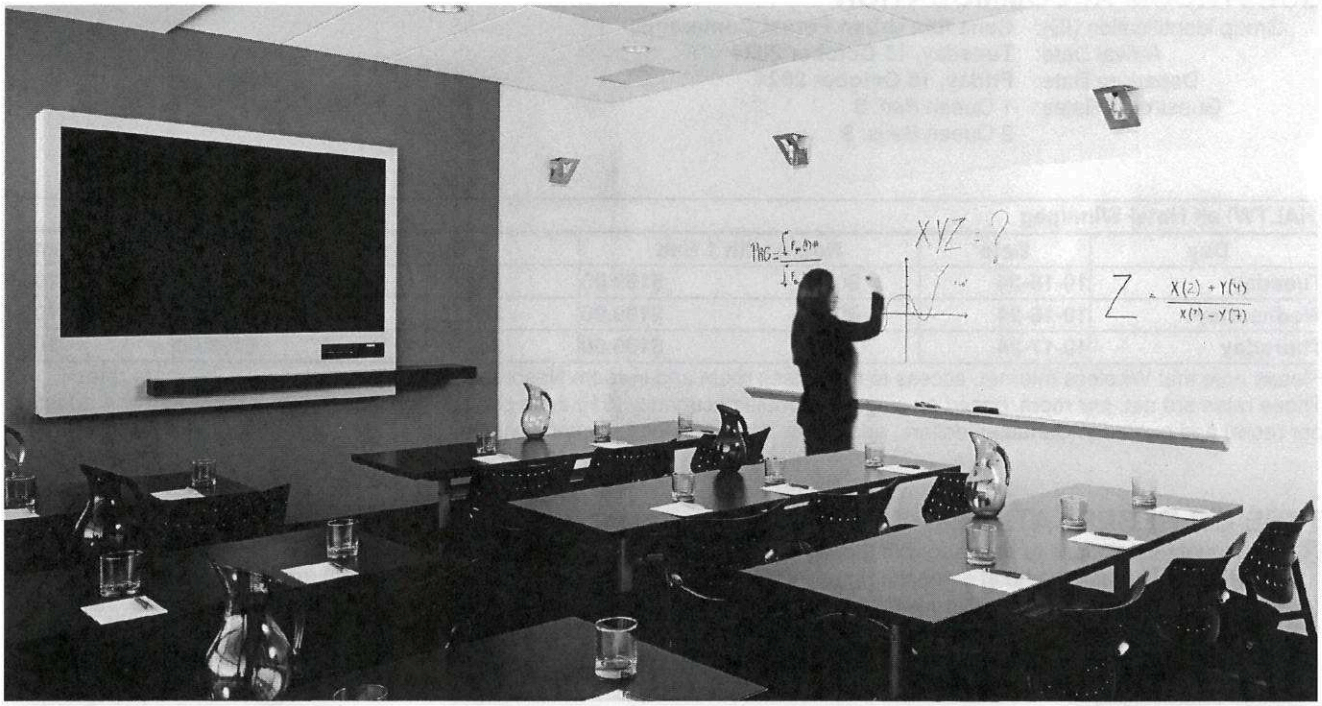
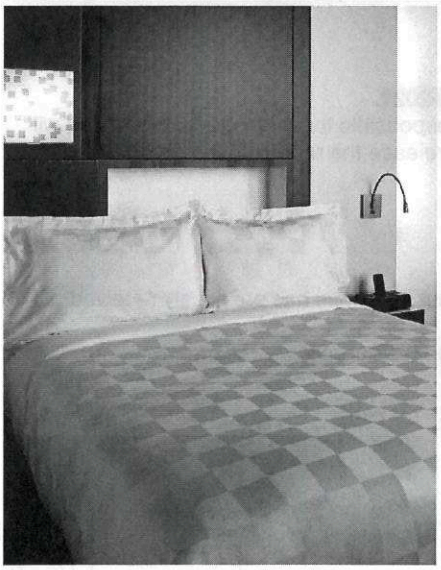
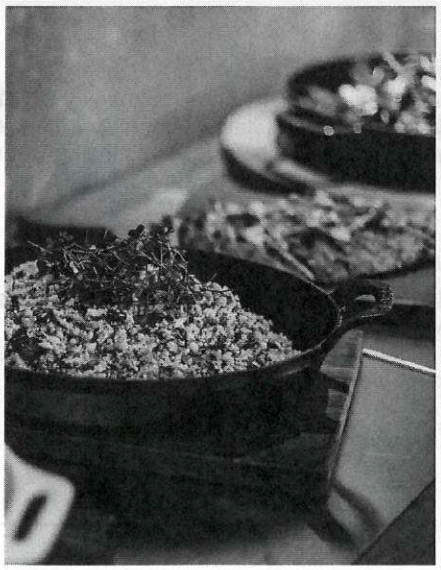
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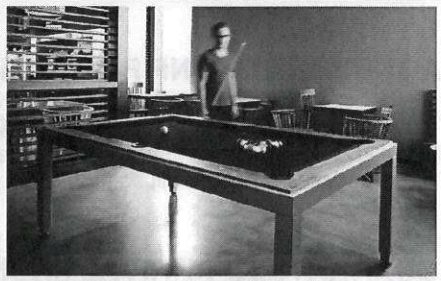
GROUP RESERVATION CONTRACT

