Minutes – Executive Policy Committee – March 16, 2022

REPORTS

Item No. 16 City of Winnipeg Nominee – Inland Port Special Planning Authority Board

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and recommended to Council:

1. That James Platt, Senior Planner with the Planning, Property and Development Department, be nominated as the City of Winnipeg representative to the Inland Port Special Planning Authority Board for a three-year period expiring December 31, 2024.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

Moved by Councillor Gilroy,

That the recommendation of the Winnipeg Public Service be concurred in and forwarded to Council.

Yea:	Bowman, Allard, Browaty, Gillingham, Gilroy, Mayes, Rollins	7
Nay:		0

Carried

ADMINISTRATIVE REPORT

Title: City of Winnipeg Nominee – Inland Port Special Planning Authority Board

Critical Path: Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
J. Kiernan	J. Kiernan	N/A	M. Jack

EXECUTIVE SUMMARY

The City's seat on the Inland Port Special Planning Authority has remained vacant since April 9, 2021, when the previous City representative resigned. This report identifies an appropriate nominee for appointment to the Inland Port Special Planning Authority by the Lieutenant Governor in Council.

RECOMMENDATIONS

1. That James Platt, Senior Planner with the Planning, Property and Development Department, be nominated as the City of Winnipeg representative to the Inland Port Special Planning Authority Board for a three-year period expiring December 31, 2024.

2. That the proper officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

Section 12.9(1) of *The Planning Act* prescribes the composition of the Inland Port Special Planning Authority, which includes a representative from the City of Winnipeg. The City's seat has remained vacant since the previous City representative resigned in 2021. The City of Winnipeg has been invited to nominate a representative by resolution of Council (see Attachment A – Letter from Municipal Relations).

IMPLICATIONS OF THE RECOMMENDATIONS

If the recommendation is concurred in, the Council resolution will be provided to Manitoba Municipal Relations which identifies James Platt, Senior Planner with the Planning, Property and Development Department, as the City's nominee for appointment to the Inland Port Special Planning Authority by the Lieutenant Governor in Council.

HISTORY/DISCUSSION

LEGISLATIVE FRAMEWORK

The Planning Act Amendment (Special Planning Areas) legislation was adopted on March 8, 2016. The legislation created the Inland Port Special Planning Area and the Inland Port Special Planning Authority (IPSPA). It also transferred approving authority for planning and subdivision applications from the RM of Rosser and the South Interlake Planning District (SIPD) to the Minister of Municipal Government (now Municipal Relations).

The IPSPA advises the Minister of Municipal Relations on planning matters within the Inland Port Special Planning Area, including development proposals. Within the Inland Port Special Planning Area, the IPSPA will hold public hearings to:

- Consider the adoption of, or amendment to, a development plan by-law or the zoning by-law, subdivision applications, and the declaration of obsolete plans of subdivision.
- Hear and decide appeals respecting applications for variances.
- Advise and assist the Minister on matters affecting land use planning within the area.
- Perform any other duties assigned to it by the Minister.

Section 12.9(1) prescribes the composition of the IPSPA as follows:

- Two representatives of the RM of Rosser, at least one of whom must be a member of Rosser Council.
- One representative of the City of Winnipeg.
- One representative of CentrePort Canada Inc.
- One representative of Winnipeg Airports Authority Inc.
- One representative of the Province of Manitoba.

The City of Winnipeg's representative must be nominated by Council resolution, and this nominee has to be recommended to the Lieutenant Governor in Council by the Minister of Municipal Relations for appointment to the Authority.

As per Section 12.4(1) of *The Planning Act*, the term of office for a member of the IPSPA is three years.

The City's seat has remained vacant since April 9, 2021, when the previous City representative resigned. The City has been invited to nominate a representative by resolution of Council (see Attachment A – Letter from Municipal Relations).

MEMBER COMPETENCIES

According to Manitoba Municipal Relations, the following are desirable competencies of IPSPA members:

- Knowledge of issues pertaining to land use planning and sustainable development;
- Ability to think strategically and consider issues from a regional and provincial perspective;
- Willingness to meet on a regular basis to review development applications and receive input from stakeholders;
- An understanding of administrative tribunal and appeal procedures is an asset;
- The ability to read and interpret written and visual material and verbal information to ascertain facts and then make and articulate recommendations in a fair and unbiased manner;
- Excellent written and oral communication and active listening skills are required; and

- Legal knowledge would be an asset but is not essential.

OTHER CONSIDERATIONS

As the IPSPA is expected to operate in a fair, objective and transparent manner, the City of Winnipeg must also consider any real, apparent or potential conflict of interest situations prior to the nomination of any individual. This involves careful consideration to avoid or effectively resolve conflict of interest situations where private or personal interests improperly influence or could reasonably be perceived to improperly influence the performance of a member's duties and responsibilities. IPSPA members will be required to sign a Conflict of Interest Declaration Form.

Board members are eligible for coverage of expenses according to Manitoba's General Manual of Administration.

NOMINEE

James Platt has been a Senior Planner with the City of Winnipeg since 2014 and has been employed as a Planner with the City of Winnipeg since May 2013.

James is a Registered Professional Planner (RPP) and has been a member in good standing of the Manitoba Professional Planners Institute and the Canadian Institute of Planners for over 10 years.

James has in-depth knowledge of the City of Winnipeg strategies, by-laws and regulations related to the capital region, Inland Port Special Planning Area, and airport area. During his time with the City, James has demonstrated this knowledge through his involvement in airport-related secondary plan development and infrastructure studies, the Winnipeg Metropolitan Region's regional growth strategy, and review of land use notifications from capital region municipalities, including the Inland Port Special Planning Area. James has been the City of Winnipeg representative on the IPSPA Development Review Committee, which supports the IPSPA Board, since IPSPA inception in 2016.

Prior to his employment at the City of Winnipeg, James was the Regional Manager of the Provincial Community and Regional Planning (now Manitoba Municipal Relations) Portage la Prairie Office, where he was the delegated approving authority for development in 21 municipalities, including five in the capital region. James has a strong understanding of capital region land use planning matters.

James has represented the City of Winnipeg and the Province of Manitoba at Municipal Board hearings.

James holds a Bachelor of Applied Arts Degree in Urban and Regional Planning (Ryerson) and a Master of City Planning Degree in City Planning (Manitoba).

James is an Adjunct Professor at the University of Manitoba's City Planning program.

FINANCIAL IMPACT

Financial Impact Statement Date: February 15, 2022

Project Name:

City of Winnipeg Nominee, Inland Port Special Planning Area Authority Board

COMMENTS:

There are no financial implications associated with this report.

Mike McGinn Feb. 15, 2022

Mike McGinn, CPA, CA
Manager of Finance

CONSULTATION

This Report has been prepared in consultation with:

- Manitoba Municipal Relations

OURWINNIPEG POLICY ALIGNMENT

The Complete Communities Direction Strategy directs the City of Winnipeg to support the role of James Armstrong Richardson International Airport as a major transportation hub for passengers and cargo. Supporting Direction and Enabling Strategies include:

- Collaborate with the Winnipeg Airports Authority on initiatives that capitalize on the airport's capacity to generate strategic economic development.
- Work with the WAA and partners in the realization of the Airport Area as a major centre for goods distribution and manufacturing and airport-related commercial/employment activity.

WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

N/A

WINNIPEG POVERTY REDUCTION STRATEGY ALIGNMENT

N/A

SUBMITTED BY

Department: Planning, Property and Development
Division: Office of the Director
Prepared by: John Kiernan
Date: February 16, 2022

Attachment A – Letter from Provincial Municipal Relations