Minutes – Executive Policy Committee – January 17, 2023

Report – Standing Policy Committee on Community Services – January 11, 2023

Item No. 1 Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses)

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Community Services and submitted the following to Council:

1. That this report be received as information.

Minutes – Executive Policy Committee – January 17, 2023

Report – Standing Policy Committee on Community Services – January 11, 2023

DECISION MAKING HISTORY:

Moved by Councillor Orlikow,

That Rule 10(3) of The Procedure By-law No. 50/2007 be suspended in order that the following item, which was received less than four business days preceding the committee meeting, be considered by Committee.

Carried

Moved by Councillor Orlikow,

That the recommendation of the Standing Policy Committee on Community Services be concurred in and forwarded to Council.

Yea:	Gillingham, Browaty, Lukes, Mayes, Orlikow, Rollins	6
Nay:		0

Carried

STANDING COMMITTEE RECOMMENDATION:

On January 11, 2023, the Standing Policy Committee on Community Services concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

On November 28, 2022, the Standing Policy Committee on Community Services granted an extension of time to its January 11, 2023 meeting for the Winnipeg Public Service to report back on the matter.

ADMINISTRATIVE REPORT

Title: Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses)

Critical Path: Standing Policy Committee on Community Services – Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
S. Reich	C. Schmidt	N/A	M. Jack

EXECUTIVE SUMMARY

This report provides Council with the requested annual update on the mandated inspections of Converted Residential Dwellings with Shared Facilities and 30-month inspections of Converted Residential Dwellings; the Winnipeg Regional Health Authority education effectiveness; 311 screening; number of complaints, inspections, compliances, and outstanding inspections; anything regarding the by-law safety issues; and recommendations.

RECOMMENDATIONS

That this report be received as information.

REASON FOR THE REPORT

On November 7, 2016, Council concurred in the recommendation of the Standing Policy Committee on Protection, Community Services and Parks and adopted the following:

2. That the Winnipeg Public Service be requested to report back annually on Converted Residential Dwellings with shared Facilities, including but not limited to the Winnipeg Regional Health Authority education effectiveness; 311 screening; number of complaints, inspections, compliances, and outstanding inspections; and anything regarding the by-law safety issues, and recommendations.

IMPLICATIONS OF THE RECOMMENDATIONS

There are no implications associated with this report as it is for information only.

HISTORY/DISCUSSION

Winnipeg Regional Health Authority Education:
A proactive and joint effort with the Winnipeg Regional Health Authority to educate their frontline workers on navigating issues related to client interactions with the City of Winnipeg Community By-law Enforcement (CBES) and related by-laws was concluded with the desired outcomes. This was achieved by conducting onsite and interactive sessions with their staff.

311 Screening:
The Planning Property and Development Department (PPD) has a process related to 311 screening of illegal rooming house reporting by citizens. PPD posts year-to-date inspection statistics on their website. 2021 data is attached to this report and is also available at: Rooming House Metrics - Planning, Property and Development - City of Winnipeg

In addition to the statistics regarding illegal rooming houses, the Public Service receives complaints from 311 regarding legally established converted residential dwellings.

- 2021 - Fire Prevention – 2 complaints from 311 related to CRDs
- 2021 - CBES – 134 complaints from 311 related to CRDs

Fire Safety Inspections:
The Fire Prevention Branch initiated annual inspections of licenced Converted Residential Dwellings (CRD) with Shared Facilities in November 2016 as per the Council decision of November 7, 2016.

Table 1 Inspections Completed by Fire Prevention
Table 1 reports the number of annual inspections completed and outstanding on licenced CRD Shared Facilities and the number of 30-month CRD inspections completed and outstanding in 2021. The table also reports on compliance rate.

Requirement	Annual target	Number Inspected in 2021	Number Outstanding
CRD Shared Facilities-**Annual**	129	133	1
CRD - **30 Month** Inspections	185	217	0
Compliance Rate by Inspection	**Compliant on 1 inspection**	**Compliant on 2 inspections**	**Compliant on 3 or more inspections**
CRD Shared Facilities-**Annual**	36%	64%	1%
CRD - **30 Month** Inspections	27%	72%	1%

NOTE: CBES provides the number of licensed locations for CRDs with shared facilities and CRDs as of December 31, 2021, and these are the annual targets. For shared facilities, the target is the number of licensed CRDs with shared facilities. For CRDs, the target number of inspections is established by dividing the total number of licensed properties by 2.5 as they are inspected on a 30-month cycle.

Table 2 Inspection Details

Table 2 reports the total number of complaints received by Fire Prevention from the public, other agencies and fire suppression personnel, the number of CRDs that were referred to CBES, the number of inspections CBES completed, and their compliance rate.

