Minutes – Executive Policy Committee – February 14, 2023

REPORTS

Item No. 18 2022 Sustainable Procurement Action Plan Annual Report

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service and receive the report as information.

DECISION MAKING HISTORY:

Moved by Councillor Mayes,

That the recommendation of the Winnipeg Public Service be concurred in.

Yea:	Gillingham, Browaty, Lukes, Mayes, Orlikow, Rollins	6
Nay:		0

Carried

ADMINISTRATIVE REPORT

Title: 2022 Sustainable Procurement Action Plan Annual Report

Critical Path: Executive Policy Committee

AUTHORIZATION

Author	Department Head	CFO	CAO
B. D'Avignon	C. Kloepfer	C. Kloepfer	M. Jack

EXECUTIVE SUMMARY

This annual report to Executive Policy Committee summarizes the accomplishments in 2022, the first (partial) year of the Sustainable Procurement Action Plan (SPAP).

The SPAP outlines the City of Winnipeg's commitment to adopt Sustainable Procurement Practices to intentionally recognize the work already being done by suppliers to create positive impact and to amplify the positive environmental, ethical, social, and Indigenous impact that can be driven by enhancing fair, open and transparent purchasing by the City of Winnipeg.

A total of six (6) actions were taken and seven (7) bid solicitation documents issued across one or more of the City's Sustainable Procurement Program's four pillars: environmental, ethical, social and Indigenous.

RECOMMENDATIONS

That this report be received as information.

REASON FOR THE REPORT

On July 21, 2022, Council concurred in the recommendation of the Executive Policy Committee that the Public Service provide annual progress reports by March of each year to Executive Policy Committee.

IMPLICATIONS OF THE RECOMMENDATIONS

There are no implications associated with the recommendation of this report.

HISTORY/DISCUSSION

The Sustainable Procurement Action Plan (SPAP) was approved for implementation on July 21, 2022, by Council.

The vision is to have the City's procurement practices fully consider the relevant social, economic, cultural, and environmental impacts related to the goods and services purchased and the suppliers who deliver them. Sustainable procurement helps to:

- Increase environmental responsibility and resilience through Indigenous knowledge, natural resource preservation, renewal, enhancement, and reuse.
- Develop an equitable, diverse, and inclusive community and remove systemic barriers.
- Support education and employment opportunities to foster social and economic equity.
- Strengthen community cohesion through inclusive engagement, reconciliation, collaboration, and responsiveness with all members of the community.

This action plan will enable the City to deliver a successful Sustainable Procurement Program.

Winnipeg adopted a model which promotes a comprehensive approach to sustainable procurement to address supply chain opportunities across four pillars: environmental, ethical, social and Indigenous.

Action 1: The Sustainable Procurement Advisory Table (SPAT) was created and held its first quarterly meeting on December 6, 2022. The City drafted three sustainable procurement mechanism documents for review by the advisory table.

Action 2: The City presented the Social Procurement Framework, Sustainable Procurement Action Plan and the proposed Social Procurement Bidding Requirement for the North End Water Pollution Control Centre, Phase 2, to the Winnipeg Construction Association and Manitoba Heavy Construction Association on January 9, 2023. The City requested input on the mechanisms and the social procurement bidding requirement from these organizations.

Action 3: The Materials Management division updated all bid solicitation templates in Q4 2022 to include diverse and inclusive language in line with the City's Equity, Diversity and Inclusion Policy and inserted an Unfair Labour Practices clause that supports the ethical and social pillars of our sustainable procurement program.

Action 4: Materials Management developed the Sustainable Procurement Liaison position and job description which is under consideration through the budget process. The position is currently unfunded and awaiting funding approval.

Action 5: The City's internal Sustainable Procurement Working Group saw two presentations from social enterprises; one from Polished Cleaning Services (a social enterprise operated by Manitoba Possible) and one from Siloam Mission (a social enterprise called Siloam Laundry Services). These presentations allow all departments to become aware of which social enterprises exist in order to increase business with Social Enterprises.

Action 6: On February 16, 2023, the City is participating in an Indigenous Procurement Information Session with three levels of Government (Federal/Provincial/Municipal). At the session, we plan to showcase the supports available to Indigenous businesses that would like to do business with government. The City will present our e-tendering service (MERX) and registration, upcoming

procurement opportunities and procurement policies that will encourage participation of Indigenous peoples and businesses.

The following bid solicitation documents were issued containing various sustainable procurement clauses which will help the City achieve its sustainable procurement goals:

Table 1:

Number	DATE	DESCRIPTION	PILLAR
1.	September 1 2022	Employee Engagement and Organizational Culture Survey	Social
2.	September 6 2022	Supply and Delivery of Heavy-Duty Low Floor Zero Emission Transit Buses	Environmental
3.	September 14 2022	Security Services Mobile and Foot Patrol for Parks and Open Space Division	Environmental, Social, Indigenous
4.	October 11 2022	NEWPCC Biosolids Facilities Social Procurement Bidding Requirement Design	Social, Indigenous
5.	November 3 2022	Window Washing for Various City of Winnipeg Buildings	Environmental, Social, Indigenous
6.	December 21 2022	Sign Language Interpretation Services	Social
7.	January 4 2023	Supply and Delivery of Recycled Concrete Aggregate	Environmental

See Appendix 1, Tracking and Measurement Spreadsheet, for further details.

