Agenda – Executive Policy Committee – March 13, 2023

AUDIT COMMITTEE

Item No. 2 Investigation into the City's Use of Required User Car Allowance

WINNIPEG PUBLIC SERVICE RECOMMENDATION:

1. That the Investigation into the City's Use of Required User Car Allowance Report be received as information.

ADMINISTRATIVE REPORT

Title: Investigation into the City's Use of Required User Car Allowance

Critical Path: Audit Committee - Council

AUTHORIZATION

Author	Department Head	CFO	CAO
J. Egert Acting City Auditor	J. Egert Acting City Auditor		

EXECUTIVE SUMMARY

Our investigation focused on the employees' eligibility to be in the required user category of car allowance as defined by the Administrative Standard No. FM-008, as well as the Winnipeg Association of Public Service Officers (WAPSO) and Canadian Union of Public Employees (CUPE), Local 500 collective agreements with the City of Winnipeg.

The key observations include:

- We were not provided with proper documentation needed to demonstrate the fulfillment of the required user criteria for 23 out of 40 employees.
- The departmental reviews of employees' car allowance user category eligibility were inconsistent across all departments.

RECOMMENDATIONS

1. That the Investigation into the City's Use of Required User Car Allowance Report be received as information.

REASON FOR THE REPORT

The report is being submitted in accordance with the City Organization By-law 7100/97 section 19(d)(iv) that the Audit Committee will "receive and review audit reports, and table such reports with its recommendations at a regular meeting of Executive Policy Committee."

IMPLICATIONS OF THE RECOMMENDATIONS

The most important component of an audit recommendation is its implementation. The Public Service is responsible for providing a management response to the report; their responses have been included in the attached report.

The Public Service has agreed to implement all four of the recommendations.

HISTORY/DISCUSSION

The focus of the 2021 Audit Plan includes a number of investigations. The investigations are based on the areas identified as high-priority through preliminary examinations of previous Fraud and Waste Hotline reports.

FINANCIAL IMPACT

Financial Impact Statement **Date:** February 1, 2023

Project Name:

Investigation into the City's Use of Required User Car Allowance

Comments:

There are no financial implications associated with receiving this report as information.

Jason Duke - February 1, 2023
Jason Duke, CPA, CGA
Acting Mgr. of Finance & Administration (Campus)

CONSULTATION

This Report has been prepared in consultation with:

Corporate Finance
Human Resource Services Department

OURWINNIPEG POLICY ALIGNMENT

Leadership and Good Governance

1. Establish and implement priority actions through evidence-informed decision-making processes.

2. Promote trust and government responsiveness through meaningful, inclusive and informed community engagement.

3. Achieve community-responsive service delivery through an aligned, integrated, collaborative and results-oriented organizational culture.

WINNIPEG CLIMATE ACTION PLAN ALIGNMENT

The City of Winnipeg Audit Department provides assurance on the efficiency, effectiveness and economy of City programs and activities, thus enabling an organizational operating environment that promotes support of the vision and targets of the Winnipeg Climate Action Plan.

WINNIPEG POVERTY REDUCTION STRATEGY ALIGNMENT

N/A

SUBMITTED BY

Department: Audit Department
Prepared by: Jason Egert, Acting City Auditor
Date: February 2023

Attachments: