Minutes – Executive Policy Committee – September 14, 2022

Report – Standing Policy Committee on Water and Waste, Riverbank Management and the Environment – September 9, 2022

Item No. 3 Formalized Ongoing Engagement on The Winnipeg Climate Action Plan, Creation of Climate Action and Resilience Committee

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Water and Waste, Riverbank Management and the Environment and submitted the following to Council:

1. That Council approve the creation of the Climate Action and Resilience Committee and the attached Terms of Reference (Appendix 1), with the following amendment:

    A. Add the following new Clause A.iv under 'Section 7 – Committee Composition':

        iv. That of the additional six members referenced in Clause 7.A.iii, one individual under the age of 18 be eligible for the application.

2. That a budget of $50,000 for the operation of the Climate Action and Resilience Committee in 2023 be referred to the 2023 budget review process.

3. That the following position and required estimated annual salary and benefits, increasing annually in accordance with the Collective Agreement, be referred to the 2023 Operating Budget:

    A. One Sustainability Planner (1.0 FTE, WAPSO 2) to support the committee within the Office of Sustainability ($94,258).

4. That the Public Service report back to Council in 150 days with membership nomination recommendations for Council approval.

5. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.

Report – Standing Policy Committee on Water and Waste, Riverbank Management and the Environment – September 9, 2022

DECISION MAKING HISTORY:

Moved by Councillor Mayes,

That Rule 10(3) of The Procedure By-law No. 50/2007 be suspended in order that the following item, which was received less than four business days preceding the committee meeting, be considered by Committee.

Carried

Moved by Councillor Mayes,

That the recommendation of the Standing Policy Committee on Water and Waste, Riverbank Management and the Environment be concurred in and forwarded to Council.

Yea:	Bowman, Allard, Browaty, Chambers, Mayes, Rollins	6
Nay:		0

Carried

STANDING COMMITTEE RECOMMENDATION:

On September 9, 2022, the Standing Policy Committee on Water and Waste, Riverbank Management and the Environment concurred in the recommendation of the Winnipeg Public Service, with the following amendment:

- In Recommendation 1., delete the period after "(Appendix A)", and replace with the following:

  ", with the following amendment:

  A. Add the following new Clause A.iv under 'Section 7 – Committee Composition':

  iv. That of the additional six members referenced in Clause 7.A.iii, one individual under the age of 18 be eligible for the application."

and submitted the matter to the Executive Policy Committee and Council.

Report – Standing Policy Committee on Water and Waste, Riverbank Management and the Environment – September 9, 2022

DECISION MAKING HISTORY (continued):

COUNCIL DECISION:

On December 15, 2022, Council adopted the recommendation of the Executive Policy Committee which included the following:

1. That the following recommendations with respect to the 2022 Preliminary Operating Budget be approved:

    Z. That in accordance with the Winnipeg Climate Action Plan, the Chief Administrative Officer be directed to engage with stakeholders from community, industry, academia, and others, related to the Climate Action Plan themes of: transportation, green buildings, land use, waste, food security and sustainable development goals partnerships and report back to the appropriate committee of Council within 120 days with recommendations to formalize ongoing engagement across these sectors, including:

        i. Entities, groups or individuals with whom ongoing engagement will occur.

        ii. Terms of reference for such engagement.

        iii. Structure of periodic reports back to the appropriate committee of Council

        .

ADMINISTRATIVE REPORT

Title: Formalized Ongoing Engagement on The Winnipeg Climate Action Plan, Creation of Climate Action and Resilience Committee

Critical Path: Standing Policy Committee on Water and Waste, Riverbank Management and the Environment – Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
B. Raddatz, RPP, Manager, Office of Sustainability	T. W. Shanks, M. Eng., P. Eng. Director, Water and Waste	C. Kloepfer	M. Geer, Acting CAO

EXECUTIVE SUMMARY

This Report proposes the creation of a community advisory committee - the Climate Action and Resilience Committee - in response to Council direction to engage with stakeholders from community, industry, academia, and others, related to the Winnipeg Climate Action Plan (WCAP).

As per its proposed Terms of Reference, the Climate Action and Resilience Committee will provide formal, ongoing engagement between the City of Winnipeg and community-based experts. The committee will:

1. Advise the Mayor and Council on climate change issues;
2. Engage community leaders and associations to help shape implementation and updates to the WCAP; and
3. Support the work of the community in advancing climate action. As per the WCAP, this will include, but is not limited to, advising on funding opportunities, providing technical expertise, and facilitating organization/industry/government linkages to encourage multi-sector and strategic approaches.

