Agenda – Executive Policy Committee – September 14, 2022

REPORTS

Item No. 4 Human Rights Committee of Council – Terms of Reference Amendments for Budget Expenditures

COMMITTEE RECOMMENDATION:

On July 18, 2022, the Human Rights Committee of Council recommended to the Executive Policy Committee and Council:

1. That the following amendments to the Human Rights Committee of Council Terms of Reference be approved:

    A. Under Section 1.0 MANDATE:

        i. In subsection 1.4, add the words "and annual financial review" immediately following the words "annual report".

    B. Under Section 9.0 BUDGET:

        i. Amend subsection 9.2 to remove the word "outreach Coordinators" and replace with "Coordinator".

        ii.. Add the following new subsections immediately following subsection 9.2:

            "9.3 Budget expenditures shall be utilized on activities which implement and support the Committee's mandate detailed in Section 1 and/or on committee-approved strategic planning initiatives.

            9.4 Budget expenditures of $1,000.00 and under may be approved under the authority of the Committee Coordinator in consultation with the Committee Chair.

            9.5 Budget expenditures in excess of $1,000.00 shall be endorsed by vote of the committee at a regularly-scheduled or a special meeting. In situations of timing constraints, expenditures in excess of $1,000.00 may be endorsed by committee members in principle and ratified at the next meeting of the Human Rights Committee of Council.

COMMITTEE RECOMMENDATION (continued):

9.6 The Coordinator shall submit a list of expenditures accrued since the previous committee meeting in the form of a budget update for the committee's information."

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

COMMITTEE RECOMMENDATION:

On July 18, 2022, the Human Rights Committee passed the following motion:

That the Human Rights Committee of Council recommend to the Executive Policy Committee and Council:

1. That the following amendments to the Human Rights Committee of Council Terms of Reference be approved:

    A. Under Section 1.0 MANDATE:

        i. In subsection 1.4, add the words “and annual financial review” immediately following the words “annual report”.

    B. Under Section 9.0 BUDGET:

        i. Amend subsection 9.2 to remove the word “outreach Coordinators” and replace with “Coordinator”.

        ii.. Add the following new subsections immediately following subsection 9.2:

            “9.3 Budget expenditures shall be utilized on activities which implement and support the Committee’s mandate detailed in Section 1 and/or on committee-approved strategic planning initiatives.

            9.4 Budget expenditures of $1,000.00 and under may be approved under the authority of the Committee Coordinator in consultation with the Committee Chair.

            9.5 Budget expenditures in excess of $1,000.00 shall be endorsed by vote of the committee at a regularly-scheduled or a special meeting. In situations of timing constraints, expenditures in excess of $1,000.00 may be endorsed by committee members in principle and ratified at the next meeting of the Human Rights Committee of Council.

DECISION MAKING HISTORY (continued):

COMMITTEE RECOMMENDATION (continued):

9.6 The Coordinator shall submit a list of expenditures accrued since the previous committee meeting in the form of a budget update for the committee's information."

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.