**Agenda - Executive Policy Committee - September 8, 2004**

## REPORTS

**Item No. 4** **Consultant Assignments for the First Quarter - January 1 to March 31, 2004**
**File ST-7**

ADMINISTRATIVE RECOMMENDATION:

That this report be received as information and a copy forwarded to all Members of Council for information.

**Re: CONSULTANT ASSIGNMENTS FOR THE FIRST QUARTER - JANUARY 1 TO MARCH 31, 2004**

**For submission to:** **EXECUTIVE POLICY COMMITTEE**

**Submitted by:** **R. P. Gannon, Chief Financial Officer**

**Report date:** **August 6, 2004**

**Recommendation:**

That this report be received as information and a copy forwarded to all Members of Council for information.

## Report Summary

**Key Issues:**

Council delegated authority to the Chief Administrative Officer to retain consultants, as required, and to report on the delegation of authority.

**Implications of the Recommendation(s):**

**General Implications**

X None
☐ For the organization overall and/or for other departments
☐ For the community and/or organizations external to the City of Winnipeg
☐ Involves a multi-year contract

Comment:

**Policy implications**

X No
☐ Yes
Comment:

**Environmental Implications**

X No
☐ Yes
Comment:

**Human Resource Implications**

X No
☐ Yes
Comment:

**Financial Implications**

X Within approved current and/or capital budget

 Current and/or capital budget adjustment required

Comment: There are no financial implications as this is an informational report.

## REASON FOR THE REPORT:

On March 24, 2004, Council adopted Item 1 of the Report of the Executive Policy Committee, dated March 2004, delegating to the Chief Administrative Officer certain authorities of the Materials Management Policy. Under this policy, the Chief Administrative Officer is required to report quarterly on the assignment of consultants.

## DISCUSSION:

A summary of consultant assignments retained by The City of Winnipeg for the first quarter are listed as follows:

| RETENTION OF CONSULTANTS | |
|---|---|
| **Department** | **Amount** |
| Audit | $ .00 |
| CAO Secretariat | 33,352.30 |
| City Clerk's | 32,100.25 |
| Community Services | 27,114.72 |
| Corporate Finance | 17,717.06 |
| Corporate Information | 38,016.70 |
| Corporate Services | 150,770.32 |
| EPC Secretariat | 28,722.00 |
| Fire Paramedic Service | .00 |
| Planning, Property and Development | 532,295.00 |
| Winnipeg Police Service | 1,200.00 |
| Property Assessment | 28,855.64 |
| Public Works | 392,605.00 |
| Transit | 192,032.00 |
| Water and Waste | 2,663,275.00 |
| **Total** | **$4,138,055.99** |

The following is a listing of engineering, design and professional services consultant assignments and/or management consultant assignments for the period January 1 to March 31, 2004:

# City of Winnipeg
# AUDIT DEPARTMENT

## REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

| Consultant | Assignments Jan 1 – Mar 31 | Assignments Apr 1 – Jun 30 | Assignments Jul 1 – Sep 30 | Assignments Oct 1 – Dec 31 | TOTAL |
|---|---|---|---|---|---|
| | 0 | | | | |
| | 0 | | | | |
| | 0 | | | | |
| | 0 | | | | |
| **TOTAL** | **0** | **0** | **0** | **0** | **0** |

## CAO SECRETARIAT

**Report of Consultant Assignments**
**January 1, 2004 to March 31, 2004**

| Consultant | Assignments Jan 1 - Mar 31 | Assignments Apr 1 - June 30 | Assignments July 1 - Sept 30 | Assignments Oct 1 - Dec 31 | TOTAL |
|---|---|---|---|---|---|
| Tag Creative Studios | $264.00 | | | | $264.00 |
| The Prolific Group | $404.80 | | | | $404.80 |
| City Press Ltd. | $5,465.90 | | | | $5,465.90 |
| Karen Mott | $2,268.75 | | | | $2,268.75 |
| Conference Board of Canada | $8,907.24 | | | | $8,907.24 |
| Fusion | $5,747.08 | | | | $5,747.08 |
| Midcan | $2,421.66 | | | | $2,421.66 |
| Probe Research | $401.70 | | | | $401.70 |
| Rae Chapman | $7,471.17 | | | | $7,471.17 |
| **TOTAL** | $33,352.30 | $0.00 | $0.00 | $0.00 | $33,352.30 |

**CITY CLERK'S DEPARTMENT**

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

| Consultant | Assignments Jan. 1 - Mar. 31 | Assignments Apr. 1 - June 30 | Assignments July 1 - Sept. 30 | Assignments Oct. 1 - Dec. 31 | TOTAL |
|---|---|---|---|---|---|
| Jenex Computer Systems Inc. | **$32,100.25** | | | | **$32,100.25** |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| TOTAL | **$32,100.25** | | | | **$32,100.25** |