The Climate Action and Resilience Committee will be chaired by a member of Winnipeg City Council, with the Chief Administrative Officer serving as Vice-Chairperson. One (1) FTE and a committee budget of $50,000.00 in the 2023 budget update are being requested for this work.

RECOMMENDATIONS

1. That Council approve the creation of the Climate Action and Resilience Committee and the attached Terms of Reference (Appendix 1).

2. That a budget of $50,000 for the operation of the Climate Action and Resilience Committee in 2023 be referred to the 2023 budget review process.

3. That the following position and required estimated annual salary and benefits, increasing annually in accordance with the Collective Agreement, be referred to the 2023 Operating Budget:

    A. One Sustainability Planner (1.0 FTE, WAPSO 2) to support the committee within the Office of Sustainability ($94,258).

4. That the Public Service report back to Council in 150 days with membership nomination recommendations for Council approval.

5. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.

REASON FOR THE REPORT

On December 15, 2021, Council adopted the recommendation of the Executive Policy Committee, which included the following:

1. That the following recommendations with respect to the 2022 Preliminary Operating Budget be approved by Council:

    Z. That in accordance with the Winnipeg Climate Action Plan, the Chief Administrative Officer be directed to engage with stakeholders from community, industry, academia, and others, related to the Climate Action Plan themes of: transportation, green buildings, land use, waste, food security and sustainable development goals partnerships and report back to the appropriate committee of Council within 120 days with recommendations to formalize ongoing engagement across these sectors, including:

        i. Entities, groups or individuals with whom ongoing engagement will occur.
        ii. Terms of reference for such engagement.
        iii. Structure of periodic reports back to the appropriate committee of Council.

Subsequent extensions of time were provided by the Standing Policy Committee.

IMPLICATIONS OF THE RECOMMENDATIONS

The proposed Climate Action and Resilience Committee will be established based on the attached Terms of Reference. (see Appendix 1).

The proposed one FTE ($94,258) and annual budget of $50,000 would be referred to the 2023 budget process.

HISTORY/DISCUSSION

In December 2021, Council directed the Public Service to formalize ongoing stakeholder engagement on climate action. The Chief Administrative Officer (CAO) was directed to engage with stakeholders across the industry, to address green buildings, land use, waste, food security and sustainable development goals. This direction acknowledged the importance of formal, ongoing public engagement between the Public Service and community-based experts.

OurWinnipeg2045 and the WCAP include Council-approved policies to support meaningful engagement and partnership development to meet the shared goal of net zero emissions by 2050. The WCAP includes *Key Direction 2.1: Engage Community Leadership and Associations on an Ongoing Basis to Help Shape Implementation of the Climate Action Plan.* As a community plan, the WCAP acknowledges meeting climate targets requires action and collaboration across all sectors. Key Direction 2.1 includes short term actions to develop a community advisory committee and series of climate action teams which will serve as an ongoing formalized opportunity for stakeholders to provide strategic advice and guidance on implementing the WCAP.

Climate change is a complex and urgent issue that requires the engagement of all departments and the community in a coordinated fashion, working toward a common goal to help drive meaningful change. The Public Service is taking the next steps to establish ongoing formalized engagement with stakeholders on climate action, proposing that a community advisory committee be established as an ad hoc committee of City Council (similar to the Winnipeg Food Council and Human Rights Committee of Council). Community advisory committees provide opportunities for citizens to engage the Public Service and elected officials on various topics. Municipal leaders can benefit directly from community-based experts, particularly when dealing with complex, interrelated issues. Additionally, community advisory committees are places to foster community action to complement City efforts for collective impact.

The Climate Action and Resilience committee will be a community advisory committee, chaired by a member of Council with the Chief Administrative Officer serving as Vice-Chairperson. The advisory committee will report directly to the Standing Policy Committee on Riverbank Management and The Environment (SPC WWRME). As per the WCAP, the Climate Action and Resilience Committee will be encouraged to develop climate action teams and working groups where appropriate, to support (but not duplicate) work already underway in the community. Terms of Reference have been established and is attached to this report for Council approval.

As proposed in this report, the Climate Action and Resilience Committee will:

1. Advise the Mayor and Council on climate change issues;
2. Engage community leaders and associations to help shape implementation and updates to the WCAP; and
3. Support the work of the community in advancing climate action. As per the WCAP this will include, but is not limited to, advising on funding opportunities, providing technical expertise, and facilitating organization/industry/government linkages to encourage multi-sector and strategic approaches.

The intent of the citizen advisory committee is to coordinate information sharing and collaboration across sectors, and be a connecting point between the community and the City for climate action. The advisory committee facilitates input and advice to the City on implementing and updating the WCAP, and action at community and industry levels.

