Minutes - Executive Policy Committee - September 8, 2004

REPORTS

Minute No. 490 Consultant Assignments for the First Quarter - January 1 to March 31, 2004
File ST-7

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee received as information the administrative report and requested that a copy be forwarded to all Members of Council for information.

DECISION MAKING HISTORY:

Moved by Deputy Mayor Eadie,

That the administrative report be received as information, and a copy be forwarded to all Members of Council for information.

Carried

Re: CONSULTANT ASSIGNMENTS FOR THE FIRST QUARTER - JANUARY 1 TO MARCH 31, 2004

For submission to: **EXECUTIVE POLICY COMMITTEE**

Submitted by: **R. P. Gannon, Chief Financial Officer**

Report date: **August 6, 2004**

Recommendation:

That this report be received as information and a copy forwarded to all Members of Council for information.

Report Summary

Key Issues:

Council delegated authority to the Chief Administrative Officer to retain consultants, as required, and to report on the delegation of authority.

Implications of the Recommendation(s):

General Implications

X None
☐ For the organization overall and/or for other departments
☐ For the community and/or organizations external to the City of Winnipeg
☐ Involves a multi-year contract

Comment:

Policy implications

X No
☐ Yes
Comment:

Environmental Implications

X No
☐ Yes
Comment:

Human Resource Implications

X No
☐ Yes
Comment:

Financial Implications

X Within approved current and/or capital budget

 Current and/or capital budget adjustment required

Comment: There are no financial implications as this is an informational report.

REASON FOR THE REPORT:

On March 24, 2004, Council adopted Item 1 of the Report of the Executive Policy Committee, dated March 2004, delegating to the Chief Administrative Officer certain authorities of the Materials Management Policy. Under this policy, the Chief Administrative Officer is required to report quarterly on the assignment of consultants.

DISCUSSION:

A summary of consultant assignments retained by The City of Winnipeg for the first quarter are listed as follows:

RETENTION OF CONSULTANTS	
Department	**Amount**
Audit	$ .00
CAO Secretariat	33,352.30
City Clerk's	32,100.25
Community Services	27,114.72
Corporate Finance	17,717.06
Corporate Information	38,016.70
Corporate Services	150,770.32
EPC Secretariat	28,722.00
Fire Paramedic Service	.00
Planning, Property and Development	532,295.00
Winnipeg Police Service	1,200.00
Property Assessment	28,855.64
Public Works	392,605.00
Transit	192,032.00
Water and Waste	2,663,275.00
Total	**$4,138,055.99**

The following is a listing of engineering, design and professional services consultant assignments and/or management consultant assignments for the period January 1 to March 31, 2004:

City of Winnipeg
AUDIT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

Consultant	Assignments Jan 1 – Mar 31	Assignments Apr 1 – Jun 30	Assignments Jul 1 – Sep 30	Assignments Oct 1 – Dec 31	TOTAL
	0				
	0				
	0				
	0				
TOTAL	**0**	**0**	**0**	**0**	**0**

CAO SECRETARIAT

Report of Consultant Assignments
January 1, 2004 to March 31, 2004

Consultant	Assignments Jan 1 - Mar 31	Assignments Apr 1 - June 30	Assignments July 1 - Sept 30	Assignments Oct 1 - Dec 31	TOTAL
Tag Creative Studios	$264.00				$264.00
The Prolific Group	$404.80				$404.80
City Press Ltd.	$5,465.90				$5,465.90
Karen Mott	$2,268.75				$2,268.75
Conference Board of Canada	$8,907.24				$8,907.24
Fusion	$5,747.08				$5,747.08
Midcan	$2,421.66				$2,421.66
Probe Research	$401.70				$401.70
Rae Chapman	$7,471.17				$7,471.17
TOTAL	$33,352.30	$0.00	$0.00	$0.00	$33,352.30

CITY CLERK'S DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Jenex Computer Systems Inc.	**$32,100.25**				**$32,100.25**
TOTAL	**$32,100.25**				**$32,100.25**

COMMUNITY SERVICES DEPARTMENT

Report of Consultant Assignments

January 1 2004 to March 31, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Number Ten Architectural Group	**$11,264.72**				**$11,264.72**
Prairie Pest Management	**$8,025.00**				**$8,025.00**
Alliance Francaise de Manitoba	**$7,825.00**				**$7,825.00**
					$0.00
TOTAL	**$27,114.72**	**$0.00**	**$0.00**	**$0.00**	**$27,114.72**

