Minutes – Executive Policy Committee – March 16, 2022

Report – Standing Policy Committee on Protection, Community Services and Parks – March 9, 2022

Item No. 2 Contribution Agreement between the City of Winnipeg and Her Majesty the Queen in Right of Canada for the Millennium Library Community Connections Space Project under the Canada Community Revitalization Fund

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection, Community Services and Parks, as amended, and submitted the following to Council:

1. That grant funding be approved from Her Majesty the Queen in Right of Canada under the Canada Community Revitalization Fund for the Millennium Library Community Connections Space project.

2. That the City enter into, execute and deliver a contribution agreement with Her Majesty the Queen in Right of Canada and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing ("Ancillary Agreements").

3. That authority be delegated to the Chief Financial Officer to negotiate and approve the terms and conditions of the contribution agreement with Her Majesty the Queen in Right of Canada and the Ancillary Agreements, in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

4. That the 2020 Adopted Capital Budget for the Millennium Library Community Connections Space (project #6362100920) be amended as required to include the funding of up to $177,000 from the grant from Her Majesty the Queen in Right of Canada under the Canada Community Revitalization Fund.

5. That the Executive Policy Committee consider and make a recommendation within 60 days on reallocating the resulting surplus funding in the amount of $177,000.00

6. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report – Standing Policy Committee on Protection, Community Services and Parks – March 9, 2022

DECISION MAKING HISTORY:

Moved by Councillor Rollins,

That Rule 10(3) of The Procedure By-law No. 50/2007 be suspended in order that the following item, which was received less than four business days preceding the committee meeting, be considered by Committee.

Carried

Moved by Councillor Rollins,

That the recommendation of the Standing Policy Committee on Protection, Community Services and Parks be concurred in with the following amendment and forwarded to Council.

- Add the following new recommendation and renumber the remaining recommendation accordingly:

  "5. That the Executive Policy Committee consider and make a recommendation within 60 days on reallocating the resulting surplus funding in the amount of $177,000.00."

Yea:	Bowman, Allard, Browaty, Gillingham, Gilroy, Mayes, Rollins	7
Nay:		0

Carried

STANDING COMMITTEE RECOMMENDATION:

On March 9, 2022, the Standing Policy Committee on Protection, Community Services and Parks concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

Title: Contribution Agreement between the City of Winnipeg and Her Majesty the Queen in Right of Canada for the Millennium Library Community Connections Space Project under the Canada Community Revitalization Fund

Critical Path: Standing Policy Committee on Protection, Community Services and Parks – Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
D. Tooth	C. Fernandes	C. Kloepfer	M. Jack

EXECUTIVE SUMMARY

The Millennium Library Community Connections Space project was approved by Council through the 2020 budget process and funded by the Destination Marketing Reserve as part of the Downtown Public Safety Strategy (Phase 2). The project is to transform the former coffee shop located on the main floor lobby into a community connections space to provide culturally-safe supports, resources and referrals for vulnerable customers of the Library:

- Community-informed, low-barrier hub that connects individuals with a wide range of social supports and library services.
- Access to the Library's Community Crisis Workers (CCW) by drop-in or appointment.
- Community meeting space for visiting local agencies to provide specialized services addressing basic needs such as housing, employment and health care.

An opportunity was identified to apply and enter into a third-party funding agreement with Her Majesty the Queen in Right of Canada under the Canada Community Revitalization Fund ("CCRF") in an amount up to $177,000 to support this project.

The Public Service requests approval to enter into a contribution agreement with Her Majesty the Queen in Right of Canada under the CCRF in order to receive funding for eligible costs related to the Millennium Library Community Connections Space Project. The resulting surplus funding will be returned to the Destination Marketing Reserve.

RECOMMENDATIONS

1. That grant funding be approved from Her Majesty the Queen in Right of Canada under the Canada Community Revitalization Fund for the Millennium Library Community Connections Space project.

