APPENDIX B

STRATEGIC PRIORITY ACTION PLAN (SPAP)
MEASUREMENT & REPORTING FRAMEWORK

PURPOSE: This framework outlines the general structure, frequency, and timing of SPAP measurement and reporting.

MEASUREMENT STRUCTURE

Measuring SPAP has two key components:

1. Measuring community impact; and
2. Measuring the implementation status and outputs of SPAP's 42 actions.

Measuring community impact will use the key performance indicators proposed in Appendix C. Measuring the implementation status of SPAP's actions will use a combination of output as well as qualitative measures.

REPORTING STRUCTURE

Community impact will be reported through an online performance dashboard, made available publicly on the City of Winnipeg webpage.

Implementation status of SPAP's actions will be reported to Council and the public through the Decision Making Information System. To assist with preparing reports to Council, as well as communicating SPAP implementation status, the Public Service will convene internal planning update sessions open to all members of Council.

REPORTING FREQUENCY & TIMING

Once established, community impact reporting through an online dashboard will be ongoing as data for the key performance indicators proposed in Appendix C become available.

Reporting on the implementation status of SPAP's actions must align with both the four-year, multiyear balanced budget process and the annual budget update process as outlined in the Multi-Year Budget policy #C0-016, as well as with the civic election.

Reporting on the implementation status of SPAP's actions will be annual.

The first report will be submitted to Council in the fourth quarter (Oct-Dec) of 2024. Subsequent reporting will follow in the fourth quarter (Oct-Dec) of 2025. In the year of a civic election, the report on the implementation status of SPAP actions will occur in the third quarter (July-Sept).

Internal planning sessions with Council will occur twice a year in the second (April-June) and third (July-Sept) quarters beginning in 2024.