DETAILED PROJECT DESCRIPTION

Community need/ support for the project

This funding request is for the first phase of a project to improve and enhance a Pembina Highway median in the downtown of St. Norbert.

The entry to the City of Winnipeg from the south, the bilingual (English/French) community of St. Norbert is the first impression for visitors from the United States, southern Manitoba communities, and travellers with destinations west. It is also home to Manitoba's largest farmers' market, welcoming thousands of visitors, both local and visiting, each week. While the St. Norbert BIZ has undertaken many projects over the past 13 years to enhance the downtown, there is a barren stretch of the median on Pembina Highway, between the St. Norbert Farmers' Market and the Coop Grocery Store, that lacks any enhancement, and requires substantial improvement to complete the welcoming entry to the city. This median section includes a very busy crosswalk that leads directly into the St. Norbert Farmers' Market.

The city does provide annual plantings on each end of this median strip, but the center of the strip includes bulky stones installed approximately a decade ago that were intended to be softened with perennial plantings and lighting. This project would take up that portion of the remediation work to the median.

This project is supported, through the St. Norbert Business Improvement Zone, by the many businesses that see St. Norbert as their home, the St. Norbert Famers' Market, Entreprises Riel, and our City Councillor, Markus Chambers.

City of Winnipeg staff involved in project to date

Our City Councillor, Markus Chambers, has been involved in plans for this project, and, with the St. Norbert BIZ staff, has engaged in preliminary discussions with the City of Winnipeg Parks department.

Scope of work

This application is for Phase One of the project, which includes engagement with City staff, design, construction documents, and costing. From this phase we will receive a quote to complete the physical aspects of the project, and a second funding application will be submitted.

As submitted by Hilderman, Thomas, Frank, Cram Architectural Firm:

Schematic Design Stage:

- Develop a planting and lighting concept and preliminary costs for review by the BIZ; and
- Revise as directed and review at high level with appropriate City departments - Streets Engineering & Maintenance, Parks, and Forestry.

Construction Documents Stage:

- Revise as directed and prepare construction drawings and specifications,
- Update cost estimate;
- If lighting is deemed feasible, pass schematic design to design/build contractor such as Global Electric to obtain permits and complete the design work.

• Review drawings, specifications and costs with BIZ and obtain approval to release to City; and
• Circulate approved drawings and specifications to City for review and approval.

Tender Period Services:

• If by invitation, work with BIZ to assemble list of recommended landscape subcontractors;
• Provide support during tender period – issuing addenda, clarifications as necessary; and
• Review bids and recommend award.

Construction Period Services:

• Provide contract administration services during construction, including payment certification, periodic site reviews and reports, a substantial performance inspection and paperwork (up to five site visits);

Post-Construction Period Services:

• Prepare record drawings based on contractors' mark-ups; and
• Perform end of warranty site review.

Timeline

Can commence immediately.

• Schematic Design Stage– four weeks
• Construction Documents Stage – six weeks (may be longer, based on City review timeline)
• Tender Period – three weeks
• Construction Period – 6 weeks (likely spring of 2024)
• Post Construction Period –warranty period ends 1 year after completion

Proposed Professional Fees (as submitted by Hilderman, Thomas, Frank, Cram Architectural Firm):

Based on estimated hours required for this above scope of work:
a) Schematic Design $1,800.00
b) Construction Documents $5,450.00
c) Services during Tender $1,500.00
d) Construction Period $6,000.00
e) Post Construction Period $800.00
Total Fees: $15,550.00
Disbursements: $400.00
Total: $15,950.00