CORPORATE FINANCE

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Kalcsics & Associates (Claims)	1,158.75				$1,158.75
Bodnarchuk, Nestor (Claims)	3,235.88				$3,235.88
Aikins MacAulay Thorvaldson (Claims)	3,947.94				$3,947.94
Aviva Canada Inc. (Claims)	8,782.44				$8,782.44
Leonard French & Co. (Claims)	192.05				$ 192.05
Bauman, Dr. (Workers Compensation)	400.00				$ 400.00
TOTAL	**$17,717.06**	**0.00**	**$ 0.00**	**$ 0.00**	**$17,717.06**

CORPORATE INFORMATION TECHNOLOGY DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

Consultant	Assignments Jan. 1 – Mar 31	Assignments Apr. 1 – June 30	Assignments July 1 – Sept 30	Assignments Oct. 1 – Dec 31	TOTAL
CBF Software Technologies Inc.	$30,257.34				$30,257.34
Intergraph Canada Ltd.	7,759.36				7,759.36
TOTAL	**$38,016.70**				**$38,016.70**

CORPORATE SERVICES DEPARTMENT
Report Of Consultant Assignments
January 1, 2003 – March 31, 2004

Consultant	Assignments Jan. 1 – Mar 31	Assignments April 1 – June 30	Assignments July 1 – Sept. 30	Assignments Oct. 1 – Dec. 31	TOTAL
Aikens Mccauley & Thorvaldson	311.47				311.47
Bodnarchuk, Nester D.	1,956.87				1,956.87
Cdi Education	3,254.80				3,254.80
Computer Learning Centre Inc.	360.50				360.50
D'arcy & Deacon	1,499.22				1,499.22
Deloitte & Touche Llp	20,600.04				20,600.04
De Vries, Val	2,700.00				2,700.00
Duboff Edwards Haight & Schachter	14,861.77				14,861.77
Gange Goodman & French	1,229.82				1,229.82
Garrick Consulting Services Inc.	669.50				669.50
Gavin Wood Law Office	41,646.31				41,646.31
Joseph Polimeni Medical Corporation	285.00				285.00
Manitoba Clinic	25.00				25.00
Martin L Fogel Medical Corp	19,125.00				19,125.00
Mccandless Tramley	4,676.21				4,676.21
Mcjannet Rich	3,502.00				3,502.00
Mediation Services	7,238.52				7,238.52
Radiology Consultants	432.00				432.00
Ryan, Kristina	3,851.69				3,851.69
St. Boniface General Hospital	771.12				771.12
Stunick, Jerry	2,205.00				2,205.00
Taylor Mccaffrey	3,988.63				3,988.63
The Training Source	2,317.50				2,317.50
Thompson Dorfman Sweatman	1,680.45				1,680.45
Tittenberger, Daria	820.00				820.00
Trainor Laboratory	1,169.40				1,169.40
Tureen, Patricia	886.00				886.00
Turner, Marnie	4,175.00				4,175.00
Western Opinion Research	3,605.01				3,605.01
Wilson, Bob	618.00				618.00
Worldwise Communication	463.50				463.50
Zack, Stephanie	3,450.00				3,450.00
Total	**$150,770.32**				**$150,770.32**

NOTE: Report includes consulting transactions for Operating, Commitment Reserves and CUPE Education Fund.

EPC Secretariat

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Maureen Miller	4,472.00	--	--	--	4,472.00
Ajaleigh Williams	4,000.00	--	--	--	4,000.00
Gregory Zador	12,000.00	--	--	--	12,000.00
Christian Cassidy	8,250.00	--	---	--	8,250.00
TOTAL	$28,722.00	--	--	--	$28,722.00

City of Winnipeg
FIRE PARAMEDIC SERVICE

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

Consultant	Assignments Jan 1 – Mar 31	Assignments Apr 1 – Jun 30	Assignments Jul 1 – Sep 30	Assignments Oct 1 – Dec 31	TOTAL
	0				
	0				
	0				
	0				
TOTAL	**0**	**0**	**0**	**0**	**0**

