 24, 2002
Valid Until: 60 days
Phone: 453-3347
Fax: 453-1135

Project: **Proposed New PlaySpace Development For Ages 5 - 12**

WE HEREBY SUBMIT OUR SPECIFICATIONS AND PRICES AS FOLLOWS:

	TO SUPPLY ONLY AS PER DRAWING # 4265A-3		
1-only	Custom Heavy Duty **PlayBooster** by Landscape Structures Inc. c\w 5" O.D. round aluminum posts, TenderTuff coated steel /handbars and all components as illustrated		35,742.00
270'-	square feet of accessible TuffTurf tiles c\w adhesive		3,038.00
209'	ft 2" x 6" top capping on existing timber border		230.00
	2-tier high 6"x 6" pressure treated dressed border timbers		existing
36-	cubic yards of 1/4" or smaller washed playground stone		819.00
			39,829.00
		PST	2,788.03
		GST	2,788.03
			45,405.06
	LABOUR:		1,200.00
-	remove & haul away existing equipment		1,085.00
*-	relocate useable pea gravel, haul away spoiled gravel & provide proper work grade		5004.00
-	install above PlayBooster c\w concrete footings		1,620.00
-	provide compacted limestone base, install treated plywood base, and glue down TuffTurf tiles, remove approx. 15' of timbers to provide access to Tuff Turf tiles		n/c
-	install 2"x 6" capping, rebarred down and rounding of top edges		450.00
-	asphalt pathway to rubber surfacing from sidewalk		550.00
-	replace existing pea gravel & spread to approximate 9" depth		9,909.00
		GST	693.63
			10,602.63
		GRAND TOTAL:	**$ 56,007.69**
	Conditional to being able to reclaim 5" of existing pea gravel (36 cu.yds.)		

Delivery: As per project schedule **F.O.B.** Winnipeg

Terms: 25% With order, balance upon delivery or purchase order from school division

"Thank you for this opportunity" - Playgrounds-R-Us

Per:

Jodi Marr, Sales Manager

PLAYGROUNDS-R-US
A DIVISION OF M3 CONTRACTING LTD.
Toll Free: 1-800-889-4305
Fax: (204) 632-7421
Internet: www.pru.co
23 Years At Play

QUOTATION
020652
Phase 2

Date: June 24, 2002

Customer: Harrow School
550 Harrow Avenue
Winnipeg, Manitoba

Valid Until: 60 days

Phone: 453-3347

Fax: 453-1135

Attention: Maryse Mymin

Project: **Proposed New PlaySpace Development For Ages 5 - 12**

WE HEREBY SUBMIT OUR SPECIFICATIONS AND PRICES AS FOLLOWS:

	TO SUPPLY ONLY AS DRAWING #4265A-3		
1-only	Model #136159A Spider Web Climber by Landscape Structures Inc		1,880.00
		PST	131.60
		GST	131.60
			2,143.20
-	LABOUR: install above spider web climber c/w concrete footings		263.00
		GST	18.41
			281.41
		Grand Total:	**$2,424.61**

Delivery: As per project schedule **F.O.B.** Winnipeg

Terms: 25% With order, balance upon delivery or purchase order from school division

"Thank you for this opportunity" - Playgrounds-R-Us

Per:

Jodi Marr, Sales Manager

Box 7, GRP 582, R.R. 5, Winnipeg, Manitoba R2C 2Z2
Tel: (204) 632-7000
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Fax: (204) 632-7421
Internet: www.pru.ca

PLAYGROUNDS-R-US
A DIVISION OF M3 CONTRACTING LTD.
22 Years At Play

QUOTATION
011051

Customer: Harrow School
550 Harrow Street
Winnipeg, MB R3M 3A2

Attention: Maryse Mymin

Date: November 2, 2001
Valid Until: December 15, 2001
Phone: 453-3347
Fax: 453-1135

Project: **Proposed New PlaySpace Development For Ages 5 - 12** Senior play area

WE HEREBY SUBMIT OUR SPECIFICATIONS AND PRICES AS FOLLOWS:

TO SUPPLY ONLY AS PER DRAWING # 4265C-2

1-only	Custom Heavy Duty **PlayBooster** by Landscape Structures Inc. c\w 5" O.D. round aluminum posts, TenderTuff coated steel /handbars and all components as illustrated		27,254.00
174'	2-tier high 6"x 6" pressure treated dressed border timbers		1,166.00
60-	cubic yards of 1/4" or smaller washed playground stone		1,225.00
			29,645.00
		PST	2,075.15
		GST	2,075.15
			33,795.30
	LABOUR:		
-	excavate area as illustrated by 3"depth and haul away all fill		547.00
-	install above PlayBooster c\w concrete footings		3,816.00
-	install 6"x 6" timbers, rebarred down and rounding of top edges		748.00
-	spreading of protective surfacing to approximate 9" depth		550.00
			5,661.00
		GST	396.27
			6,057.27
		GRAND TOTAL:	**$ 39,852.57**

