Agenda – Council – September 22, 2022

Report – Executive Policy Committee – September 14, 2022

Item No. 2 Human Rights Committee of Council – Terms of Reference Amendments for Budget Expenditures

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On September 14, 2022, the Executive Policy Committee concurred in the recommendation of the Human Rights Committee of Council and submitted the following to Council:

1. That the following amendments to the Human Rights Committee of Council Terms of Reference be approved:

    A. Under Section 1.0 MANDATE:

        i. In subsection 1.4, add the words "and annual financial review" immediately following the words "annual report".

    B. Under Section 9.0 BUDGET:

        i. Amend subsection 9.2 to remove the word "outreach Coordinators" and replace with "Coordinator".

        ii.. Add the following new subsections immediately following subsection 9.2:

            "9.3 Budget expenditures shall be utilized on activities which implement and support the Committee's mandate detailed in Section 1 and/or on committee-approved strategic planning initiatives.

            9.4 Budget expenditures of $1,000.00 and under may be approved under the authority of the Committee Coordinator in consultation with the Committee Chair.

            9.5 Budget expenditures in excess of $1,000.00 shall be endorsed by vote of the committee at a regularly-scheduled or a special meeting. In situations of timing constraints, expenditures in excess of $1,000.00 may be endorsed by committee members in principle and ratified at the next meeting of the Human Rights Committee of Council.

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EXECUTIVE POLICY COMMITTEE RECOMMENDATION (continued):

9.6 The Coordinator shall submit a list of expenditures accrued since the previous committee meeting in the form of a budget update for the committee's information."

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

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DECISION MAKING HISTORY:

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On September 14, 2022, the Executive Policy Committee concurred in the recommendation of the Human Rights Committee of Council and submitted the matter to Council.

COMMITTEE RECOMMENDATION:

On July 18, 2022, the Human Rights Committee passed the following motion:

That the Human Rights Committee of Council recommend to the Executive Policy Committee and Council:

1. That the following amendments to the Human Rights Committee of Council Terms of Reference be approved:

    A. Under Section 1.0 MANDATE:

        i. In subsection 1.4, add the words “and annual financial review” immediately following the words “annual report”.

    B. Under Section 9.0 BUDGET:

        i. Amend subsection 9.2 to remove the word “outreach Coordinators” and replace with “Coordinator”.

        ii.. Add the following new subsections immediately following subsection 9.2:

            “9.3 Budget expenditures shall be utilized on activities which implement and support the Committee’s mandate detailed in Section 1 and/or on committee-approved strategic planning initiatives.

            9.4 Budget expenditures of $1,000.00 and under may be approved under the authority of the Committee Coordinator in consultation with the Committee Chair.

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DECISION MAKING HISTORY (continued):

COMMITTEE RECOMMENDATION (continued):

9.5 Budget expenditures in excess of $1,000.00 shall be endorsed by vote of the committee at a regularly-scheduled or a special meeting. In situations of timing constraints, expenditures in excess of $1,000.00 may be endorsed by committee members in principle and ratified at the next meeting of the Human Rights Committee of Council.

9.6 The Coordinator shall submit a list of expenditures accrued since the previous committee meeting in the form of a budget update for the committee's information."

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.