PLANNING, PROPERTY & DEVELOPMENT DEPARTMENT
REPORT OF CONSULTANT ASSIGNMENTS
January 1, 2004 TO March 31, 2004

CONSULTANT	Assignments Jan.1-Mar. 31	Assignments Apr 1-June 30	Assignments July 1-Sept 30	Assignments Oct 1-Dec 31	TOTAL
Andre Van De Walle Land Surveys	$ 2,900				$ 2,900
Cohlmeyer Architects Ltd.	331				331
David E. Lettner & Associates	7,660				7,660
David Wagner Landscape Architects Inc.	81,445				81,445
Dean Spearman Landscape Architect	25,940				25,940
Geomatics Branch	2,500				2,500
Henderson Krueger Appraisals	3,400				3,400
KGS Group Inc.	2,300				2,300
Ken Rech Landscape Architects Inc.	51,600				51,600
Ken Richardson Fire Technologies Inc.	5,407				5,407
LM Architectural Group	70,000				70,000
McGowan Russell Group	68,100				68,100
Morrow Environmental	1,200				1,200
Phillip E. Stevens Surveys	700				700
Pinchin Environmental Ltd.	5,000				5,000
Pollock & Wright	8,500				8,500
Professor Bellan	2,500				2,500

R.J. Bartlett Engineering Ltd.	19,700				19,700
Real Estate Division	5,500				5,500
St. Goddard Project	24,440				24,440
Tuplin Group Inc.	16,000				16,000
UMA Engineering Ltd.	39,077				39,077
Utility Risk Management	9,070				9,070
Wardrop Engineering Inc.	70,000				70,000
Wilson & Neal	9,025				9,025
TOTAL	**$532,295**	**0**	**0**	**0**	**$532,295**

WINNIPEG POLICE SERVICE

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

CONSULTANT	Assignments Jan 1 – Mar 31	Assignments Apr 1 – June 30	Assignments July 1 – Sept 30	Assignments Oct 1 – Dec 31	TOTAL
CSI Canada Aboriginal Advisory	$1,200.00				$1,200.00
TOTAL	**$1,200.00**				**$1,200.00**

PROPERTY ASSESSMENT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

Consultant	Assignments Jan 1 – Mar 31	Assignments Apr 1 – Jun 30	Assignments Jul 1 – Sep 30	Assignments Oct 1 – Dec 31	TOTAL
GHW Appraisals Northwest Ltd	$16,737.54				$16,737.54
Law Reporting	373.89				373.89
Rose Gingell Gill Reporting	372.86				372.86
Russell Reynolds	11,341.48				11,341.48
World Investigation Inc.	29.87				29.87
TOTAL	**$28,855.64**	**0.00**	**0.00**	**0.00**	**$28,855.64**

PUBLIC WORKS DEPARTMENT

REPORT ON CONSULTANT ASSIGNMENTS

FOR THE PERIOD: JANUARY 1, 2004 TO MARCH 31, 2004

	Assignments	Assignments	Assignments	Assignments	Assignments
CONSULTANT	Jan. 1 - Mar. 31	Apr. 1- June 30	July 1 - Sept. 30	Oct. 1 - Dec. 31	Total
WARDROP ENGINEERING INC.	$152,901				$152,901
DILLON CONSULTING	136,504				136,504
SEG ENGINEERING INC.	5,526				5,526
ND LEA INC.	10,588				10,588
VEMAX CONSULTING	5,758				5,758
SUSAN FREIG & ASSOCIATES	8,543				8,543
KGS GROUP	61,086				61,086
F. G. ALDEN BURROWS	6,300				6,300
KEN RECH LANDSCAPE ARCHITECTS INC	5,400				5,400
TOTAL	**$392,605**	**-**	**-**	**-**	**$392,605**

TRANSIT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2004 to March 31, 2004

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Dillon Consultants	$192,032				**$192,032**
TOTAL	**$192,032**				**$192,032**

Water and Waste Department
Report of Consultant Assignments
January 1, 2004 to March 31, 2004

Consultant	Assignments Jan 1 - Mar 31	Assignments Apr 1 June 30	Assignments July 1 – Sept 30	Assignments Oct 1 – Dec 31	TOTAL
KGS Group	$51,400				$51,400
UMA Engineering Ltd.	85,000				85,000
University of Manitoba	11,500				11,500
Cochrane Engineering	12,200				12,200
Earth Tech (Canada) Inc.	2,500,000				2,500,000
D. H. Robbins Engineering	3,175				3,175
TOTAL	**$2,663,275**				**$2,663,275**

NOTE: THE ABOVE FIGURES DO NOT INCLUDE G.S.T.

Financial Impact Statement **Date: August 6, 2004**

Project Name: First Quarter Consultant Report for the year 2004

There is no financial impact associated with this informational report.

Original signed by:

Chief Financial Officer

In preparing this report, there was consultation with and concurrence by:

All departments have submitted their list of assignments for the creation of this report.

This Report Submitted By:

Department: Office of the Chief Financial Officer
Prepared by: Nancy DeVisser
File No. C/ST-7