FINANCIAL IMPACT

Financial Impact Statement **Date:** January 31, 2023

Project Name:

2022 SUSTAINABLE PROCUREMENT ACTION PLAN ANNUAL REPORT

Comments:

There are no financial implications associated with receiving this report as information.

Jason Duke - January 31, 2023
Jason Duke, CPA, CGA
Acting Mgr. of Finance and Admin. (Campus)

CONSULTATION

This Report has been prepared in consultation with:

- Office of the Chief Administrative Officer

OURWINNIPEG POLICY ALIGNMENT

Goals Alignment: Leadership and Good Governance, Environmental Resilience, Economic Prosperity and Social Equity

Policy Alignment:
1.6 Results-Based Budgeting- budget priorities to achieve integrated, intergenerational life-cycle planning that maximizes community return on investment.
1.16 Equitable Funding Distribution- decisions on external funding and resources to use criteria to prioritize community-led organizations that respond to the needs of systemically disadvantaged groups, and demonstrate long-term community benefit.
1.21 Strategic Procurement- coordinate procurement strategies across government bodies that support and enable the scaling up of community economic development opportunities.
1.7 Equitable Service Access- identify and provide access to, a base level of municipal services to everyone, directly or facilitated through partnerships that enables removal of systemic barriers to participation.
1.17 Neighbourhood Needs Assessment- enables focused revitalization to geographic areas that need it most and understanding of socio-economic needs, gaps and resources for collaborative action.
3.10 Indigenous Economic Development - prioritize support of Indigenous-led economic development opportunities for the benefit of Indigenous Peoples.
3.12 Poverty Reduction- reduce poverty and homelessness through community economic development.

3.13 Poverty Reduction- develop criteria to achieve a living wage for municipal employees and those awarded City contracts.
3.14 Strategic Enterprise Supports- enables employment opportunities through municipal procurement**.**
3.15 Community Capacity Development- support organizations who provide workforce education and skills development that aligns with emerging, evidence-informed economic opportunities.
5.4 Reconciliation with Indigenous Peoples- commits to municipal scale responsibilities for recommendations in UNDRIP, TRC and MMIWG.

WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

Strategic Opportunity 1 is about Corporate Leadership and actions to help create a culture of sustainability within the City. It includes the short-term direction to "Integrate Sustainability and Climate Action into Procurement standards which can demonstrate increasing impact from year to year" (1.1).

6.2: Advance Winnipeg's circular economy to support waste reduction
Action: Work with local stakeholders and regional partners to support "circular economy" initiatives that minimize waste production.
Action: Work with key federal, provincial and regional stakeholders to advance Extended Producer Responsibility Programs to target plastics, mattresses, cardboard and other designated materials.

WINNIPEG POVERTY REDUCTION STRATEGY ALIGNMENT

The information and recommendations presented in this report align with and advance the Winnipeg Poverty Reduction Strategy (2021 – 2031) as follows:

They embody the following Guiding Principles:
We will uphold Human Rights
We will Honour Relationships and Reconciliation with Indigenous Peoples
We will address Systemic Oppression, Trauma, and Social Inequity
We will Develop Trust and Meaningful Partnerships to find solutions and drive change

Goal 1 Equity and a Culture of Caring are Demonstrated through Strategy Implementation and Systems Change

Related 10-year Objectives:

- **A.** Equity and a Culture of Caring are factored into all service planning and budget decisions, resulting in City-wide systems change.
- **B.** The City advocates for and pursues partnerships to implement the Strategy.

Goal 3: Equity is Embedded in all City Employment and Income Opportunities

Related 10-year Objectives:

- **A.** Hiring and training programs are implemented that focus on equity, diversity, inclusion, reconciliation with Indigenous people, and poverty reduction
- **B.** City purchasing power is leveraged to achieve social and community benefits.

The information and recommendations presented in this report also advance the following **Actions,** as listed in the Winnipeg Poverty Reduction Strategy Implementation Plan (2021 - 2023):
(Note: The Public Service Lead is noted in brackets.)

Action 1.4: Community Benefits in City Projects - Explore the development and implementation of a process to ensure that all City investments, purchases, and public works projects consider equity and community benefit contributions aimed at reducing poverty as part of their bid process, particularly for projects geographically located in areas of higher poverty. For major projects anywhere in the city, such as the upgrade of the North End sewage treatment plant, widening of Kenaston Blvd., and the extension of municipal services to Naawi-Oodena (former Kapyong Barracks), ensure that the selection process factors in bids and proposals that include poverty reduction and workforce integration within their proposal, such as programs/partnerships that support workforce development and hiring of people facing barriers to employment. (Corporate Finance)

Action 3.7: Social Procurement - Update the Materials Management Policy and create a Sustainable Procurement Appendix to reflect social procurement priorities; identify and pursue with community partners high impact social procurement opportunities; and partner with community agencies, intermediaries, and other governments to provide training and additional supports aimed at social enterprises and Indigenous-led businesses on how to participate in bid processes and sell goods and services to the City.(Corporate Finance – Materials Management)

SUBMITTED BY

Department: Corporate Finance
Division: Materials Management
Prepared by: Corinne Evason
File No. N/A
Date: February 1, 2023

Attachments:

Appendix 1 Tracking and Measurement Spreadsheet