2. That the City enter into, execute and deliver a contribution agreement with Her Majesty the Queen in Right of Canada and such other agreements as determined necessary by the City Solicitor / Director of Legal Services to implement the intent of the foregoing ("Ancillary Agreements").

3. That authority be delegated to the Chief Financial Officer to negotiate and approve the terms and conditions of the contribution agreement with Her Majesty the Queen in Right of Canada and the Ancillary Agreements, in accordance with this report and such other terms and conditions deemed necessary by the City Solicitor / Director of Legal Services to protect the interests of the City.

4. That the 2020 Adopted Capital Budget for the Millennium Library Community Connections Space (project #6362100920) be amended as required to include the funding of up to $177,000 from the grant from Her Majesty the Queen in Right of Canada under the Canada Community Revitalization Fund.

5. That the proper officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

Council approval is required for the City to receive grants and enter into the contribution agreement with Her Majesty the Queen in Right of Canada and Ancillary Agreements, which are addressed in Recommendations 1 to 3.

IMPLICATIONS OF THE RECOMMENDATIONS

Funding from the Destination Marketing Reserve within the adopted Capital Budget for the Millennium Library Community Connections Space (project #6362100920) in the amount of up to $177,000 will be replaced with up to $177,000 in grant funding from Her Majesty the Queen in Right of Canada under the Canada Community Revitalization Fund. There will be no net change in the total approved capital budget as a result of the recommendations in this report, and the replaced funding will be returned to the reserve.

HISTORY/DISCUSSION

On June 23, 2021, the Public Service received notice of the launch of the Canada Community Revitalization Fund ("CCRF") which focuses on projects that assist with community vitality, support social and economic cohesion and help reanimate communities so they can rebound from the effects of the COVID-19 pandemic. The program funds up to 75% of eligible expenditures up to a maximum of $750,000, however, requests for funds under $500,000 may be given priority. Applications were to be submitted by July 23, 2021.

Given the tight timeline to apply for funding, on July 14, 2021, the Public Service advised Council that it was applying to the CCRF for three Council-approved projects that met the criteria, as follows:

- Millennium Library Community Connections Space
- River Access – All Seasons
- Pedestrian and Cycling Program – Wolseley to Downtown Protected Bike Lanes

The Public Service further advised of its intention to reallocate the existing funding for one or more of these three projects if it was successful in obtaining funding under the CCRF.

On January 24, 2022, the Public Service was advised by Prairies Economic Development Canada/Government of Canada that financial assistance was approved for the Millennium Library Community Connections Space project in an amount of up to $177,000.

The Millennium Library Community Connections Space project was approved by Council through the 2020 budget process in the amount of $236,000 and funded by the Destination Marketing Reserve as part of the Downtown Public Safety Strategy (Phase 2). The project is to transform the former coffee shop located on the main floor lobby into a community connections space to provide culturally-safe supports, resources and referrals for vulnerable customers of the Library:

- Community-informed, low-barrier hub that connects individuals with a wide range of social supports and library services.
- Access to the Library's Community Crisis Workers (CCW) by drop-in or appointment.
- Community meeting space for visiting local agencies to provide specialized services addressing basic needs such as housing, employment and health care.

This project aligns with Goal 4 of the Winnipeg Poverty Reduction Strategy (WPRS): Community Well-Being Supports for those in Greatest Need are Increased.

The following specific Action in the WPRS Implementation Plan (2021-2023) relates to the Community Connections Space:

> 4.6 Community Connections Space at Millennium Library - Provide ongoing operating funds to support the new Community Connections space at Millennium Library, and the Community Host program being piloted at various library locations. The Community Connections space provides people with culturally-safe supports, resources and referrals, while the Community Host program provides opportunities for youth aging out of care to be community hosts and creates welcoming and inclusive libraries.

This project supports reconciliation by working to build relationships between vulnerable library customers, library staff and community agencies providing social supports. In particular, this project will serve residents of the downtown who have experienced significant impact during the COVID-19 pandemic.

The Public Service requests approval to enter into a contribution agreement with Her Majesty the Queen in Right of Canada and any Ancillary Agreements required in order to receive CCRF funding for eligible costs related to this project and to amend the Adopted Capital Budget – Millennium Library Community Connections Space budget by up to $177,000 to reflect the new funding source.

The result of the proposed recommendations is no net change in the approved capital budget, and the surplus funding as a result of the grant funding received will be returned to the Destination Marketing Reserve.

FINANCIAL IMPACT

Financial Impact Statement

Date: February 10, 2022

Project Name:

First Year of Program **2022**

Contribution Agreement between the City of Winnipeg and Her Majesty the Queen in Right of Canada for the Millennium Library Community Connections Space Project under the Canada Community Revitalization Fund

	2022	2023	2024	2025	2026
Capital					
Capital Expenditures Required	$ 236,000	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	236,000	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Canada Community Revitalization)	177,000	-	-	-	-
Marketing Destination Reserve	59,000	-	-	-	-
Other	-	-	-	-	-
Total Funding	$ 236,000	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs		$ -	$ -	$ -	$ -
Less: Incremental Revenue/Recovery	(177,000)	-	-	-	-
Net Cost/(Benefit)	$ 177,000	$ -	$ -	$ -	$ -
Less: Existing Budget Amounts	-	-	-	-	-
Net Budget Adjustment Required	$ 177,000	$ -	$ -	$ -	$ -

Additional Comments: Capital Expenditures Required represent the 2020 Council approved capital budget for the Millennium Library Community Connections Space (project# 6362100920) with approved funding from the Destination Marketing Reserve (the Reserve). Funding from the Reserve within the adopted Capital Budget for the project in the amount of up to $177,000 will be replaced with up to $177,000 in grant funding from Her Majesty the Queen in Right of Canada under the Canada Community Revitalization Fund. There will be no net change in the total approved capital budget as a result of the recommendations in this report. Incremental Revenue/Recovery represents up to $177,000 returned to the Reserve as a result of approval of the Canada Community Revitalization Fund grant.

Original Signed by K. Lemoine

Kelly Lemoine, CPA,CA
Manager of Finance and Administrative Ser
Community Services Department

CONSULTATION

This Report has been prepared in consultation with:

- Legal Services (as to legal issues)

OURWINNIPEG POLICY ALIGNMENT

01-6 Libraries

Direction 1: Provide quality, responsive and innovative library programs and services that emphasize literacy and life-long learning and that enrich all Winnipeggers and their communities.

Direction 3: Market and promote the collections, programs and services of the library system to ensure maximum public benefit.

03-1 Opportunity

Direction 1: Strive to use mandated municipal service areas, such as libraries and recreation, as opportunities to foster strong cross-cultural relations that contribute to healthy communities.

Direction 2: Provide equitable access to municipal programs, services and facilities.

Direction 3: Work with community partners to foster an inclusive and equitable community.

Direction 7: Develop community-directed strategies to support quality of life for our growing communities of international newcomers.

WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

Not applicable.

WINNIPEG POVERTY REDUCTION STRATEGY ALIGNMENT

Goal 4: Community well-being supports for those in greatest need are increased.

> The following specific Action in the WPRS Implementation Plan (2021-2023) relates to the Community Connections Space:
>
> 4.6 Community Connections Space at Millennium Library - Provide ongoing operating funds to support the new Community Connections space at Millennium Library, and the Community Host program being piloted at various library locations. The Community Connections space provides people with culturally-safe supports, resources and referrals, while the Community Host program provides opportunities for youth aging out of care to be community hosts and creates welcoming and inclusive libraries.

Goal 6: All city services are equitable, inclusive and accessible.

SUBMITTED BY

Department: Assets and Project Management and Community Services
Division: Major Capital Projects Oversight
Prepared by: D. Tooth, Acting Manager, Major Capital Projects Oversight; and
Karin Borland, Manager of Library Services
Date: February 11, 2022
File No: N/A