Tree Canada Foundation
CANADIAN URBAN FOREST CONFERENCE - 8093085 - 2410CANADI_001











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RESERVATION CONTRACT

Date: 5 January 2021

Alt Hotel Winnipeg
Cara Murray
310 Donald Street
Winnipeg, MB R3B 2H3
204.930.0803
cmurray@althotels.ca

Tree Canada Foundation
Ken Nawolsky
204.451.0299
knawolsky@winnipeg.ca

EVENT: Canadian Urban Forest Conference

GUESTROOM ACCOMMODATION

Group identification (ID): **Canadian Urban Forest Conference**
Arrival Date: **Tuesday, 15 October 2024**
Departure Date: **Friday, 18 October 2024**
Guestroom Rates: 1 Queen Bed: $
2 Queen Beds: $

(HALTW) alt Hotel Winnipeg						
Day	**Date**	**Room with 1 Bed**		**1 Queen Bed Corner**		**Total Rooms**
Tuesday	**10-15-24**	**80**	**$199.00**	**20**	**$199.00**	**100**
Wednesday	**10-16-24**	**80**	**$199.00**	**20**	**$199.00**	**100**
Thursday	**10-17-24**	**80**	**$199.00**	**20**	**$199.00**	**100**

Please note that Wireless Internet, access to the fitness room and in-room Nespresso coffee are included in the room rate. These rates are net, per room, based on single or double occupancy ($10 extra per additional person to a maximum of 4 guests per room) and quoted in Canadian dollars, applicable taxes and fees are not included.

TYPE OR RESERVATION:

☒ Individual reservations to be made with 3 options:

Option 1: Through the hotel's website (https://www.germainhotels.com/en/alt-hotel/winnipeg), using the Group's designated link – this will be given by the Sales Contact upon receiving a signed contract.

Option 2: Through the hotel's website, using the Group's Block Code: **2410CANADI_001**.

Option 3: Directly through the hotel (1-844-946-6258), mentioning the Group Name / Block ID: **Canadian Urban Forest Conference - 8093085**.

AGREEMENT CONFIRMATION & CUT-OFF DATE:

In order to confirm your booking, your contract should be signed and returned by **01-20-2021**.
The rooms can be reserved until **August 30, 2024**. After this date, your group will be responsible for these guest rooms and will be billed should there be any changes or cancellations. The hotel reserves the right to release the rooms not reserved and all late reservation requests will be processed according to room and rate availability.

GUARANTEED ARRIVAL (INDIVIDUAL BASIS):

Room reservations will require a credit card to be guaranteed by **August 30, 2024** unless the Hotel has previously received a deposit equal to the first night's room, taxes and fees from the group.
If a member of the group does not check in on their reserved date and has not cancelled his/her reservation by **August 30, 2024**, the group or individual will be charged for the first night.

INITIALS	

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ARRIVAL / DEPARTURE POLICY:

Reserved rooms are available from 3 p.m. on the arrival day and must be vacated by 12 noon on departure day. Luggage storage can be arranged on both arrival and departure days.

BILLING OPTIONS:

Please indicate the billing preference to be used by your group:

	Master account	Individual account
Guestroom and Taxes	☐	☒
Guestroom Incidentals (ALTcetera, etc.)	☐	☒
Parking ($18/day/car)	☐	☒

DEPOSIT POLICY:

~~A deposit is required to confirm all group and event bookings and is calculated as follows:~~
~~50% (25% for corporate clients with an existing AR account) of the total estimated costs of guest rooms after taxes and fees for a total amount of **DEPOSIT AMOUNT**.~~

If the rooms are being paid individually, each guest would be required to provide a deposit upon reservation that is equal to one (1) night's stay with taxes and fees.

