Attachment A:

TRANSPORTATION

<table>
<tr><th colspan="2">Transportation - Mileage and Parking</th></tr>
<tr><td>Each Councillor will receive a monthly transportation allowance of $550 per month, a parking space in the City Hall Parkade, and an annual surface parking card, all to be provided by the City of Winnipeg outside of the CWA Fund,

Eligible expense:
Councillors and their staff can receive a reimbursement for mileage to offset gas costs, to be provided by the City of Winnipeg outside of the CWA Fund.
Councillors and staff must identify business purpose for the trip.
The rate of reimbursement per mileage for Councillors will be at $0.15/km and adjusted from time to time accordingly.
The rate of reimbursement per mileage for Councillors staff will be in accordance with the “Reasonable per-kilometre allowance” rates set by the Canada Revenue Agency.
Councillors are accountable for the accuracy of the mileage claimed
Councillors and their staff must provide original receipts from parking operators indicating date, time and parking location. Credit card receipts will not be accepted.
Reimbursement for kilometres traveled will appear on the Councillor or staff's paycheque
The monthly transportation allowance and the parking space provided in the City Hall parkade may be considered taxable benefits as per income tax legislation.</td><td>Ineligible expense:
Traffic and parking fines
Tow and impound fees
Normal daily travel between home and the normal work location. For Councillors, City Hall is considered their normal work location.
Personal vehicle maintenance and repair costs
Vehicle licensing fees
Car-wash fees</td></tr>
<tr><td colspan="2">Other information:
Councillors and their staff filing mileage and parking claims must report the date, start and end points, the number of kilometres traveled and the purpose of the trip according to established categories (e.g., business meeting, ward meeting, constituency meeting and special event). Reimbursement will not take place without this information.
Detailed municipal addresses are not required. Intersection information or building names (e.g., City Hall) are acceptable for security and privacy protection reasons.
Councillors / their staff should submit claims for mileage / parking expense to the Deputy City Clerk at least once a month.</td></tr>
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