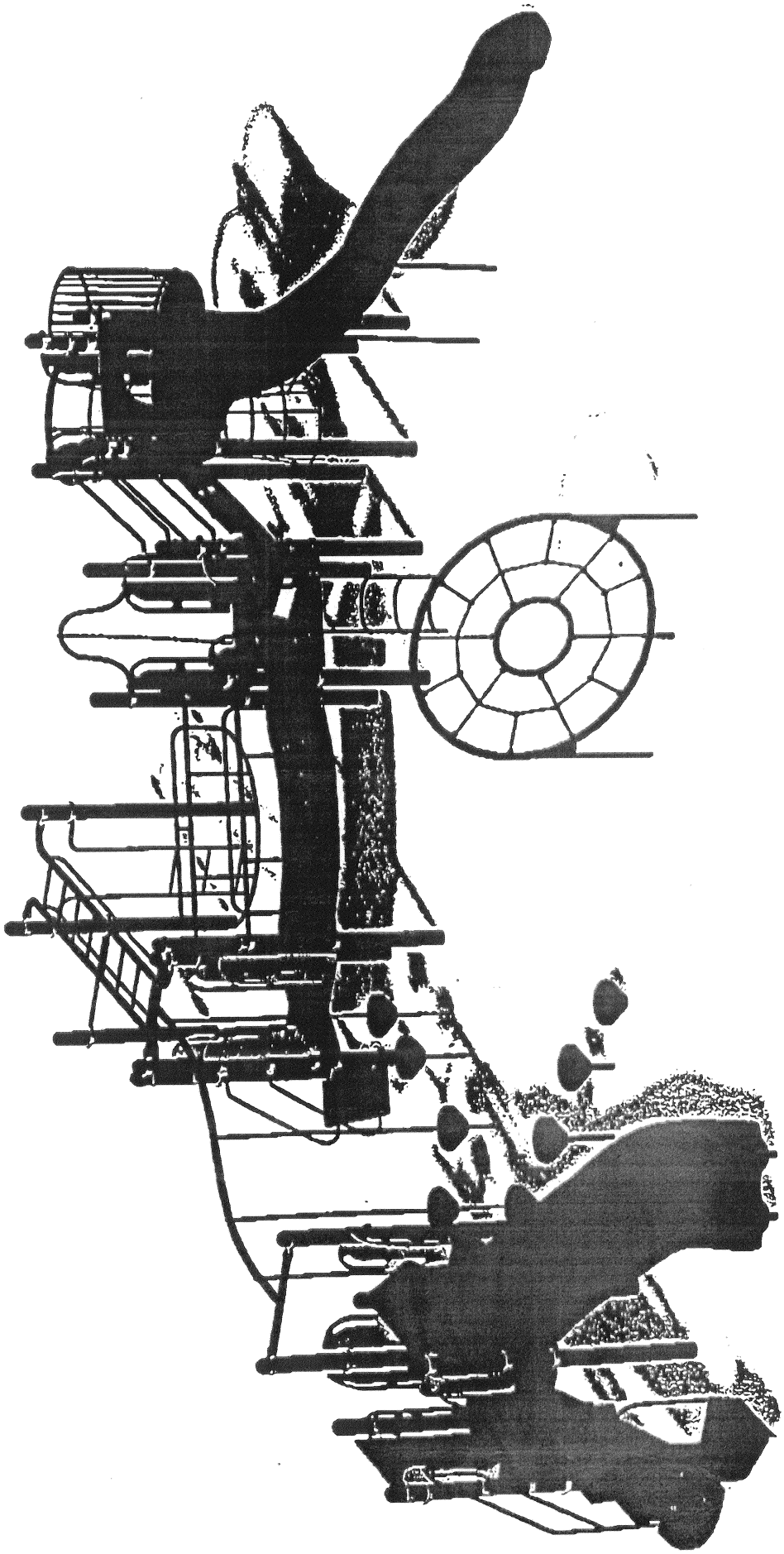
Delivery: As per project schedule **F.O.B.** Winnipeg