Deposits may be made by cheque, credit card or bank transfer. The final payment must be made by cheque or bank transfer if the balance is higher than $10,000.

METHOD OF PAYMENT:

☒ Authorized Credit Card **(Individual)**

ATTRITION AND CANCELLATION POLICIES:

ATTRITION POLICY:

The room block can be reduced without charge by 25% up until **01-20-2021** (cumulative). The client is responsible for any unused rooms after the attrition has been applied to the initial agreement at the group rate plus applicable taxes and fees. This amount will be charged to the master account. Attrition can be applied only once and is therefore cumulative and not calculated and any previous changes.

CANCELLATION POLICY:

Under the terms of this Agreement, Alt Hotel Winnipeg is reserving the room block requirements described herein for your use. In the event these reserved facilities and related services are cancelled by **Tree Canada Foundation**, the following cancellation penalty will apply. **Tree Canada Foundation** will pay the Hotel at the time of cancellation notice, based on the sliding scale below. All cancellation notices must be in writing.

0-30 Days prior to arrival	–	Total revenue (100%) of guestroom revenue.
31-60 Days prior to arrival	–	75% of expected guestroom revenue.
61-90 Days prior to arrival	–	50% of expected guestroom revenue.
91 Days to signature date	–	25% of expected guestroom revenue.

MODIFICATION OF THE INITIAL CONTRACT:

The availability and rates offered are based on your initial program. In the event of a necessary modification, the hotel reserves the right to review all terms of the initial agreement based on an assessment of the new request.

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FORCE MAJEURE

The performance of this Agreement is subject to any circumstances making it illegal or impossible to provide or use Hotel facilities, including Acts of God, war, government regulations, disaster, strikes, civil disorder or curtailment of transportation facilities. This Agreement may be terminated for any one of the above reasons by written notice from Hotel.

AGREEMENT:

All the terms of the aforementioned agreement will be guaranteed on reception of this document, completed and signed as well as the first deposit by **01-20-2021**. Upon receipt, a member of our sales department will follow up with you regarding your group's file.

We look forward to welcoming your group for a successful visit.

Alt Hotel Winnipeg
Conference

	Tree Canada Foundation - Canadian Urban Forest
_____	K Nawolsky
Signature	**Signature**
_____	Ken Nawolsky
Name	**Name**
_____	Conference Co-Chairs
Title	**Title**
_____	March 17, 2021
Date	**Date**

alt HOTELS
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ALT HOTEL WINNIPEG TERMS AND CONDITIONS

1. The group rooming list, if applicable, must be provided on **August 30, 2024**. This number is considered a guarantee. The Alt Winnipeg cannot be responsible for service to more than a 10% increase of the guaranteed attendance. Should the Hotel not receive a guaranteed number of attendees, then the original number of guests/attendees expected will be charged as the guarantee.

2. Cots are subject to limited availability and are only allowed in the room for a maximum of 4 people.

3. Fridges are subject to limited availability. Please inform Hotel at time of booking if a fridge is required.

4. Pets have a one-time charge of $30/pet. Please inform Hotel at time of booking to receive pet amenities.

5. The Client will be responsible for any damage done to the Alt Hotel Winnipeg premises or removal of any of the Hotel property by the Client; its guests, employees, independent contractors or agents. The Hotel assumes no responsibility for lost or damaged personal property or equipment. All items must be removed from the function immediately following a function.

6. All Guestrooms are subject to an Accommodation Tax plus GST and PST as regulated. Percentages may change without notice.

7. Guest's parking requirements are to be specified at the time of booking.

8. Final payment is due upon departure, unless direct billing is arranged through the Sales Office. Any balance remaining on the master account beyond thirty days will be subject to interest charges.

9. All delivered materials pertaining to a function must be authorized by the Sales Office prior to shipping/receiving.

It is agreed by the parties that the foregoing with supplements as prescribed (if any) sets forth the entire agreement between ALT Hotel Winnipeg and the Client. To perform all points contained herein and that there shall be no right of termination for the sole purpose of holding the same event in some other facility of city. The performance of this agreement by either party is subject to the acts of god, war, government regulations, disaster, strikes, civil disorder, curtailment of transportation facilities or other emergency making it inadvisable, illegal or impossible to provide the facilities of to hold the event. It is provided that this agreement may be terminated without liability for any or more of such reasons by written notice from one party to another.