One Full Time Equivalent position and a budget of $50,000 is required in order to implement and support this new committee, starting in the 2023 Operating Budget. The Full Time Equivalent position is required to administer activities of the committee, including organizing all sub-committee meetings, liaising with the Public Service, supporting the committee in fulfilling its mandate and other responsibilities as outlined in the attached Terms of Reference, in addition to fulfilling all reporting requirements. There are no available FTEs to fill this role. The budget will support the public engagement activities of the Committee, including meetings and events, training and workshop opportunities for committee members, and awareness and advertising needs. These resources are based on the budgets and needs of similar City of Winnipeg committees whose mandates affect all departments and all citizens, namely the Human Rights Committee of Council and Winnipeg Food Council.

Concurrently, the Public Service is establishing an internal steering committee chaired by the CAO, and comprised of the Directors from Water and Waste, Public Works, Planning, Property and Development, and Asset and Project Management. This steering committee will oversee alignment of strategic plans, process and implementation with the climate goals as identified in OurWinnipeg2045.

FINANCIAL IMPACT

Financial Impact Statement

Date: August 15, 2022

Project Name: **First Year of Program** **2023**

Formalized Ongoing Engagement on Climate Action, Creation of Climate Action and Resilience Committee

	2023	2024	2025	2026	2027
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 144,258	$ 146,614	$ 149,029	$ 151,505	$ 154,042
Less: Incremental Revenue/Recovery	-	-	-	-	-
Net Cost/(Benefit)	$ 144,258	$ 146,614	$ 149,029	$ 151,505	$ 154,042
Less: Existing Budget Amounts	-	-	-	-	-
Net Budget Adjustment Required	$ 144,258	$ 146,614	$ 149,029	$ 151,505	$ 154,042

Additional Comments:

Direct costs include funds in the amount of $50,000 for committee operations and one WAPSO 2 FTE with costs of approximately $94,258 beginning in 2023 with salary and benefits increasing annually under the terms of the WAPSO collective agreement.

Lucy Szkwarek, CPA, CGA

Lucy Szkwarek, CPA, CGA
Manager of Finance and Administration

CONSULTATION

This Report has been prepared in consultation with:

- Legal Services (as to legal issues)

OURWINNIPEG POLICY ALIGNMENT

This report is in accordance with the OurWinnipeg 2045 through:

1.4 Integrated Knowledge and Resources
Coordinate inter-departmental systems, projects and resources, making the best use of internal and external expertise to better understand service needs, find the most appropriate solutions, optimize resources, and maximize community outcomes.

1.10 Representative and Participatory Democracy
Facilitate civic engagement and work towards co-creation opportunities that achieve local democratic participation from a representative and demographically diverse population.

1.11 Representative and Participatory Democracy
Create meaningful engagement opportunities with residents, stakeholders and rightsholders, who are interested in or impacted by a decision. Develop standards for engagement including notification, information-sharing, and a process for incorporating feedback into decision-making.

2.1 Climate Action Targets
Meet and exceed greenhouse gas emissions reduction targets of 20 percent by 2030, relative to 2011, and net zero by 2050, by working towards partnerships with the community, businesses, and government bodies including Indigenous, Federal and Provincial governments.

WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

Key Direction 2.1 Engage Community Leadership and Associations on an Ongoing Basis to Help Shape Implementation of the Climate Action Plan

Action: Establish a Community Advisory Committee representative of the local population and a series of Community Action Teams to provide strategic advice and guidance during the implementation of the Plan.

The Action Teams will support collaboration amongst the City and community in advancing action. Establish clear roles and responsibilities, terms of references, and transparency in roles, participation, and outcomes.

Action: Identify opportunities to have ongoing discussions and collaborations with industry and Indigenous environmental stewardship groups to identify opportunities and to co-create solutions.

WINNIPEG POVERTY REDUCTION STRATEGY ALIGNMENT

The establishment of the Climate Action and Resilience Committee aligns with the Winnipeg Poverty Reduction Strategy in the sense that both place focus on building a more resilient,

sustainable, and equitable city for all residents. The Winnipeg Climate Action Plan and the Winnipeg Poverty Reduction Strategy both represent the intention for increased resiliency of our communities, municipalities, and the city as a whole, while also placing emphasis on providing increased support to residents experiencing poverty related to the effects of climate change.

SUBMITTED BY

Department: Water and Waste
Division: Office of Sustainability
Prepared by: Jeanette Sivilay, Sustainability Planner
Date: August 15, 2022
File No.: O-005

ATTACHMENTS:

Appendix 1: Draft Climate Action and Resilience Committee Terms of Reference