# COMMUNITY SERVICES DEPARTMENT

## Report of Consultant Assignments

**January 1 2004 to March 31, 2004**

| Consultant | Assignments Jan. 1 - Mar. 31 | Assignments Apr. 1 - June 30 | Assignments July 1 - Sept. 30 | Assignments Oct. 1 - Dec. 31 | TOTAL |
|---|---|---|---|---|---|
| **Number Ten Architectural Group** | **$11,264.72** | | | | **$11,264.72** |
| **Prairie Pest Management** | **$8,025.00** | | | | **$8,025.00** |
| **Alliance Francaise de Manitoba** | **$7,825.00** | | | | **$7,825.00** |
| | | | | | **$0.00** |
| **TOTAL** | **$27,114.72** | **$0.00** | **$0.00** | **$0.00** | **$27,114.72** |

# CORPORATE FINANCE

## REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

| Consultant | Assignments Jan. 1 - Mar. 31 | Assignments Apr. 1 - June 30 | Assignments July 1 - Sept. 30 | Assignments Oct. 1 - Dec. 31 | TOTAL |
|---|---|---|---|---|---|
| Kalcsics & Associates (Claims) | 1,158.75 | | | | $1,158.75 |
| Bodnarchuk, Nestor (Claims) | 3,235.88 | | | | $3,235.88 |
| Aikins MacAulay Thorvaldson (Claims) | 3,947.94 | | | | $3,947.94 |
| Aviva Canada Inc. (Claims) | 8,782.44 | | | | $8,782.44 |
| Leonard French & Co. (Claims) | 192.05 | | | | $ 192.05 |
| Bauman, Dr. (Workers Compensation) | 400.00 | | | | $ 400.00 |
| | | | | | |
| **TOTAL** | **$17,717.06** | **0.00** | **$ 0.00** | **$ 0.00** | **$17,717.06** |

# CORPORATE INFORMATION TECHNOLOGY DEPARTMENT

## REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

| Consultant | Assignments Jan. 1 – Mar 31 | Assignments Apr. 1 – June 30 | Assignments July 1 – Sept 30 | Assignments Oct. 1 – Dec 31 | TOTAL |
|---|---|---|---|---|---|
| CBF Software Technologies Inc. | $30,257.34 | | | | $30,257.34 |
| Intergraph Canada Ltd. | 7,759.36 | | | | 7,759.36 |
| TOTAL | **$38,016.70** | | | | **$38,016.70** |

# CORPORATE SERVICES DEPARTMENT
## Report Of Consultant Assignments
## January 1, 2003 – March 31, 2004

| Consultant | Assignments Jan. 1 – Mar 31 | Assignments April 1 – June 30 | Assignments July 1 – Sept. 30 | Assignments Oct. 1 – Dec. 31 | TOTAL |
|---|---|---|---|---|---|
| Aikens Mccauley & Thorvaldson | 311.47 | | | | 311.47 |
| Bodnarchuk, Nester D. | 1,956.87 | | | | 1,956.87 |
| Cdi Education | 3,254.80 | | | | 3,254.80 |
| Computer Learning Centre Inc. | 360.50 | | | | 360.50 |
| D'arcy & Deacon | 1,499.22 | | | | 1,499.22 |
| Deloitte & Touche Llp | 20,600.04 | | | | 20,600.04 |
| De Vries, Val | 2,700.00 | | | | 2,700.00 |
| Duboff Edwards Haight & Schachter | 14,861.77 | | | | 14,861.77 |
| Gange Goodman & French | 1,229.82 | | | | 1,229.82 |
| Garrick Consulting Services Inc. | 669.50 | | | | 669.50 |
| Gavin Wood Law Office | 41,646.31 | | | | 41,646.31 |
| Joseph Polimeni Medical Corporation | 285.00 | | | | 285.00 |
| Manitoba Clinic | 25.00 | | | | 25.00 |
| Martin L Fogel Medical Corp | 19,125.00 | | | | 19,125.00 |
| Mccandless Tramley | 4,676.21 | | | | 4,676.21 |
| Mcjannet Rich | 3,502.00 | | | | 3,502.00 |
| Mediation Services | 7,238.52 | | | | 7,238.52 |
| Radiology Consultants | 432.00 | | | | 432.00 |
| Ryan, Kristina | 3,851.69 | | | | 3,851.69 |
| St. Boniface General Hospital | 771.12 | | | | 771.12 |
| Stunick, Jerry | 2,205.00 | | | | 2,205.00 |
| Taylor Mccaffrey | 3,988.63 | | | | 3,988.63 |
| The Training Source | 2,317.50 | | | | 2,317.50 |
| Thompson Dorfman Sweatman | 1,680.45 | | | | 1,680.45 |
| Tittenberger, Daria | 820.00 | | | | 820.00 |
| Trainor Laboratory | 1,169.40 | | | | 1,169.40 |
| Tureen, Patricia | 886.00 | | | | 886.00 |
| Turner, Marnie | 4,175.00 | | | | 4,175.00 |
| Western Opinion Research | 3,605.01 | | | | 3,605.01 |
| Wilson, Bob | 618.00 | | | | 618.00 |
| Worldwise Communication | 463.50 | | | | 463.50 |
| Zack, Stephanie | 3,450.00 | | | | 3,450.00 |
| Total | **$150,770.32** | | | | **$150,770.32** |