D Mawby
Name

KEN NAWOLSKY
Signature

INITIALS	

ADDENDUM

Date: 30 March 2023

ALT Hotel Winnipeg
Abiola Kolade
310 Donald Street
Winnipeg, MB
R3B 2H3
(204) 930-7494
a.kolade@germainhotels.com

Tree Canada Foundation
Martha Barwinsky
1155 Pacific Avenue
Winnipeg, Manitoba
R3E 3P1
(204) 986-3701
MBarwinsky@winnipeg.ca

ADDENDUM

The addendum confirms a reduction in the number of guest rooms reserved from 100 rooms per day to 30 rooms per day.

GUESTROOM ACCOMMODATION

Group identification (ID): **Canadian Urban Forest Conference**

Arrival Date: **Tuesday, 15 October 2024**
Departure Date: **Friday, 18 October 2024**

(HALTW) alt Hotel Winnipeg				
Day	**Date**	**Room with 1 Bed**		**Total Rooms**
Tuesday	**10-15-24**	**30**	**$179.00**	**30**
Wednesday	**10-16-24**	**30**	**$179.00**	**30**
Thursday	**10-17-24**	**30**	**$179.00**	**30**

Gathering Laws, Guidelines and Regulations:

The Hotel warrants it is currently in and is responsible for remaining in compliance with all laws, guidelines and regulations with regards to social and physical distancing and/or sanitation minimums. This includes but is not limited to seating capacities, room sets, food and beverage, personal protective product protocols and any other sanitation related standards that are advisable and required by above authorities to keep hotel employees and guests safe and protected as much as possible. Hotel will also assist MD Financial to the best of its abilities in accommodating the personal choices of individuals whenever possible.

Should the Hotel fail to keep current with or be unable to provide the appropriate space or capabilities required by the aforementioned laws, gathering guidelines and regulations as stated above, the MD Financial, at its sole discretion shall have the right to cancel this agreement without liability to the Hotel.

Hotel will notify MD Financial of the Hotel's inability to accommodate the group as contracted in writing within 5 business days due to any changes in laws, gathering guidelines and regulations, as stated herein.

The Hotel agrees to indemnify and hold harmless the MD Financial in the event that any legal action, claim, demand, suit or proceeding is filed against MD Financial alleging that the facilities or services provided by the Hotel failed to comply with the provisions said laws, guidelines and regulations.

Force Majeure (update version):

Neither party will be deemed in breach of this Contract for any failure to perform or timely perform its obligations hereunder (excluding payment obligations) to the extent such failure arises out of events or occurrences beyond the party's control making it illegal or impossible for the party to perform (a "Force Majeure Event"). Force Majeure Events may include, but will not be limited to: acts of God; war; terrorist attacks in the city in which the Convention Centre is located; governmental regulation, including quarantine of the Convention Centre's location by the national, provincial or local governmental authorities with jurisdiction over the Convention Centre; disaster; fire; recommendations by the World Health Organization (WHO) under the auspices of the International Health Regulations, Public Health Agency of Canada and/or a Provincial Health Agency against non-essential travel to, or for quarantine of, the Convention Centre's location; the U.S. Centers for Disease Control and Prevention (CDC) issuance of a Level 3 travel warning regarding travel to the Convention Centre's location; strikes (other than those involving the employees of the party seeking the benefit of this section); civil disorder; or curtailment of transportation facilities which prohibit 50% or more of attendees from attending your conference. If a Force Majeure Event causes it to be impossible or illegal for the Convention Centre to provide the facilities and services described herein or impossible or illegal for the Group to hold the program, This Contract may be terminated without penalty or the requirement to pay liquidated damages by written notice from the party whose performance is illegal or impossible to the other. All deposits will be returned within 15 days in the event of a cancellation due to Force Majeure.

ADDENDUM:

All the terms of the aforementioned addendum will be guaranteed on reception of this document, completed and signed by 10/02/2020.

We look forward to welcoming your guests soon.

Alt Hotel Winnipeg **MD Management Limited**

alt HÔTELS
PAR LE GERMAIN

Signature	**Signature** Martha Barwinsky
Abiola Kolade	Martha Barwinsky
Name	**Name**
Business Development Manager	City Forester
Title	**Title**
March 30th, 2023	April 18 2023
Date	**Date**