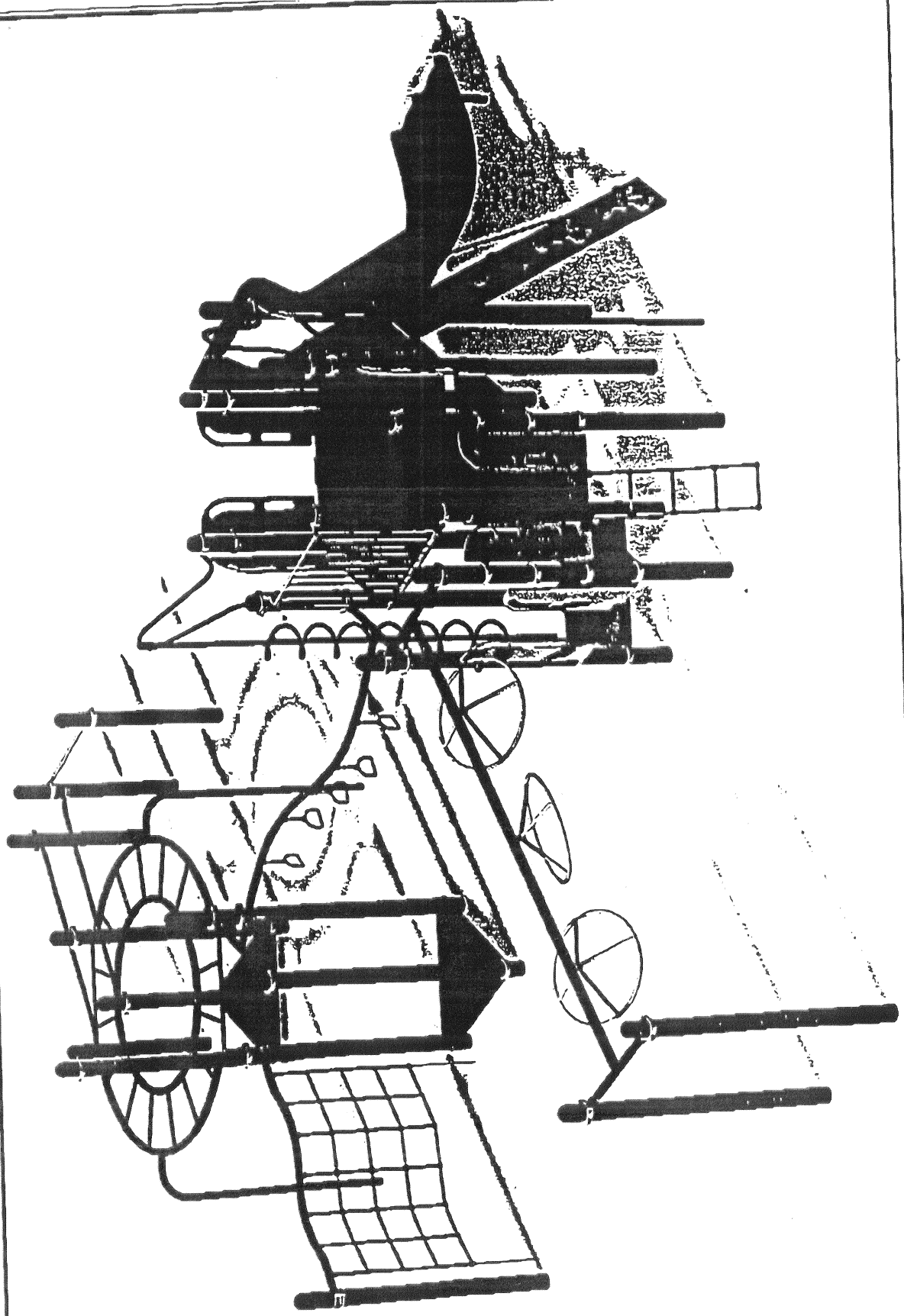
Terms: 25% With order, balance upon delivery or purchase order from school division