**NOTE:** Report includes consulting transactions for Operating, Commitment Reserves and CUPE Education Fund.

# EPC Secretariat

## REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

| Consultant | Assignments Jan. 1 - Mar. 31 | Assignments Apr. 1 - June 30 | Assignments July 1 - Sept. 30 | Assignments Oct. 1 - Dec. 31 | TOTAL |
|---|---|---|---|---|---|
| Maureen Miller | 4,472.00 | -- | -- | -- | 4,472.00 |
| Ajaleigh Williams | 4,000.00 | -- | -- | -- | 4,000.00 |
| Gregory Zador | 12,000.00 | -- | -- | -- | 12,000.00 |
| Christian Cassidy | 8,250.00 | -- | --- | -- | 8,250.00 |
| | | | | | |
| | | | | | |
| TOTAL | $28,722.00 | -- | -- | -- | $28,722.00 |

# City of Winnipeg
# FIRE PARAMEDIC SERVICE

## REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

| Consultant | Assignments Jan 1 – Mar 31 | Assignments Apr 1 – Jun 30 | Assignments Jul 1 – Sep 30 | Assignments Oct 1 – Dec 31 | TOTAL |
|---|---|---|---|---|---|
| | 0 | | | | |
| | 0 | | | | |
| | 0 | | | | |
| | 0 | | | | |
| **TOTAL** | **0** | **0** | **0** | **0** | **0** |

## PLANNING, PROPERTY & DEVELOPMENT DEPARTMENT
## REPORT OF CONSULTANT ASSIGNMENTS
## January 1, 2004 TO March 31, 2004

| CONSULTANT | Assignments Jan.1-Mar. 31 | Assignments Apr 1-June 30 | Assignments July 1-Sept 30 | Assignments Oct 1-Dec 31 | TOTAL |
|---|---|---|---|---|---|
| Andre Van De Walle Land Surveys | $ 2,900 | | | | $ 2,900 |
| Cohlmeyer Architects Ltd. | 331 | | | | 331 |
| David E. Lettner & Associates | 7,660 | | | | 7,660 |
| David Wagner Landscape Architects Inc. | 81,445 | | | | 81,445 |
| Dean Spearman Landscape Architect | 25,940 | | | | 25,940 |
| Geomatics Branch | 2,500 | | | | 2,500 |
| Henderson Krueger Appraisals | 3,400 | | | | 3,400 |
| KGS Group Inc. | 2,300 | | | | 2,300 |
| Ken Rech Landscape Architects Inc. | 51,600 | | | | 51,600 |
| Ken Richardson Fire Technologies Inc. | 5,407 | | | | 5,407 |
| LM Architectural Group | 70,000 | | | | 70,000 |
| McGowan Russell Group | 68,100 | | | | 68,100 |
| Morrow Environmental | 1,200 | | | | 1,200 |
| Phillip E. Stevens Surveys | 700 | | | | 700 |
| Pinchin Environmental Ltd. | 5,000 | | | | 5,000 |
| Pollock & Wright | 8,500 | | | | 8,500 |
| Professor Bellan | 2,500 | | | | 2,500 |

| | | | | | |
|---|---|---|---|---|---|
| R.J. Bartlett Engineering Ltd. | 19,700 | | | | 19,700 |
| Real Estate Division | 5,500 | | | | 5,500 |
| St. Goddard Project | 24,440 | | | | 24,440 |
| Tuplin Group Inc. | 16,000 | | | | 16,000 |
| UMA Engineering Ltd. | 39,077 | | | | 39,077 |
| Utility Risk Management | 9,070 | | | | 9,070 |
| Wardrop Engineering Inc. | 70,000 | | | | 70,000 |
| Wilson & Neal | 9,025 | | | | 9,025 |
| **TOTAL** | **$532,295** | **0** | **0** | **0** | **$532,295** |