CRD Inspection Details Fire Prevention	**2021**
Number of complaints for CRD Shared Facilities received by Fire Prevention	74
Number of complaints for CRD Shared Facilities initiated by officers	40
Number of complaints for CRD (30-month schedule) received by Fire Prevention	119
Number of complaints for CRD (30-month schedule) initiated by Fire Prevention Officers	90
CRD Inspection Details CBES	**2021**
Number of complaints for CRD Shared Facilities received through 311	134
Number of complaints for CRD Shared Facilities initiated by officers	36
Number of CBES Inspections of CRD Shared Facilities	233
CBES Compliance Rate (created 67 orders, 3 outstanding)	96%

Fire Prevention By-law Infractions Documented in CRDs with Shared Facilities for 2021:

Fire Prevention By-Law Infractions in CRDs with Shared Facilities	
Fire alarm system – maintain in operable condition (36) or requires annual service (19)	55
Smoke alarms missing or not functioning	51
Fire safety equipment or fuel-fired heating equipment label required	41
Egress issues	41
Fuel-fired heating – service required (35) or provide service report (5)	40
Fire extinguishers – missing (18) or requires annual service (17)	35
Extension cord misuse	32
Fire separations breached or compromised	26
Electrical hazard	24
Combustible material storage	22
Lint traps	12
Smoke alarm log	11
Emergency exit sign for fire escape or balcony	7
Laundry - dryer duct inspection (3) or clean lint trap (2)	5
Emergency lighting	5
Hazardous activity not permitted in the original design	4
Emergency procedures posted	3
Propane storage	3
Provide record of fire alarm system service	3
Illegal suite	1
Total	421

Neighbourhood Liveability By-Law Infractions Documented in CRDs with Shared Facilities for 2021:

Neighbourhood Liveability By-Law Infractions Documented in CRDs with Shared Facilities	
Garbage Accumulation	40
Windows Properly glazed	7
Weeds	6
Vegetation Height	6
Vegetation Trimmed	6
Boulevard Maintenance	5
Kept in good repair	5
Vacant Building By-law - Obtain a Boarding Permit	4
Accumulation of Garbage	2
Back lanes Numbering Posted	2
Vacant Building By-law - Unapproved decommission of fire alarm system	2
Bathroom,Toilet Room Ventilation	1
Vacant Building By-law - Fire and Smoke Alarm Systems in Good Repair	1
Good Repair	1
Guards and Handrails Repair	1
Handrails Required	1
Number, Name Attached or Posted, Visible	1
Vacant Building By-law - Prevent Rain Water Inside Building	1
Roof/Facia/Soffits/Eavestroughing	1
Roofs Repair	1
Vacant Building By-law - Secure Vacant Building	1
Snow, Ice, Objects Accumulation on Roof	1
Vacant Building By-law - Storage of Combustible Materials	1
Vacant Building By-law - Unapproved decommission of fire protection system	1
Walls and Ceilings Finishes	1
Walls- loose plaster and other hazards	1
Total	100

FINANCIAL IMPACT

Financial Impact Statement **Date:** November 16, 2022

Project Name:

Report on Annual Inspection of Converted Residential Dwellings (CRD) with Shared Facilities (Rooming Houses)

COMMENTS:

There are no financial implications arising from this report.

Original signed by
John Hall FCMA, CGMA
Financial Controller
Fire Paramedic Service

CONSULTATION

In preparing this report, there was consultation with:

- Community Services, Community By-law Enforcement Services
- Planning, Property and Development

OURWINNIPEG POLICY ALIGNMENT

This report aligns with the *OurWinnipeg* Policy by promoting safety in buildings and enforcing property-related housing standards that create and promote safe living conditions for communities.

WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

N/A

WINNIPEG POVERTY REDUCTION STRATEGY

The information presented in this report aligns with and advances the Winnipeg Poverty Reduction Strategy (2021 – 2031) as follows:

This report aligns with the Winnipeg Poverty Reduction Strategy's **Guiding Principle to Promote and Maintain the Welfare of all Residents**, the **Life Pole of Affordable Housing** and the **10 Year Objective Goal 2 (D)** that **Existing affordable rental housing stock is maintained** and improved. Fire inspections ensure existing affordable housing stock is maintained to ensure life safety in these occupancies.

SUBMITTED BY

Department: Winnipeg Fire Paramedic Service
Division: Fire Prevention Branch
Prepared by: Sherry Reich
Date: November 16, 2022
File No:

Attachment: 2021 Planning, Property and Development Rooming House Metrics

Rooming House Metrics

Year-to-date Metrics on Potential Illegal Rooming House Enforcement Activity

2021

List updated: 2022-09-28

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
Amber Trails	1	0	0	1
Armstrong Point	1	0	1	0
Booth	1	0	0	1
Brooklands	1	0	0	1
Centennial	1	0	0	1
Central St. Boniface	1	0	1	0
Crestview	1	0	0	1
Fort Richmond	5	0	2	3
Garden City	3	0	0	3
Inkster Gardens	1	0	0	1
Jefferson	1	0	0	1
Kildare-Redonda	2	0	1	1
King Edward	2	0	0	2

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
Margaret Park	1	0	0	1
Melrose	1	0	0	1
Minnetonka	1	0	0	1
Portage- Ellice	1	0	0	1
Richmond Lakes	2	0	0	2
Richmond West	1	0	0	1
Robertson	1	0	0	1
Rossmere-B	1	0	1	0
South Pointe	4	3	1	6
Southdale	1	0	1	0
Spence	2	0	0	2
Springfield South	1	0	1	0
St. John's	1	0	1	0
The Maples	6	0	1	5
Tyndall Park	3	0	1	2
Waverley Heights	3	0	0	3

Neighbourhood	Total Opened Investigations YTD		Investigation Status	
	Complaint Driven[1]	Proactive Enforcement[2]	In Progress	Complete
Wellington Crescent	1	0	0	1
West Alexander	1	0	0	1
Whyte Ridge	1	0	0	1
Wolseley	5	0	0	5
TOTAL	59	3	12	50