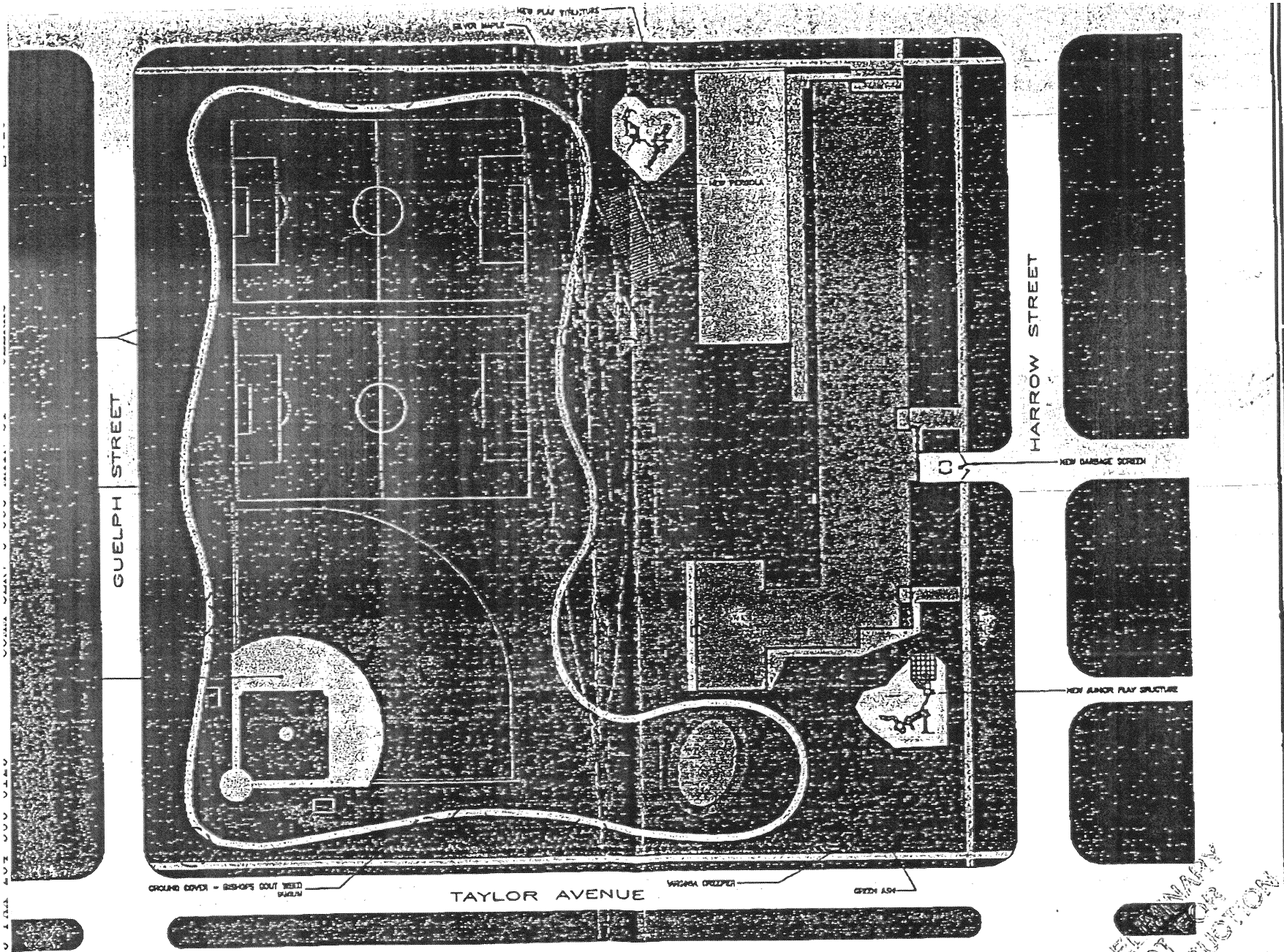
"Thank you for this opportunity" - Playgrounds-R-Us

Per:

Jodi Marr, Sales Manager







REV | DESCRIPTION | DATE | BY

LANDSCAPE PLAN Opt. 1

HARROW SCHOOL LANDSCAPING

550 HARROW

Frederickson • Cooper

ARCHITECTS

06-21-02

1/32"-1'-0"

A21

Harrow School Parent Council
Financial Statement
September 1, 2002 to March 15, 2003

Fundraisers	2054.12	
Run for Fun	384.25	
Movie Nights		2438.37
Expenses		
Paid to Harrow School	500.00	
50th Anniversary	5000.00	
Playground Contribution		
St Johns Ambulance course for Lunch Program Staff	122.00	
Candy Canes for Christmas Concert	18.22	
Movie Night expenses	135.67	
Gift Certificates (Dana Campbell)	50.00	
		5825.89
		-3387.52
Surplus		5030.66
Balance, Hyline Credit Union, Sept 1, 2002		1643.14
Balance, Vantis (Hyline) Credit Union March 15, 2003		

Reviewed by Robert Dueck, Harrow School Parent

Harrow School Parent Council
Financial Statement
September 1, 2001 to August 31, 2002

Fundraisers	1824.72	
Run for Fun	6974.00	
Clodhoppers		8798.72
Expenses		
Paid to Harrow School	2198.96	
Run for Fun Projects	50.00	
Gail Roberts Retirement (for Playground)	500.00	
Camp contribution	4200.00	
Clodhoppers purchase	25.00	
Candy Canes for Christmas Concert	82.00	
Speedskaters Pizza Lunch	160.00	
Gift Certificates (Vadachino & Baker)	178.90	
Teachers Appreciation Lunch	50.00	
Babysitters appreciation & course	75.00	
Grade 6 Graduation		7510.86
		1287.86
Surplus		3742.80
Balance, Hyline Credit Union, Sept 1, 2001		5030.66
Balance, Hyline Credit Union August 31, 2002		

Reviewed by Robert Dueck, Harrow School Parent