# WINNIPEG POLICE SERVICE

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

| CONSULTANT | Assignments Jan 1 – Mar 31 | Assignments Apr 1 – June 30 | Assignments July 1 – Sept 30 | Assignments Oct 1 – Dec 31 | TOTAL |
|---|---|---|---|---|---|
| **CSI Canada** Aboriginal Advisory | $1,200.00 | | | | $1,200.00 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| **TOTAL** | **$1,200.00** | | | | **$1,200.00** |

# PROPERTY ASSESSMENT DEPARTMENT

## REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

| Consultant | Assignments Jan 1 – Mar 31 | Assignments Apr 1 – Jun 30 | Assignments Jul 1 – Sep 30 | Assignments Oct 1 – Dec 31 | TOTAL |
|---|---|---|---|---|---|
| GHW Appraisals Northwest Ltd | $16,737.54 | | | | $16,737.54 |
| Law Reporting | 373.89 | | | | 373.89 |
| Rose Gingell Gill Reporting | 372.86 | | | | 372.86 |
| Russell Reynolds | 11,341.48 | | | | 11,341.48 |
| World Investigation Inc. | 29.87 | | | | 29.87 |
| **TOTAL** | **$28,855.64** | **0.00** | **0.00** | **0.00** | **$28,855.64** |

**PUBLIC WORKS DEPARTMENT**

**REPORT ON CONSULTANT ASSIGNMENTS**

**FOR THE PERIOD: JANUARY 1, 2004 TO MARCH 31, 2004**

| | Assignments | Assignments | Assignments | Assignments | Assignments |
|---|---|---|---|---|---|
| CONSULTANT | Jan. 1 - Mar. 31 | Apr. 1- June 30 | July 1 - Sept. 30 | Oct. 1 - Dec. 31 | Total |
| WARDROP ENGINEERING INC. | $152,901 | | | | $152,901 |
| DILLON CONSULTING | 136,504 | | | | 136,504 |
| SEG ENGINEERING INC. | 5,526 | | | | 5,526 |
| ND LEA INC. | 10,588 | | | | 10,588 |
| VEMAX CONSULTING | 5,758 | | | | 5,758 |
| SUSAN FREIG & ASSOCIATES | 8,543 | | | | 8,543 |
| KGS GROUP | 61,086 | | | | 61,086 |
| F. G. ALDEN BURROWS | 6,300 | | | | 6,300 |
| KEN RECH LANDSCAPE ARCHITECTS INC | 5,400 | | | | 5,400 |
| | | | | | |
| **TOTAL** | **$392,605** | **-** | **-** | **-** | **$392,605** |

# TRANSIT DEPARTMENT

## REPORT OF CONSULTANT ASSIGNMENTS

### January 1, 2004 to March 31, 2004

| Consultant | Assignments Jan. 1 - Mar. 31 | Assignments Apr. 1 - June 30 | Assignments July 1 - Sept. 30 | Assignments Oct. 1 - Dec. 31 | TOTAL |
|---|---|---|---|---|---|
| Dillon Consultants | $192,032 | | | | **$192,032** |
| | | | | | |
| | | | | | |
| | | | | | |
| **TOTAL** | **$192,032** | | | | **$192,032** |

# Water and Waste Department
# Report of Consultant Assignments
# January 1, 2004 to March 31, 2004

| Consultant | Assignments Jan 1 - Mar 31 | Assignments Apr 1 June 30 | Assignments July 1 – Sept 30 | Assignments Oct 1 – Dec 31 | TOTAL |
|---|---|---|---|---|---|
| KGS Group | $51,400 | | | | $51,400 |
| UMA Engineering Ltd. | 85,000 | | | | 85,000 |
| University of Manitoba | 11,500 | | | | 11,500 |
| Cochrane Engineering | 12,200 | | | | 12,200 |
| Earth Tech (Canada) Inc. | 2,500,000 | | | | 2,500,000 |
| D. H. Robbins Engineering | 3,175 | | | | 3,175 |
| **TOTAL** | **$2,663,275** | | | | **$2,663,275** |

**NOTE: THE ABOVE FIGURES DO NOT INCLUDE G.S.T.**

**Financial Impact Statement** **Date: August 6, 2004**

Project Name: First Quarter Consultant Report for the year 2004

There is no financial impact associated with this informational report.

*Original signed by:*

Chief Financial Officer

**In preparing this report, there was consultation with and concurrence by:**

All departments have submitted their list of assignments for the creation of this report.

**This Report Submitted By**:

Department: Office of the Chief Financial Officer
Prepared by: Nancy DeVisser
File No. C/ST-7